



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	MAHARISHI COLLEGE OF NATURAL LAW, BHUBANESWAR
Name of the head of the Institution	Dr L.N MAHAPATRA
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0674674542216
Mobile no.	9437020962
Registered Email	maharishicollegebbsr@gmail.com
Alternate Email	iqacmcnl15@gmail.com
Address	SAHEED NAGAR, BHUBANESWAR
City/Town	BHUBANESWAR
State/UT	Orissa
Pincode	751007

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	DR ASHOK KU DASH
Phone no/Alternate Phone no.	0674674542216
Mobile no.	9437033054
Registered Email	iqacmcnl15@gmail.com
Alternate Email	maharishicollegebbsr@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.maharishicollege.ac.in/Form/AQAR.aspx
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.maharishicollege.ac.in/Attachment/ACADEMICCALENDARMCNL201718.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.04	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	06-May-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback from students,	28-Mar-2018	550

parents and teachers	3	
Academic Audit	16-Apr-2018 3	72
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
FACULTY	MRP	UGC	2017 730	160000
FACULTY	UGC TEACHERS FELLOWSHIP	UGC	2017 730	15000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Seminar on prevention of Lifestyle diseases Seminar on cyber security in association with NSS and IANT (Institute of Advance Networking and Technology) Blood donation camp with NSS and Red Cross. FEEDBACK from student, teachers and parents Academic Audit

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
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No Data Entered/Not Applicable!!!

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

GOVERNING BODY

28-Sep-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

24-Feb-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Maharishi College of Natural Law has Management Information System (MIS) through Student Academic Management System (SAMS). 2. The financial management of the institution is done through CAPA (College Automated Procedure of Accounting). Human Resources Management System (HRMS) is the flagship project of Center for Modernizing Government Initiative - CMGI, a society under the General Administration Department, Government of Odisha. HRMS is a database - and application software to carry out personnel transaction of government employees online through Internet. This aims to be the primary vehicle of transactions of government employees. HRMS is the repository of all the service records of the employees of Government of Odisha through HRMS, an employee may apply for leave, loan, or send their reports, requests or grievances. They can receive the sanction or reply online from their office. HRMS software automatically prepares all accounts and registers of an employee, like Service Book, Leave Account, Loan Account, Salary Account,

Incumbency Chart etc., retrieving relevant data from transactions. It also helps the superannuating employees to prepare their pension papers on the click of buttons and help authorities to process pension papers easily and quickly. Past transactions are captured as legacy data and incorporated into the database, and subsequent transactions are recorded in real time. The Service Book of each employee is the most complete repository of such transactions. Hence, service data of each employee from the service book is the backbone of HRMS database.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. From the design, planning and implementation there's a methodical approach in the effective completion of the curriculum. The institution follows a principle of delivering value-based quality education to its students in order to promote human values and ethical practices. Hence the institution has a well-planned mechanism for curriculum delivery with proper documentation of the same. As the college is affiliated to Utkal University, Bhubaneswar, therefore it has adopted the CBCS pattern of academic syllabus for the session 2016-17 as designed by the university. Every individual teacher of the institute prepares lesson plan and accordingly classroom delivery of lessons is done. The progress is maintained both by the individual teacher as well as the departmental register. Academic audit is conducted to evaluate the progress of the academic activities as per the syllabus by the members of the IQAC. Besides, Academic Bursar and Principal/Head of the institution supervises periodically the progress of the academic activities in every department. In addition to this unit tests are conducted on regular basis in various departments. Every department organizes departmental seminars from time to time for the academic development of the students and to foster analytical learning skills. Resource persons with expertise are invited to the seminars to deliver lectures which adds to the learning process. In these seminars, students are encouraged to present their papers on different topics with respect to their syllabus. These papers are documented in the respective departments for future reference of the students. Doubt clearing classes are also conducted by every department for every paper after the completion of a unit. For effective implementation of curricular delivery academic calendar has been prepared by every department and updated in the college website. The faculties of every department prepare the lesson plan for every academic session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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NIL

Nil

Nil

Nil

Nil

Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Odia, History, Political Science, Economics, Psychology, Philosophy, Education	18/06/2018
BSc	Physics, Chemistry, Mathematics, Botany, Zoology	18/06/2018
BCom	Accounting, Management	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	ZOOLOGY PROJECT WORK ON FRESHWATER AQUACULTURE, 22/12/2017 (ZOOLOGY)	20
BSc	BOTANY A PROJECT WORK ON Gymnosperms and moss collected at Gundichaghari, Keonjhar (BOTANY) 03/12/2017	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No

Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution has developed a practice of obtaining feedbacks from different stakeholders like students, teachers, and parents on a regular basis. Feedback formats have been designed by the members of IQAC and circulated among the stakeholders. The feedback from the students and the teachers are collected by the heads of the departments and handed over to the principal who with the help of IQAC coordinator along with the members of IQAC analysed the feedback minutely and impartially. The feedback data is analysed using a statistical method. The shortcomings reflected in this analysis are considered seriously and action plans are made to mitigate the shortcomings. These feedbacks involve different areas starting from infrastructure, teaching methodology, campus environment so on and so forth. In addition to these, feedback is collected on various support services such as library, reading room, student's common room, sports and various extracurricular activities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	PHILISOPHY	16	173	16
BA	ODIA	9	525	9
BA	HISTORY	17	294	17
BA	ENGLISH	16	333	16
BA	EDUCATION	16	484	16
BA	ECONOMICS	16	283	16
BA	POLITICAL SCIENCE	16	610	16
BA	PSYCHOLOGY	16	188	15
BA	SANSKRIT	9	60	9
BCom	COMMERCE	128	371	128

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1290	Nil	71	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
71	12	6	Nil	Nil	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of Maharishi College of Natural Law ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. Although there was no established mentoring system, yet the faculties of the departments mentored the students for pursuing higher education and for career development. Teachers as Mentor coordinate with the parents regarding the progress of the students. This system was meant to enhance the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. This fosters individual recognition and encouragement, psychosocial support at the time of need. Students get an exposure to diverse academic and professional perspectives, and experiences in various fields. The mentors lay the foundation for the students to reach greater heights in their professional lives thereby contributing to lasting student-teacher relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1290	71	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
71	71	Nil	Nil	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Bibekananda Dash	Associate Professor	PhD, Utkal University, BBSR
2017	Flt.Lt. Mihir Ranjan Saran	Lecturer	Nagar Bandhu Samman by BMC
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	010104	I, II, III	30/03/2018	15/05/2018
BA	010109	I, II, III	30/03/2018	15/05/2018

BA	010114	I,II,III	30/03/2018	15/05/2018
BA	010116	I,II,III	30/03/2018	15/05/2018
BA	010105	I,II,III	30/03/2018	15/05/2018
BA	010106	I,II,III	30/03/2018	15/05/2018
BA	010115	I,II,III	30/03/2018	15/05/2018
BA	010117	I,II,III	30/03/2018	15/05/2018
BA	010119	I,II,III	30/03/2018	15/05/2018
BSc	020102	I, II, III	30/03/2018	15/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows university norms on CIE. Internal evaluation is mandatory and is a part of requirement from university . The college ensures that there is a transparent method of assessment. This is maintained uniformly throughout the college across all the streams. There is a detailed Course Handout or a Semester planner that is prepared by the respective subject teacher for the papers that will be handled by her/ him. The students are informed in advance about these assignments, assessments, weightage of each of these. This helps them to prepare for the same. The departments have regular unit tests and assignments to enhance the learning outcome. The teachers participate in orientation and refresher course conducted by the government and the universities to make themselves familiar with the new CBCS curriculum. Remedial and doubt clear classes are conducted for the relatively weaker students. Feedbacks are regularly obtained from students , parents, alumni and stakeholders for the overall improvement in the academics, culture, administration and infrastructure. The college ensures transparency, frequency and variety in this way.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An Academic Calendar is prepared by the College at the beginning of the academic year. The college is affiliated to Utkal University and the guidelines provided by the university are strictly adhered to. The students are updated about their curriculum through their website. The calendar includes academic and co-curricular activities, holidays, tentative examination schedule. This allows the teachers, students as well as the Institution to approach the academic and non-academic activities in a structured and disciplined manner. It ensures that the internal assessment process is not affected by the cocurricular activities in the college. The students are also benefited by such a structured approach. They can pre-plan their activities and be ready for all activities without being rushed. This instils in them a sense of punctuality and responsibility. An Academic Calendar guarantees transparency in conducting the Continuous Internal Assessment. If the students have any concerns, they can approach the examination committee who guide them down the right path to find a solution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.maharishicollege.ac.in/Attachment/COURSEOUTCOME201718.pdf>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.maharishicollege.ac.in/Attachment/STUDENTSATISFACTIONSURVEYREPORT201718.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	160000	110000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BOTANY	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	8	9	44
Presented papers	Nill	Nill	Nill	22
Resource persons	Nill	2	1	Nill
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
. GREENERY ANBEAUTIFICATION DRIVE BY NCC UNIT	NAGARBANDHU SAMMAN	BHUBANESWAR MUNICIPAL CORPORATION	50
CAPITAL DAY CELEBRATION PARADE, APRIL 2018	FIRST POSITION IN PARADE	ODISHA LEGISLATIVE ASSEMBLY	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.95	12.95

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Bibliology	Partially	11.0	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9688	1484193	302	60780	9990	1544973
Digital Database	5487	989463	156	38008	5643	1027471
e-Books	145	Nil	Nil	Nil	145	Nil
Digital Database	12289	Nil	1315	Nil	13604	Nil
CD & Video	1	6830	Nil	Nil	1	6830
Library Automation	1289	Nil	1315	Nil	2604	Nil
Others(s pecify)	4890	1329549	766	197784	5656	1527333
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
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								h (MBPS/ GBPS)	
Existing	16	1	7	0	1	3	12	100	0
Added	1	1	2	0	0	1	0	100	0
Total	17	2	9	0	1	4	12	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
632811	560000	861824	813624

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All the infrastructure facilities such as classrooms, laboratories, library, common amenities like girls' common room, indoor and outdoor game facilities etc. are utilized optimally. Library caters to the academic and cocurricular needs of the students and staff. Annual Stock taking of Library books is conducted. The maintenance of laboratories is done by the Laboratory Assistant under the supervision of the HOD. They are required to maintain an inventory of the equipment and carry out Annual Stock checking and withdrawal/Scrap. Repairs and maintenance are handled as per the common policy of the college. General Maintenance: The office maintains register(s) to record the complaints related to AC, furniture, fixtures, plumbing, electrical work etc. Depending upon the nature of the complaints, the majority of them are resolved by the inhouse staff. If required, the experts from outside agencies are called. Annual Maintenance Contracts are signed for AC, Water Purification and Coolers. Annual Budget is prepared by the Budget Committee and is approved by the Governing Body. The principal forms different committees to look after the utilisation of allotted funds earmarked for physical, academic and support facilities. The budget committee strictly adheres to the financial regulations of the state government of Odisha.

<http://www.maharishicollege.ac.in/Form/RulesRegulation.aspx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Medhabruti (state funded) APPROXIMATE AMOUNT MENTIONED	137	411000

Financial Support from Other Sources			
a) National	NILNIL	Nil	Nil
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Skill Junction, Language Lab	10/08/2017	120	In house
Self Defense	05/12/2017	50	In house
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	6	B.S.C	BOTANY	CENTRAL UNIVERSITY KERALA, UTKAL UNIVERSITY,	MSC

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
5. ATHLETIC MEET	INSTITUTIONAL	275
4. CULTURAL EVENT TO PAY HOMAGE TO MARTYRS ON KARGIL DIVAS	INSTITUTIONAL	50
3. NSS DAY	INSTITUTIONAL	30
2. FAREWELL OF OUTGOING STUDENTS	INSTITUTIONAL	1200
1. FRESHER'S WELCOME	INSTITUTIONAL	1200
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Union of the college consists of President, Vice-President, General Secretary, Class Representatives and other executive posts. Under the guidance of the union advisors, they have conducted different activities like sports, cultural meet, seminars, different literary programmes and competitions. Besides this, the students union actively organizes awareness programme like legal literacy, environment preservation, waste water management, human rights and the programmes related to gender discrimination, AIDS awareness etc. However, as students election was cancelled due to unavoidable circumstances, the opinion of students was taken on various issues and students actively participated through NSS, YRC, NCC, Rovers and Rangers. Students feedback on institution and faculty plays a significant role in planning and implementation of various academic and administrative policies and activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

The college aims to create a top class alumni network that maintains a symbiotic relationship between the alma mater and its alumni. The college wants to facilitate constant interactions with the alumni, maintain support mechanisms for the alumni network and create a healthy and sustainable relationship with the alumni. Although there is no registered alumni association , alumni are conducting meeting in different batches.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For this purpose, a mechanism has been developed by delegating and distributing authority as well as responsibility to different committees formed at the beginning of every academic year. These committees are empowered with operational autonomy for carrying out their respective responsibilities. Every committee is headed by the principal and is approved by governing body. Committees are formed with different members of faculties as well as office staff. These committees perform the duties of conducting various activities related to academic, cultural, athletic and other assignments involving the institution. Besides, the student bodies are formed in a democratic way by holding elections. These student bodies like Students Union, Dramatic Association, Athletic Association etc play a great role in conducting different cultural and academic programme with the help of faculty members assigned for this specific purpose. For effective functioning and improvement of the institution, a number of committees, namely, Budget Committee, Purchase Committee, Library Committee have been formed for smooth administrative functioning. Besides, Academic Council comprising faculty members look after the related issues like examination, analysis of results etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college follows the prescribed syllabus of the affiliated university i.e. Utkal University. The college is not entitled to develop or modify the syllabus independently. There are various initiatives taken by the institution to enhance the teaching learning experience beyond the university syllabus by conducting seminars, workshops, awareness

programme etc. Many faculty member are a part of the Board of Studies and Conducting board of other institutions which reflect their expertise in curriculum development.

Teaching and Learning

The following strategies are adopted for Teaching and Learning: 1. A well planned course handout for each subject as prescribed by Utkal University with objectives and learning outcomes is uploaded in the website. 2. Conduct value added programmes to enhance and equip students to take on career challenges. 3. Doubt clear classes to cater to different needs of the students. 4. Departmental seminars to encourage students to present papers for enhancing their presentation skills as well as develop a better understanding of the subject.

Examination and Evaluation

The college strictly adheres to the examination guidelines of Utkal University for conducting examination and for the evaluation process. Unit tests and Mid-Semester examination are a part of the examination system. The college follows the pattern prescribed by the university while setting question papers for mid-semester examination, practical examination etc. Results of the mid-semester exams are displayed on the department's notice boards to keep the students well-informed about their performance.

Research and Development

Being an institution offering undergraduate courses, there is less provision for research activities. However, the teachers are encouraged to pursue M.Phil and PhD programmes. They are also encouraged to take up minor research projects under UGC. Besides, the departments are encouraged to visit research institutes with the students to expose them to various research areas and recent trends associated with it. The teachers are encouraged to participate in various seminars and workshops conducted at state, national and international level. They are also encouraged to publish research articles, book chapters, edit volumes and expose themselves various areas of research associated with their subject for continuous improvement.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a well-stocked library catering to diverse needs of

	<p>the students and faculty. Besides the departments also have a seminar library exclusively based on their subject. The college campus is spread over an area of 4.5 acres of land. The total number of computers is 16.</p>
Human Resource Management	<p>Human Resource Management is well-streamlined and the institution adopts the regulations of the state government. The HRMS portal caters to various information related to the employees. The service records, pay structure and various HR related issues are addressed through it. At the institutional level, the Principal, Academic Bursar, Administrative Bursar and Accounts Bursar and various committees involving faculties and office staff work for the effective management of the institution.</p>
Industry Interaction / Collaboration	<p>Study tours and awareness programmes are organized to expose students to emerging areas related to their subject to make them competent for better career opportunities.</p>
Admission of Students	<p>The college follows the E-Admission process through SAMS (Students Academic Management System) for the process of admission which is based merit and due weightage is give to students from SC/ST/ Persons with disability/NCC/Sports etc as per the regulation of govt. The detailed information related to it is highlighted in the college website and the admission portal of the Department of Higher Education, Government of Odisha.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>E Governance in the area of Planning and Development is implemented in the following forms: 1. The plan of action of IQAC is updated online. 2. The course outcome and academic calendar is also updated in the website. 3. CAPA is used for financial management. 4. State government portal for HRMS E-Despatch portal of state government is used for sending and receiving letters and government orders of HEIs.</p>
Administration	<p>E-Despatch portal of state government is used for sending and receiving letters and government orders of HEIs.</p>

Finance and Accounts	The college uses CAPA (College Accounting Procedure Automation) for its financial management.
Student Admission and Support	The students admission process is entirely managed through SAMS (Students Academic Management System). All the support related to admission, payment of admission fees, transfer and scholarship is done through SAMS for an error free and transparent procedure. In addition to it, the details regarding admission, scholarship etc are also updated in the college website. https://samsodisha.gov.in/Degreeweb.aspx
Examination	Examination, updation of marks and publication of result is done by the Utkal University online portal for examination and results. https://uuems.in

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
nil	nil	nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts external and internal financial audits regularly. External audit is done by local fund audit while internal audit is done by principal and the accounts bursar.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	Nil	Nil
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	PRINCIPAL AND IQAC
Administrative	Yes	LOCAL FUND AUDIT	Yes	PRINCIPAL AND BURSARS

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PARENTS TEACHERS MEETING CONDUCTED AS PER THE GOVT GUIDELINES 2. FEEDBACK COLLECTED FROM PARENTS 3. SUGGESTIONS OF THE PARENTS SOUGHT FOR IMPROVEMENT OF ACADEMIC ATMOSPHERE

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular interaction with students through feedback collection. 2. Academic Audit towards the end of every year to ensure the progress and completion of syllabus on time. 3. Regular evaluation of students performance through unit tests apart from mid-semester and end-semester examinations along with conduct of departmental seminars to boost subject knowledge and presentation skills of students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	SEMINAR ON PREVENTION OF LIFESTYLE DISEASES	01/12/2017	01/12/2017	01/12/2017	100
2017	Campus cleaning in Swachh Bharat Mission	24/08/2017	24/08/2017	24/08/2017	30
2017	SEMINAR ON CYBER SECURITY IN ASSOCIATION WITH IANT	06/02/2018	06/02/2018	06/02/2018	60
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
WORKSHOP ON LEGAL RIGHTS OF WOMEN	16/11/2017	16/11/2017	30	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar equipment installed by Azure Power Mercury Pvt limited that complies by Central Electricity Authority in the college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Ramp/Rails	Yes	10
Rest Rooms	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2017	8	4	23/05/2018	66	Swachh Bharat Summer Internship	Waste management, open defecation, drainage issues	13

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
COLLEGE CALENDAR	30/06/2017	The College Calendar, the handbook of information for Students and other stakeholders contains details with respect to human values, ethics, modalities to academic outlook and intellectual curiosity for the purpose of enabling the students to act as model citizens.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
CULTURAL EVENT TO PAY HOMAGE TO MARTYRS ON KARGIL DIVAS	26/07/2017	26/07/2017	50
WORLD AIDS AWARENESS PROGRAMME (NCC RED CROSS)	01/12/2017	01/12/2017	70

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Installation of green energy project to enable the campus to be operated through energy generated from solar panels by which around 50 of the electricity consumption has been reduced. 2. Every year vanomahotsav is being celebrated in which plantation programmes are conducted in the campus with an objective to make the campus green campus. 3. Even after extensive damage of plants and trees in the campus by a cyclone, initiatives were taken to restore the trees to their original position by erecting cemented walls around it. 4. Regular campus cleaning activities is undertaken by the NSS units of the college to retain its status as clean and green campus. 5. As a part of waste management initiative, waste disposal bins have been kept at several points which are cleaned at regular basis every day, with a regular supply of running water to different toilets and washrooms of the institutions.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Academic audit involving in-time course completion. 2. Maintaining clean and green campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.maharishicollege.ac.in/Form/AOAR.aspx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college aims to integrate human values, ethics, modalities to academic outlook and intellectual curiosity for the purpose of enabling the students to act as model citizens. To achieve student satisfaction in interactive, participative and supportive teaching feedback and evaluative system have been properly augmented. The college have been prioritizing to achieve national goals and update knowledge through teaching learning activities. In a drive to develop the infrastructural facilities, the institution is all set to develop lab facilities with sophisticated equipment, computerization, adequate books to support the students need. The institution puts emphasis on the extracurricular activities of the students besides the normal practice of academic excellence in promoting the field work, interdisciplinary awareness seminars. The college puts emphasis on inculcating in the students a sense of social responsibility through extension activities like NCC, NSS, YRC, ROVERS and RANGERS. There is also a focus on development of aptitude and inclination to music, dance, gardening, art and painting, among students as a part of extracurricular activities.

Provide the weblink of the institution

<http://www.maharishicollege.ac.in/Form/AOAR.aspx>

8.Future Plans of Actions for Next Academic Year

Plan of Action for 2017-18 by IQAC The IQAC feels that in order to achieve the academic excellence, the following steps are to be undertaken and should be periodically monitored by a team consisting of IQSC members

- Preparation of academic calendar by every department and its distribution among students at the beginning of the academic year.
- All the faculties are required to prepare lesson plans in accordance with the academic calendar and the progress should be maintained accordingly.
- Special emphasis should be given on the newly introduced CBCS syllabus and its proper implementation as per the university guidelines.
- Every department should conduct unit tests on the course taught by the teachers and that should be reflected in the lesson plan/ progress register.
- The performance of the students in the unit test, mid-semester and semester examination should be recorded and progress should be marked by the H.O.D of every department. Emphasis on the Capacity building of the Teachers to excel in academics
- Teachers should be encouraged to apply for funds to undertake research projects from agencies like UGC ICSSR, etc.
- Student friendly attitude of the teachers should be encouraged in order to establish a healthy student-teacher relationship which would in turn help in improving academic excellence of the students.
- Student support and progress should be given due attention for overall quality enhancement of the institution. In order to achieve this objective the following steps should be adapted by every teacher and it should be monitored by the IQAC.

1. Lesson notes and study material to the students should be provided by the concerned teachers.
2. Seminar library of each department is to be made more functional.
3. Remedial classes for students with poor learning capacity should be conducted in consonance with the availability of time and resources.
4. College libraries should be updated and be made sufficient to cater the needs of the students.
5. Laboratories of each science department should be updated and well-equipped instruments and chemicals and be kept in functional mode for learning purpose.
6. The academic section should take special care to

ensure the maximum number of deserving students can avail the benefit of scholarship by the state/central government or any such agencies. 7. Language laboratories should be fully utilised to develop the soft skill like communicative English. 8. Encouraging steps should be taken for the development and progress in the sphere of sports and games. 9. Career counselling cell should be made vibrant. 10. An academic counsel consisting of all the HODs, all the bursars, and all the coordinators should be formed with the objective of monitoring the academic activities of the institution and finding out the prospect for achieving excellence.