



MAHARISHI COLLEGE OF NATURAL LAW

Saheed Nagar, Bhubaneswar - 751 007
Telefax : 0674-2541268 (Principal), Tel : 0674-2542216 (O)
Mobile : 9437020962

Ref. No. UGC-79/14

Date 12-09-2014

To

The Director,
National Assessment and Accreditation Council (NAAC)
P.O.Box no: 1075, Nagarbhavi,
Bangalore – 560072,

Sub- SELF STUDY REPORT of Maharishi College of Natural Law, Bhubaneswar
bearing TRACK ID –ORCOGN19708

Ref –Your Letter No- NAAC/E&NE/HKA/ORCOGN19708/IEQA Eligible/2014 Dt.16th
April, 2014

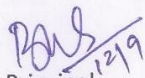
Sir,

In inviting reference to the subject cited above the **Self Study Report** of Maharishi College of Natural Law, Bhubaneswar, is being submitted here for the cycle – 1 NAAC Assessment and Accreditation . The same is also uploaded in our College website: www.maharishicollege.org as instructed in the manual for Self Study Report.

This is for your information and necessary action.

Thanking you.

yours faithfully,


Principal

Maharishi college of Natural
Law, Bhubaneswar

SELF-STUDY REPORT

OF



MAHARISHI COLLEGE OF NATURAL LAW

Sahid Nagar, Bhubaneswar- 751 007 (ODISHA)

TRACK ID- ORCOGN19708



FOR SUBMISSION

TO

**NATIONAL ASSESSMENT & ACCREDITATION COUNCIL
BENGALURU**

12TH SEPTEMBER 2014



maharishicollegebbsr@gmail.com

maharishicollegebbsr.org

+91-674-2541268

+91-674-2544462

+91-94370-40962

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PREFACE

This is a great pleasure and privilege to submit the Self Study Report (SSR) of Maharishi College of Natural Law, Bhubaneswar for the cycle 1 of accreditation by the National Assessment and Accreditation Council . Maharishi College of Natural Law is one of the premier co-edn institutions of the city, fully Govt. aided (Non-Government) situated in the heart of the city i.e. Sahid Nagar, Bhubaneswar. It is a Govt. recognized co-educational institution affiliated to Utkal University and it has already got UGC recognition under section 2(f) and 12 (B) .

Preparation of this report has been made according to the guidelines of NAAC . All activities of the college in the past and present with its vision and mission are duly reflected in the report . Academic, Administrative , Examination, Valuation process are delineated in the report clearly. The Teaching – Learning and Evaluation, Extension, Infrastructure , Learning Resources , Students support, Progression , Governance, Leadership, Management Innovations, best practices and departmental routined works of this college are also reflected briskly in the report.

A committee comprising of four members has been formed to undertake the task of preparing the SSR. Senior faculty members have been consulted through group discussions and then the combined effort has culminated in finalizing the SSR with all honesty, care and clarity to the best of my knowledge.


Principal
Maharishi College of Natural Law
Bhubaneswar

EXECUTIVE SUMMARY

Maharishi College of Natural Law is named after His Holiness Maharishi Mahesh Yogi (12.01.1918 – 05.02.2008) renowned across the world as the founder of Transcendental meditation (TM). Maharishi Mahesh Yogi enlightened mankind with his profound vision of exploring the latent potentiality of an individual through Transcendental Meditation- a means to stabilize thinking, restore peace and tranquility for mental equilibrium. His sublime vision is a panacea to the restless world desperately chasing after materialistic pursuit at the cost of harmony and spiritual bliss. Mahesh Yogi is an idol to this institute. All possible efforts have been made to integrate spiritual thought to scientific outlook. Coincidentally Maharishi Mahesh Yogi was a scholar of Physics and a profound philosopher at large. The college is inspired by his grand Mission to ensure the blooming of the latent and ingrained potentiality of man as of a tree out of a seed given a suitable atmosphere. Upholding the natural law in a conclusive ambiance leads to the natural growth towards the pursuit of wisdom and spiritual growth of an individual. Thus goes the logic of naming the college - **Maharishi College of Natural Law**.

Maharishi College of Natural Law, being named after the great saint, Mahesh Yogi, prides itself on the legacy of his vision of development in the students' creative intelligence through intellectual curiosity and Transcendental Meditation. The suffix of Natural Law incessantly reminds everybody of the fact about man, being an indispensable part of nature, shall lead a sound living only in a harmonious relationship with nature abiding by all its laws. The logo of this college exhibits a flourishing tree of which students are the song birds singing the glory of the college and it stands for tradition, convention and values.

This institution is founded on five acres of land with adequate infrastructure facilities like playground with basket-ball court, canteen preparing delectable dishes in meals and snacks, ATM, good laboratories well-equipped with latest instruments and tools, computers in all the fifteen departments, Wi-Fi facility for all, library with 30,000 books properly accessed in the computer to facilitate quick delivery of book to the students. Very competent teachers with Ph D . M.Phil, NET Refresher and Orientation courses are imparting education for making students model citizens of Indian Republic so that on their passing out they can shoulder the responsibility of the society by facing the challenges of life.

Students are admitted in this college through a Common Admission process undertaken by the State Govt. to maintain transparency. This college has the privilege of admitting students with highest cut-off marks among Non-govt. colleges located in BBSR for all time. Utkal University has prescribed the Academic curriculum for the students of all faculties and our competent teachers impart the education through Teaching – Learning process with proper evaluation, group discussion and feed-back from students, workshops, seminars, Extra-Mural lecturers by resource persons from other fields/ institutions. Projects invigorate the process of learning by students in a lively way. Most of the Departments do have the facility of PowerPoint presentation to make the students more communicative and articulate. This college undertakes the responsibility of supervising central valuation of university answer scripts from different classes. Many peripheral colleges are tagged to our college centre during university examination. In addition, different examinations from state/central Govt, PSU Railways, OPSC etc, are being conducted in our college for its name and fame attributed to the discipline of college, integrity of teachers, sound and silent atmosphere. Centre Superintendents, flying squad member, observers from different University exams are also selected from our staff members of the college. Our college had

been the question bank for the University exam. last year and members of staff accompanied by the police personnel did the examination assignments in peripheral colleges.

Apart from the excellence in academia, students of this college perform well in games and sports. Student bag awards prizes in cricket, football, basketball at regular intervals. The extension activities through NCC, NSS, YRC and Rovers Rangers are manifold. Students not only learn discipline, social responsibility but also propagate awareness in the public, on many issues ranging from Bio-diversity, Ecological balance to global awareness and from immunization to Road safety and Blood Donation to Red Ribbon Club. DARE DEVIL group of students mostly from NCC is a unique invention of this college to propagate the ideas of adventure, courage, integrity, co-operation and feelings for one another with which nothing shall be unattainable. The idea, One student one hobby, is propagated and students are motivated to explore their inner drive for excellence in the fields of Art, Music , Dance, Debate, caricature , mono-action, painting, Jhoti and other competitions.

Criterion I : Curricular Aspects

This college offers undergraduate studies in Science, Arts and Commerce with Pass and Honours courses affiliated to Utkal University. Students of the city prefer to study in this college because of its infrastructure, discipline, good academics and peaceful atmosphere. On-line admission to the Degree (UG) courses in Science, Arts and Commerce are controlled by the State Govt. for transparency. Thereafter, Honours and Elective selection takes place in all the three faculties as per the choice mentioned in the Common Application Form submitted by students.

Subjects offered in Arts stream are English, Odia, Alternative English, Sanskrit, Political Science, History, Philosophy, Education, and Psychology. Subjects offered in Science are Physics, Chemistry, Mathematics, Botany and Zoology. Commerce faculty has Honours in Accountancy and Management with provision of teaching in Communicative English, Business Economics, Financial Accounting, Business Regulatory Framework, Entrepreneurship, Business Environment, Cost Accounting, Business Statistics, Marketing Management, Financial Management, Corporate Accounting, Financial Statement Analysis and Reporting, Indirect Tax, Auditing, Human Resources, Banking, Production Management. Subjects like Indian Society and culture, Environmental Science & Population Studies are being taught in different streams.

The Academic calendar outlines the syllabus in terms of proper distribution of marks for the information of students. It also clarifies the examination rules. At the beginning of the session, topics in the entire syllabus of a Department are distributed among faculty members of the Departments and their progress is acknowledged by the H.O.D and the Principal countersigned on the progress register. Submission of course-completion statement is mandatory for teachers. Academic performance and improvement of learning are assessed on the basis of their performance in unit tests, annual examination and seminars. Moreover inter-disciplinary studies are developed by various departments within the framework of syllabus involving Science and Liberal Arts irrespective of their streams.

Teaching –Learning & Evaluation

Members of faculty and other teaching staff of this college are recruited by the State Govt either through Service Selection Board or by the Director Higher Education inviting applications through open advertisement. Career advancement, promotion and other aspects of service matters are controlled by the Department of Higher Education, Govt. of Odisha. Most of the staff members are directly paid by the Govt. from the Govt. treasury (under direct

payment added scheme). Some of the members of staff have the eligibility to be designated as professors but are continuing as Readers due to existing policy of the Govt.

There are forty-eight members of staff in Teaching, engaging classes in all the three streams. Twenty-seven are Ph.D holders and Twelve M.Phil. One has qualified NET and two are continuing their Ph.D course at present. Teachers who stood first in their P.G.level (Gold Medalist) work in this institution. Almost all of them have done their Refresher /Orientation courses.

Apart from the Lecture method inter-active, supportive, project based learning are effectively imparted by the experienced competent and academically sound faculty members. Seminars and study tours are frequently resorted to enhance the teaching-learning. Departmental wall magazine, Interdepartmental seminars and inter –disciplinary curriculum, science exhibitions are added efforts in the line of teaching-learning.

Celebration of national and international days round the year adds to the horizon of knowledge in our students. The competitions in various fields in and out of the college not only nurture their critical thinking but also activate the power of creativity.

In the list of other factors responsible for effective Teaching-Learning, WI-Fi is important. Access to NET/ Web-site is provided to the students and faculty members in every Department. Teachers become highly supportive in giving the hand-outs essential for the students. The audio-visual aids and power point presentation invigorate the Teaching-Learning and students feel privileged to avail themselves of these facilities. Library plays a vital role in providing books, Journals, News papers, periodicals and Encyclopedia etc.

Last but not the least extension activities also contribute to learning of the students Every year two major evaluation processes (Exams) are conducted: one by the college another by the University under the supervision of the faculty members of college. Apart from that every Department conducts internal exam, quiz, and interviews to update students' knowledge.

Criterion -III

Research Consultancy & Extension

Out of Forty eight engaged in teaching twenty seven are PhD awardees & twelve have M.Phil degree while one is NET qualified. Some of the teaching faculty members have registered themselves under Ph.D programme. There is a provision of study leave for experienced teachers to undergo higher studies & during study leave of such teachers his/her classes are engaged by other teachers of the respective departments.

Till date 04 have completed Minor Research Projects, while 01 is in the process of completion. 04 have applied for MRP. Besides Dr. M.M.Sahoo Rtd. Principal of this College has applied for a major research project on line proposing this college as his research centre. Some of the teachers have research publications in national and international journals.

Faculty members have also participated in state and national seminars while seminars are conducted in all departments involving the students who are encouraged to present paper with power point presentation. Faculty of Commerce has a seminar hall completely well-equipped with projector, Lap-Top, speakers and modern gadgets.

The NCC unit of the college, apart from its routine works such as foot drill, weapon drill range firing, skeet shooting, aero-modeling, micro light flying, tent pitching, line area prepares the students for NCC 'B' & 'C' certificate examinations . A team of students on motor bikes first of its kind in India DARE DEVIL join the Guard of Honor on the state

capital parade ground Bhubaneswar 15th August & 26th Jan(at Mahtma Gandhi Marg ,Bhubaneswar).The NCC cadets in their display propagate values of adventure, co-operation, courage, discipline and industry along with the college of negotiating the hazards collectively. Precisely they communicate the seminal values – Discipline, Duty & Dedication.

Youth Red Cross Unit of the college has also a commendable service in sending volunteers to different state programmes. Red Ribbon Club is vibrant in the institute with two potential trainers.

NSS organizes camps and NSS volunteers are delegated to NSS camps organized inside and outside the city. Cadets from Rovers and Rangers units represent the college at different activities conducted across the country.

The master trainer of the college is requisitioned to impart training in the Eastern Zone of India.

NCC, YRC, NSS, Rovers and Rangers, apart from their routine activities implement manifold programmes on health awareness, Blood Donation, Blood grouping, Immunization, First aid training, Fire fighting, Disaster Management, Plantation, Ecological Balance, Global Warming , celebration of Road Safety Week Literacy programme.

A self – defence training programme is introduced in the college from the session 2012-13. The purpose of this training is to empower the girls for their self-defence against adverse situation / protect themselves from the sexual abuses, eve-teaching and other nuisance . Miss Chinmayee Bhuyan a student of 3rd year Economics Hons has been trained up as a state resource person by Govt. of Odisha for the purpose to impart training in this college as well as in other colleges.

Criterion –IV

Infrastructure & Learning Resources

The College has adequate infrastructure notably as follows:

It has eighteen numbers of class rooms . Besides there is a proposal for the construction of 6000 sqft. Each department is equipped with a seminar room along with a seminar library. Books & journals are being procured to meet students' demands. Laboratories are being upgraded with latest equipments and aids such as audio-visual, multimedia facility, LCD projector.

Computerization is on full swing with forty computers. The college has its own website with the facility to display notices, information and all such communication meant for students and employees for Local Area Net work has been installed to ensure communication and co-ordination among all sections such as Establishment, Academic, Accounts, Library, UGC net-work centre etc.

- Students Academic management system has its laboratory to upload and download information to facilitate the admission process and maintain transparency .
- Software & high configuration server at computer lab with internet connection to all facilitate downloading the study materials and research papers, maintenance of all computers and electronic gadgets is looked into thoroughly . The college has 03 Xerox machines along with Fax & Scanning Materials.
- To promote games and sports the college has two playgrounds . One is meant for badminton and basketball court while the other is being used for outdoor games.

- NCC wing of the college is engrossed in building up an eco-friendly ambiance by maintaining a natural garden beautifully. The stone caves and various plants simultaneously serve in purposes . It promotes nature and it is used for NCC activities such as camouflage and concealment during mock ambush.
- The Botany department has its own garden and to add to students awareness there is a garden for medicinal plants.
- Aqua guard & Drinking water facilities are available for students while Tea/Coffee Vending machine is operative at Teachers common Room to refresh the teachers.
- Television sets with cable connections have been supplied to Boys & Girls' Common room & students are encouraged & instructed to watch news history , Geography & UGC Channels.

Criterion – V

Students support & progression

For general information among students the staff calendar is prepared meticulously reflecting staff list with qualification & address including e-mail . It also contains details about subject combination, extension activities and examination rules. The prospectus of the college too reflects the available subjects for admission, subject combination and intake capacity. It also highlights different financial aids being given to students.

The College magazines publishes articles contributed by students teachers and employees. It gives an insight in to their depth and range of learning.

There is a staff welfare fund contributed by management to address illness and accidental/ Untimely death of the needy employees.

There is an Alumni Association which consists of leading ex-students of the college occupying public life as corporaters, ministers and distinguished citizens. The college provides formation of students Union, Cultural Association & other students bodies duly elected by students every year. These bodies promote leadership, Unity, event management, orating sound exposure to public life.

Students participation in cultural programmes & celebration of national as well as international days is always encouraged under the leadership of teaching faculty.

Students Welfare support is built upon:

- a. Insurance: All students are under the coverage of General Insurance : The students make payments towards the premium.
- b. Medical facility from Youth Red Cross Fund is available especially : in emergency the students are given blood from Bold Bank freely.
- c. Books are freely available from college library to students.
- d. Free Blood grouping is available to students during Red-cross camp at college.
- e. Voluntary donation by different organizations and denizens of the city in cash, and materials is given for students welfare. Such donation is used for infrastructure development.
- f. There is a provision for students to avail concession of railway tickets for journey during vacation.
- g. Remedial coaching for weak students and counseling & coaching for studnts in general by placement cell facilate the students for entry into services and jobs.

- h. Anti-Ragging , Anti-Sexual harassment cells have been formed to ensure under and discipline among students

Progression to Higher Education

Students are enlightened in respect of higher studies such as PG, MBA, MCA. Advertisements issued by different institutions are highlighted in the college notice board. Representatives from leading institutes are allowed to interact with students in career counseling forum.

Criterion – VI

Governance, Leadership & Management

Governing Body of Maharishi college is constituted of fifteen members being nominated by the DHE, Vice-Chancellor , MP, Minority sector, women and three senior most staff members(two from teaching and one from Non-teaching) are also nominated to the GB. The body is formed in accordance with the Govt. guideline .The president of G.B is the MLA of the constituency in which the college is located. G.B has the power to appoint , relieve, take disciplinary actions and make resolution with the sanction of leave as per the Govt. guide lines . Annual Budget is placed before the GB for approval and implementation at the beginning of the session . The Principal cum Secretary of GB has the responsibility and power to pass something for execution pending approval of the full fledged Governing Body.

Transfer of teacher & Non-Teaching members, Salary component, study leave Refresher courses, promotion and all letters , directive instructions are being controlled by State Govt.University controls exam, evaluation, question, courses for Teaching staff members , admission eligibility as usual . Audit by state public finance , Special Audit, Account General Audit are conducted from time to time for transparency. The Principal is the administrative head and the secretary of the G.B. Committees such as purchase, UGC, Examination , Construction, Discipline, Welfare, Election, IQAC, RUSA & AISHE, Sexual harassment, Ragging are the counseling bodies facilitating the principal's decision/resolution/ order for the implementation of plans and programmes.

The principal also receives counseling from student leaders/ representative delegates and Alumni organizations. Special leave as medical ground, Group insurance, are granted to the teachers and non-teaching staff. GPF to the senior staff members and EPF to provincial staff members with refundable and non refundable provisions are available.

Internal stock verification is conducted at the end of the session . Self –appraisal forms are filled up by teachers for the confidential assessment of teachers participation/ involvement in the college curricular and co-curricular activities.

Performance appraisal through CCR in respect of employees is maintained by Principal while there is a welfare fund financed by college management to aid the needy employees during critical ailment.

Representation of students union , guardians, alumni have a voice in respect of well-being of academic and leadership . Review of students performance is made from time to time in the meetings of teachers bodies, academic committee & Govt. Industry interaction is done through commerce department which is assigned the job of

placement. Representatives of corporate bodies interact & give valuable suggestions during recruitment.

The Governing Body of the college is formed as per the Govt guidelines. It is a team of fifteen members with the Local MLA acting as president and the team looks to the appointment of staff members (either by SSB or selection committee) joining and relief during the transfer of staff by Director higher Education . G.B is empowered to take disciplinary action against a member of staff for his wrong doing, sanction leave as per guidelines and to make resolution on matters relating to plan and policy and execution.

This premier college is Govt recognized and Govt aided. It is the look out of the Govt to allocate fund for staff salary , sanction study leave to the applicants ,look to the promotion of staff and recommend the names of staff for either Refresher course or Orientation course.

Instruction for students progress and lesson plan formats are notified by Govt for members of Teaching Staff. Frequent review of students performance is made by Govt. through Nodal officers.

Examinations , valuations are conducted by college on the instruction of University to which this college is affiliated.

Principal cum Secretary of Governing Body is the administrative head. Committees such as Administration, Examination, Construction, Discipline, Welfare , purchase support the principal in taking important decision in administration. Other counseling bodies like Ragging-cell, Sexual harassment cell and committees on RUSA, IQAC, AISHA facilitate for the implementation of plan and programme.

The Principal also receives feedback from students , parents, and Alumni organization. All types of leave are sanctioned to the members of staff as per the Govt. guidelines . GPF,EPF and group Insurance facilities are available to the members of staff.

Internal stock verification is conducted at the end of the session. Performance appraisal through CCR in respect of employees is maintained by the principal while there is a fund financed by college management to aid the needy employees during critical ailment Review of students performance is made from time to time in the meeting of teachers bodies, academic committee. Industry interaction is done through commerce department , which is assigned the job of placement. Representatives of corporate bodies interact and give valuable suggestion during recruitment.

Audit by state public Finance special Audit , Accounts General Audit are conducted from time to time for transparency in all the activities of the college.

Criteria VII . Innovation & Best Practices

Sahid Nagar being the commercial, corporate & residential hub of Bhubaneswar, the college stands at its heart in the midst of concrete jungle. However it has initiated all efforts to maintain greenery & promote environment by the service rendered by students and NCC cadets. The forest departments of Govt. of Orissa have acknowledged it & have awarded Prakriti Mitra – a rare honour ever given to a college.

One of the effective innovations to maintain discipline is to cancel Students' Union Election time and again as & when situation warrants. Other neighbouring colleges have followed this practice. On the other hand the best practice adopted by the

institute is collective meditation & transcendental meditation. It has improved the spiritual morale of the teachers and the taught.

Assessment of Strengths , Weakness, Opportunities and Challenges

Strength

- Located centrally to cater to the educational needs of students of all walks of life across the capital as well as the state.
- Locational advantages promoting safety and easy communication attract a number of girls students.
- The college originated with the spiritual outlook of Maharishi Mahesh Yogi inspires for character building along with regular curriculum.
- Well equipped and adequate staff with higher qualifications such as M.Phil & Ph.D over and above the minimum prescribed by University.
- Many of the staff members are engaged in research works and published articles.
- An ample scope for guidance, interaction , enrichment in educational research and upgradation as all the P.G. Departments of Utkal University, regional Institute of Education, Institute of Physics and Indian Mineral and materials Technology, Central Govt. research institute are within the proximity of the college.
- Greenery conducive to a healthy ambiance .
- Outstanding NCC troops (Boys & Girls) with the rare distinction of having a Dare Devil team , 1st of its kind in Odisha.
- All the buildings and classrooms are renovated with vitrified tiled floors and necessary furniture and fittings . The college being computerized having Wi-Fi facility.
- Commerce Department with a conference hall equipped with LCD projector and sound facility.
- Physics, Chemistry, Botany, Zoology Labs being remodelled and updated, while Department of English, History, Odia, Pol. Science, Education, Psychology having department rooms with computer facility.
- Non-Teaching staff members being very much co-operative and working beyond office hours as and when required in connection with the implementation of project and mission.
- College being acknowledged as a nodal centre for the entire District & the city so far as training, monitoring and evaluation are concerned.
- The college being a pioneer in initiating coaching classes for Entry into service, remedial classes for weaker sections of students with career counseling and placement programmes.
- Consistently much in demand among public and students to increase seats in all classes because of better educational facilities and conducive atmosphere of this college.
- Rare discipline & order displayed by students even during the period when students

election being cancelled while held in neighboring colleges.

Weakness:

In spite of being a premier institute at the state capital the college has a number of limitations involving finance, land academic avenues especially in relation to opening of new subjects.

i) Finance:

Due to economic measures adopted by state government all employees are not entitled full direct payment . Besides some employees are partly paid by Govt. the management meets the deficit & makes payment to all management employees out of its own fund at the cost of infrastructure development.

ii) Research Pursuit :

For the reasons cited above the level of motivation for research is not up to the mark. Besides tight academic schedule & non-availability of sabbatical leave, many of the senior direct payment teachers are not inclined for post doctorate studies.

iii) Scarcity of Land:

Adequate infrastructure development especially building construction is held up due to scarcity of land.

iv) Indifference from Parents :

Since most of the parents are govt/non govt/ corporate employees they do not have adequate time to participate in the welfare of college in spite of the college's repeated appeal to them for involvement.

Opportunities :

i) Access to Academic Autonomy :

The college, being a leading academic institute of the state capital with a sizable number of students (approximately 3500) it has an opportunity to be awarded Autonomous status so that it can develop its own curriculum prescribing new courses including vocational subjects (through joint venture /pp/ self – finance mode)

ii) Funding for Research

Since the city has a number of business houses , the college has a scope to avail funding from them for research.

iii) Extension of NCC

The Air wing NCC unit of the college comprising both male and female cadets is highly organized and efficient being awarded by Govt. from time to time for service and Dare Devil performance by both male and female cadets. There is a scope to expand it by NCC Directorate so that more cadets could be enrolled & more cadets could obtain 'C' certificate for direct entry in to Defence & allied services.

Challenges:**i) Inadequate land**

Situated at the heart of the city , it is a challenge to acquire further land. However there is some govt. land (Under GA Dept.) unutilized . Here lies the attempt to acquire it legally by overcoming the bureaucratic obstacles.

ii) General dis-inclination for preference to Arts :

The general trend in Orissa is to study science & Commerce Good students do not opt for Arts. This has created an imbalance and dearth of qualifying candidates for Non-Technical jobs at All India level. The college has taken the a challenge to motivate at least a section of good students to opt for liberal arts.

iii) Distraction from intensive studies

An unhealthy trend has developed among students across the state including this college to put more emphasis on extensive studies(examination/competition oriented) at the cost of basic and fundamentals, How to overcome this imbalance is a challenge.

iv) Indifference to social commitment

Most of the students are examination-oriented and their only ambition is how to get jobs and make money. They are oblivious of social commitment and are not prepared to spare time for social service. This defeats the very purpose of education. How to make them conscious of this fact and their responsibility to society by counseling and other extra curricular activities is an immense challenge.

SECTION B: PREPARATION OF SELF-STUDY REPORT**1. Profile of the Affiliated / Constituent College**

1. Name and Address of the College:

Name :	MAHARISHI COLLEGE OF NATURAL LAW	
Address :	Sahid Nagar, Bhubaneswar . Pin :751007	
City :	Bhubaneswar	State : Odisha
Website :	<i>www.maharishicollege.org</i>	
E.mail	<i>maharishicollegebbsr@gmail.com</i>	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Prof. B.K.Sahoo	O: 0674-2541268	09437020962	0674 - 2541268	basantas047@gmail.com
Vice Principal & NAAC Co-coordinator	Dr. L.N.Mohapatra	O: 0674-2544462	09437141345	0674 - 2544462	drlnm.phd@gmail.com
Steering Committee-coordinator	Dr H.N.Panigrahi	O:674 2544462	09438362174		haranarayanp@gmail.com

3. Status of the Institution:

Affiliated College

☒

Constituent College

Any other (specify)

☐

4. Type of Institution :

a. By Gender

i. For Men

ii. For Women

iii. Co-education

☒

b. By shift

i. Regular

ii. Day

iii. Evening

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

5. Is it a recognized minority institution ?

Yes

No

☒

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

NA

6. Source of funding:

Government

Grant-in-aid

Self financing

Any other

✓

7. a. Date of establishment of the college 16/08/1982 (dd/mm/yyyy)

b. University to which the college is affiliated / affiliated / or which governs the college (If it is a constituent college)

UTKAL UNIVERSITY

c. Details of UGC recognition:

Under Section	Date,Month & Year	Remarks
	(dd-mm-yy)	(If any)
i. 2 (f)	04-05-2011	
ii. 12 (B)	04-05-2011	

ANNEXURE – 1

(Enclose the Certificate of recognition u/s 2 (f) and 12(B) of the UGC Act)

d. Details of recognition /approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) - N A

Under Section/clause	Recognition/Approval details Institution / department/Programme	DayMonth andYear (dd-mm-yyyy)	Validity	Remarks
i.Section c of OdishaEducation Act-1969	Permanent Recognition as a Degree Colleges	07.07.2004	Permanent	Permanent Recognition by Govt.is preconditioned for inclusion under section 2(f) & 12(B) of UGC Act.
ii.				
iii.				

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes .

☐

No.

☒

If yes, has the College applied for availing the autonomous status ?

Yes.

☐

No.

☒

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE) ?

Yes.

☐

No.

☒

b. For its performance by any other governmental agency ?

Yes.

☐

No.

☒

If yes Name of the agency and

Date of recognition (dd/mm/yyyy)

10. Location of the campus and area in sq.mts.

Location*	URBAN
Campus area in sq.mts. (4.5 Acre)	18,210.85
Built up area in sq. mts.	5,560

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or ther details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

• Auditorium / seminar complex with infrastructural facilities

• Sports facilities

* Play ground

* Swimming pool

* gymnasium

✓

• **Hostel**

* **Boys Hostel**

i. Number of hostels - No. However Private mess accommodations are available in close proximity of the college.

ii. Number of inmates

iii. Facilities (mention available facilities)

* **Girls' hostel**

i. Number of hostels - No. However Private mess accommodations are available in close proximity of the college.

ii. Number of inmates

iii. Facilities (mention available facilities)

* **Working women's hostel**

i. Number of inmates

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching and non-teaching staff (give numbers available—cadre wise)
- Cafeteria – Yes

- Health centre- Service rendered by neighboring Govt. Dispensary, First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff –

Quality doctor	Full time	<input type="text"/>	Part- time	<input type="text"/>
Qualified Nurse	Full time	<input type="text"/>	Part- time	<input type="text"/>

- Facilities like banking, post office, book shops - Bank facility available in the campus on days of heavy transaction. A PNB ATM is inside the campus.
- Transport facilities to cater to the needs of students and staff : **No**
- Animal House : **No**
- Biological waste disposal : **By BMC, Bhubaneswar**
- Generator or other facility for management/regulation of electricity and voltage : Available **45KV GEN SET) for**

uninterrupted power supply.

- Solid waste management facility : **By BMC, Bhubaneswar**
- Waste water management : **By BMC, Bhubaneswar**
- Water harvesting : **No**

12. Details of programmes offered by the college (Give data for current academic year)

SL No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved Student strength	No.of students admitted
1	Under-Graduate (+3) Arts Hons	Odia	3 Years	+2	Odia	16	16
2		English	3 Years	+2	English	16	11
3		History	3 Years	+2	English/Odia	16	15
4		Philosophy	3 Years	+2	English/Odia	16	16
5		Pol.Science	3 Years	+2	English/Odia	16	16
6		Economics	3 Years	+2	English/Odia	16	16
7		Education	3 Years	+2	English/Odia	16	16
8		Psychology	3 Years	+2	English/Odia	16	16
9		Sanskrit	3 Years	+2	Sanskrit/Odia	16	6
	Under-Graduate (+3) Science Hons						
1		PHYSICS	3 Years	+2 Science	English	32	32
2		CHEMISTRY	3 Years	+2 Science	English	32	32
3		MATHEMATICS	3 Years	+2 Science	English	32	32
4		BOTANY	3 Years	+2 Science	English	24	24
5		ZOOLOGY	3 Years	+2 Science	English	24	24
1	+3 Science PASS	PASS IN CBZ	3 Years	+2 Science	English	48	48
1	Under-Graduate (+3) Commerce Hons	Accountancy	3 Years	+2	English	64	64
2		Management	3 Years	+2	English	32	32
1	+3 Commerce PASS			+2	English	32	32

13. Does the college offer self – financed Programmes ?

Yes ☐ No ☒

If yes, how many ?

14. New programmes introduced in the college during the last five years if any ?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="text"/>
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional language etc.)

Particulars	UG	PG	Reasearch
Science	Phy,Chem,Math,Bot & Zoology		
Arts	Odia,English,Hist,Pol.Sc,		

	Economics, Education, Philosophy, Psychology & Sanskrit		
Commerce	All Subject in Commerce		

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. annual system

☒

b. semester system

☐

c. trimester system

☐

17. Number of Programmes with : **NA**

a. Choice Based Credit System system

b. Inter/Multidisciplinary Approach

c. Any other (specify and provide details)

18. Does the college offer UG and /or PG programmes in Teacher Education ?

Yes

☐
☒

If yes,

a. Year of Introduction of the programme(s) (dd/mm/yyyy) and number of batches that completed the programme.

NA

b. NCTE recognition details (if applicable)

Notification No.....NA.....

Date: (dd / mm/yyyy)

Validity

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately ?

Yes

☐

No

☒

19. Does the college offer UG or PG programme in Physical Education ?

Yes

☐

No

☒

If yes,

a. Year of Introduction of the programme (s) (dd/mm/yyyy) and number of batches that completed the programme.

NA

b. NCTE recognition details (if applicable)

Notification No.....

Date :(dd/mm/yyyy)

Validity:

c. Is the institution opting for assessment and accreditation of Physical Education

Programme separately ?

Yes

☐

No

☒

20. Number of teaching and non-teaching positions in the Institution.

Positions	Teaching faculty				Non-teaching staff		Technical staff	
	Reader		Lecturer					
	*M	*F	*M	*F	*M	*F	*M	*F
State Government								
Recruited	4	4	17	23	52	03	12	03
Yet to recruit								
Sanction by the Management/ society or other authorized bodies Recruited								
Yet to recruit								

*M-Male *F-Female

21. Qualifications of the teaching staff:

<i>Highest qualification</i>	Teaching faculty				Total
	Reader		Lecturer		
Permanent teachers					
	*M	*F	*M	*F	
Ph.D	2	3	8	14	27
M.Phil	2	1	4	5	12
PG			4	5	9
Temporary teachers					
Ph.D					
M.Phil				2	2
PG				7	7
Part-time teachers					
Ph.D					
M.Phil					
PG					

22. Number of Visiting Faculty / Guest faculty engaged with the College. 2013-14

11

23. Furnish the number of students admitted to the college during the last four academic years.

Categories	Year 1 2010 - 11		Year 2 2011 - 12		Year 3 2012 - 13		Year 4 2013 - 14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	30	12	52	13	48	12	56	11
ST	30	16	25	12	32	14	29	15
OBC								
General	592	302	575	381	586	370	634	389
Others								

24. Details on student enrollment in the college during the current academic year: 2014- 15

Type of students	UG ✓	PG	M.Phil.	Ph.D	Total
Students from the same state where the college is located	1280				1280
Student from other states of India	Nil				
NRI students	Nil				
Foreign students	Nil				
TOTAL					

25. Dropout rate in UG and PG (average of the last two batches)

UG

5%

PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

RS.9909/-

(b) excluding the salary component

RS.4134/-

27. Does the college offer any programme/s in distance education mode(DEP) ?

Yes

☐

No

☒

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes.

☐

No.

☒

b) Name of the University which has granted such registration.

NA

Number of programmes offered

NA

c) Programmes carry the recognition of the Distance Education Council.

Yes

☐

No

☐**28. Provide Teacher-student ratio for each of the programme/ course offered**

SL	DEPARTMENT	TEACHER : STUDENT RATIO
1	Odia (Hons)	1:16
2	English (Hons)	1:16
3	History (Hons)	1:16
4	Philosophy (Hons)	1:32
5	Pol.Science (Hons)	1:32
6	Economics (Hons)	1:16
7	Education (Hons)	1:48
8	Psychology (Hons)	1:32
9	Sanskrit (Hons)	1:32
10	PHYSICS (Hons)	1:14
11	CHEMISTRY (Hons)	1:16
12	MATHEMATICS (Hons)	1:32
13	BOTANY (Hons)	1:24
14	ZOOLOGY (Hons)	1:19
15	Accountancy (Hons)	1:48
16	Management (Hons)	1:24

29. Is the college applying forAccreditation: Cycle1 ☒ Cycle 2 ☐ Cycle 3 ☐ Cycle 4 ☐ Re-Assessment: ☐*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)***30. Date of accreditation*** (applicable for Cycle2,Cycle 3 , Cycle 4 and re assessment only) NA

Cycle 1 :(dd/mm/yyyy) Accrediation Outcome/Result.....

Cycle 2 :(dd/mm/yyyy) Accrediation Outcome/Result.....

Cycle 3 :(dd/mm/yyyy) Accrediation Outcome/Result.....

** Kindly enclose copy of accreditation certificates(s) and peer team reports(s) as an annexure.***31. Number of working days during the last academic year.****225****32. Number of teaching days during the last academic year.****150***(Teaching days means days on which lectures were engaged excluding the examination days)***33. Date of establishment of Internal Quality Assurance Cell (IQAC)****IQAC 06/05/2014**

34. Details regarding submission of Annual Quality Assurance Reports

(AQAR) to NAAC.

We have not completed 1 year yet

AQAR (i) (dd/mm/yyyy)

AQAR (ii) (dd/mm/yyyy)

AQAR (iii) (dd/mm/yyyy)

AQAR (iv) (dd/mm/yyyy)

**35. Any other relevant data (not covered above) the college would like to include.
(Do not include explanatory/descriptive information) Nil****2. Criteria - wise Inputs****CRITERION I: CURRICULAR ASPECTS****1.1 Curriculum Planning and Implementation****1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.****Vision**

Integrating human values , ethics, morality to academic outlook and intellectual curiosity for the purpose of enabling the students to act as model citizens while facing the competition of life as well as the challenges of globalization is the vision of the college

Our Mission is :

- a. To inculcate the idea of intellectual curiosity for impressing on the tender mind that books are the genuine friends and the only resort for empowerment in knowledge , skills and competence.
- b. To achieve students' satisfaction in interactive participative and supportive teaching , feedback and evaluative system.
- c. To achieve national goal and update knowledge through teaching-learning activities.
- d. To provide adequate infra-structure , Good lab facilities with latest lab-equipments , computerization , adequate UGC standard books and journals.
- e. To promote competitions , exhibitions , sturdy tours and Inter college , inter departmental inter disciplinary seminars with adequate training of event management and study .
- f. To create provision for placement and entry in to services and to develop awareness of further study , freed from the bondage of traditional orbit at pace with the employability.
- g. To inculcate in the student a sense of social responsibility , through extension activities like NCC , NSS , YOUTH Red Cross, Rovers and Rangers
- h. To develop aptitude and inclination in music, dance, gardening, Art and painting etc. among students as a part of extracurricular activities.
- i. To involve all stake-holders in the three tier system of students, parents, staff for better management of the institute and good result.
- j. To avoid the evils like ragging , sexual harassment , violence and inculcate among students patience, tolerance and forbearance (Gandhian ideas).
- k. Last but not the least – to respect women and to develop a sense of appreciation for native skills & language, age old heritage and values meant to promote a healthy living in society.

To transmit the vision mission as well as the objectives of the college among the employees, students, teachers and general public. The college has developed an effective transparent mechanization. It includes:

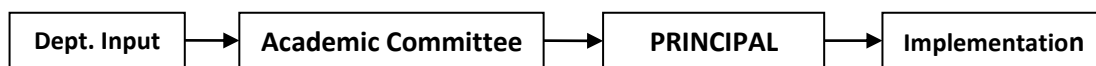
- College website for first hand information
- College calendar published and circulated among all at the beginning of each session
- In the welcome ceremony for fresher's conducted at the outset of academic session
- Massive hoarding placed at the entrance of the college highlighting the vision, mission & objectives.
- Implementation of curriculum is ensured by individual teachers as well as by the Head of the Department. They maintain lesson plans, Lesson notes and prepare reports individually and departmentally. The Lesson plans, lesson notes and progress registers are countersigned by concerned HOD and submitted to the Principal at the end of each calendar month for review and assessment.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate

through specific example(s).

- This is an affiliated college under Utkal University without any status of autonomy in designing curriculum or syllabus. Here there is very little scope for autonomy of designing curriculum. However this college contributes in way of suggestion to Academic committee.

An academic committee consisting of all H.O.Ds & Academic Bursar prepares the framework for implementation of curriculum. Besides, departments hold meetings with feed-back from students and submit proposals to the Academic committee if required, the committee seeks involvement of Principals to carry out the plans and proposals.



However from time to time this exercise is repeated on receipt of feed back from students from time to time.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- University conducts refresher and orientation courses to update knowledge & skill
- College conducts seminars and workshops
- College prepares Academic calendar with detailed programme.
- College has given autonomy to faculty members to select their department books their department books equipments.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- * From the beginning of the session lesson planes was prepared with detailed programme .
- * Progress registers are maintained regularly.
- * Latest reference books within budget
- * Internet facilities at different segments
- * Computer facilities for all departments with Wi-Fi
- * LCD for power presentation
- * Extra-mural lectures by visiting teachers/ academicians

However at college level IQAC has started from the current session to supervise proper implementation of curriculum . Experts from different sectors are out sourced to offer valuable views.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

- This is an under graduate college under the direct supervision of Utkal University and curricular implementation are undertaken as per the guidelines and instructions of the University.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- Some of the faculty members are enlisted as members to the University Board of studies & they present their valuable suggestions to design the curriculum. There is no scope for college to design the curriculum.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The college has no such course.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Discussion among faculty members of the Departments from time to time for implementation of the curriculum:

- * Students, being exposed to unit tests, assignments as well as projects to ascertain how much they cope with the syllabus.
- * Opinions of external examiners (Practical Examination and resource persons being taken in to account :
- * Parents alumni and persons concerned with college contribute valuable views for betterment of the students.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

- Other than computer skill Development programmed imparted at Joint Venture Computer Centre no other certificate/diploma course is offered

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

Under Utkal University there is no provision for dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options

- **Courses offered in modular form**
- **Credit transfer and accumulation facility**
- **Lateral and vertical mobility within and across programmes and courses**
- **Enrichment courses**
- * Interdisciplinary studies among degree students ARTS/SC/Com through Indian Society and culture, Environment study and population study.
- * Additional basic computer training being imparted to the students through Joint Venture Computer Education to obtain knowledge and skill to meet global trends.
- * Not entitled to start any new subject / course for enrichment.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

- * No self-financed programme is allowed.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

- Classes on communication skill on career counseling for global employability : For the last three years students being selected by various companies for placement.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes', how does the institution take advantage of such provision for the benefit of students?

- * No provision for distance mode of education

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

- * Though courses are designed by the University, the college supplements them with its vision and mission
- * To supplement University Curriculum extra-tutorial classes being organized inviting resource scholars from neighboring colleges / Institutions.
- * Seminars in various departments as well as State-level seminars being conducted involving teachers across the state
- * Yoga classes, NSS/NCC/ Rovers/Blood Donation Camps being held regularly.
- * For community development and extension activities there are provisions for NSS, Eco Club, Red Cross, and Performing Arts cell.
- * Some departments conduct study tour to nearby places for project work.
- * Department of History organizes study tour and project work.

- * Provision of equal opportunity and career counseling, personal care of students are taken up.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

To meet the dynamics of employment special coaching among women/ weaker sections held from time to time.

- * Placement cell offering guidance and counseling in this regard.
- * Dignitaries from law/ media/ Corporate Bodies being invited to address the students on the scope / eligibility/ skills towards employment.
- * Apart from their course students being engaged in General Knowledge classes.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

- Through seminars and symposium, gender, climate change, environmental Education, human rights etc. being highlighted becoming a part of the curriculum.
- Through environmental studies and population study , awareness was created in the field of climate change and environment.
- NSS Units also create awareness
- The women cell makes the girls students aware of their rights.
- The Grievance Redressal cell looks after the Human Right issues.
- The College organizes seminars on women empowerment and female feticide.
- The college celebrates Van Mahosthava.
- Inputs received from Stake holders are discussed and steps are taken.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

§ Moral and ethical values

§ Employability and life skills

§ Better career options

§ Community orientation

- * Moral and ethical values imparted through Yoga/NSS/Rovers/Blood Donation Camps.
- * The Institution role for better career option & employable skills cited above.
- * Community orientation made through NSS/NCC/SCOUTS/Rovers etc.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- (i) Feed back received from students being analysed by faculty members of the concerned department
- (ii) Suggestion of Alumni and parents.

- (iii) Feedback from corporate houses & Academic peers taken in to account for enrichment of curriculum.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

No enrichment core programme is offered

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

- The College cannot design the curriculum as it is an affiliated college. Our staff members place their suggestions before the Board of studies for changes and alterations.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes,

- Out of the suggestions made by faculty members of the affiliated colleges including the ones from the college: The College receives feedback from students parents and stakeholders which are ventilated to this university Academic Council through Board of studies.
- On suggestions and opinion agreed upon at departmental meetings consisting of faculty members

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?) Any other relevant information regarding curricular aspects which the college would like to include.

- With the demands of the students Odia honours started from the session 2013-14 and some seats increased in Botany, Zoology, Physics, Chemistry and Mathematics.
- There is a great demand for opening of professional and P.G courses. Efforts are made to start P.G classes in selected subjects viz. Commerce, History, Odia and Political Science and Professional courses like BBA, MBA & MFC under collaborative mode. The proposals are pending with the Govt of Odisha as the Govt permission is pre-condition for opening of these courses.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Transparency is maintained as the entire admission process is controlled and monitored by the Govt. Details of the courses available, intake capacity (subject wise) and course fees etc. of an individual College are reflected in that website maintained by the Deptt. Of Higher Education, Govt of Odisha.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- Student Academic Management System (SAMS) created by Govt, through Odisha Computer Application Centre conducts centralized admission on- line: ensuring absolute transparency. Honours subjects are allotted purely on merits at college level as per University guidelines.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

- Students are admitted with highest cut-off marks in this college during the session 2014-15 among all the Non-govt. Colleges in Bhubaneswar.

TABLE

Name of the College	+3 Arts	+3 Science PCM	+3 Science CBZ	+3 Com
Maharishi College of Natural Law	53.33	78.17	71.5	70
B.P.College	49.33	72.40	68.67	59.17
K.Nehru College	50.33	71	71.87	42.57
D.R.College	42	61.83	61.17	46.33
S.S.College	37.17	49.33	45.17	

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

No such mechanism to review the admission process as it is operational by Govt through OCAC .

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * SC/ST
- * OBC -
- * Women -
- * Differently abled
- * Economically weaker sections
- * Minority community

* Any other

- The reservation policy of Govt to different categories for admission is strictly followed.
- The percentage of reservation for different categories is as follows:
 Scheduled Castes – 12%
 Scheduled Tribe - 13%
 Physically Handicapped – 1%
 & Weight age for games, sports etc. -Varies from time to time as per Govt notification.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Detailed Under Graduate Programme

Programme	2011-12			2012-13			2013-14			2014-15		
	No of Applications	No of Student Admitted	Demand Ratio	No of Applications	No of Student Admitted	Demand Ratio	No of Applications	No of Student Admitted	Demand Ratio	No of Applications	No of Student Admitted	Demand Ratio
+3 Arts	1089	128	1:9	1097	128	1:9	1105	127	1:9	1186	138	1:9
+3 Science	2029	117	1:17	3021	121	1:25	3021	185	1:16	3184	210	1:15
+3 Commerce	1271	122	1:10	1187	128	1:9	1305	127	1:10	1388	116	1:11

No programme for PG/Diploma/Certificate course/ M.Phil/Ph.D exist in the college.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Weightage is given to differently-abled candidates by reservation of seats @ 1% of the total number of seats available in the college as per Govt guide lines.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

- Before the commencement of the classes, orientation classes are conducted and suggestions are given accordingly. While interacting with students before teaching a topic, skills are judged and suggestions are given for betterment.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

- Bridge Course especially for English is being conducted at the beginning of the session. Remedial classes are held for SC,ST and OBC students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- Seminar/Meeting/discussion are held from time to time in campus. Students, Teachers and Employees participate. Extension activities also help in this matter.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

- There is no official provision in this matter. However advance learners get special coaching, books, and study material from all faculty members as normal routine teachings do not satisfy them.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- Information of probable dropouts of weaker sections of students is collected by close interaction with science students in their practical classes and for Arts & Commerce students by personal interaction with the students in the departments.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- * Academic calendar is formulated as per general guidelines of the Higher Education Department, taking into account of holidays vacations and examinations schedule fixed by the examination conducting authority, i.e Utkal University and student union elections etc.
- * Each teacher prepares his lesson plan & lesson notes and maintains a Progress Register. The lesson plan and lesson notes are countersigned by the concerned Head of the Department and submitted to the Principal at the end of each month.
- * The Head of the Department maintains a consolidated progress register to take stock of the progress of teaching of each department.
- * Evaluation blue print is prepared by the Board of studies by subject experts of each subject constituted by Utkal University.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

- * IQAC, in general, reviews academic progress and holds seminars to enhance the quality of teachers.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- * Learning is made more student centric by discussion of topic in their local language (mother tongue) in non formal way.
It is enforced by:
 - * Seminars (Departmental & Inter departmental)
 - * Group discussion
 - * Educational tours
 - * Developmental wall magazines
 - * Well equipped libraries
- * NET CONNECTIVITY (With Wi-Fi) to all departments with computers.
 - * Extra-mural classes
 - * Competitions (essay, debate, G.K. songs, music, art)
- * Other Co-curricular activities such as NCC/NSS/Red Cross/Rovers-Rangers Awareness Programmes.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- * By way of personal interaction with students through various occasions as mentioned in para 2.3.3

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- * Technologies and facilities available & used by teaching members of faculty such as
 - * LCD Projectors
 - * Computer
 - * Internet access
 - * Modern scientific equipments

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- Faculty members are sponsored to undergo Refresher Course, Orientation Course, course for e-Governance, e-dispatch training, e- admission , training on Accounts, Advanced courses on Environmental science/First Aid/Fire-Fighting/Blood – Donation/Disaster Management/workshops etc.

- Seminars and extension lectures are organized on regular basis by all the departments to update their knowledge. This helps them gather information about the latest developments in their fields. Seminars on current issues are organized from time to time in the college. Prominent scholars and people from corporate circles are invited to share their knowledge for the benefit of the students.
- Students are assigned various creative tasks, such as writing articles and matter for wall magazine and college magazine, interacting with resource persons during seminars, workshops et. The students are encouraged to present seminars on recent developments. Such interactions are mutually beneficial to the students and the faculty.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- * All students are being exposed to general study support
- * Academic Counseling is being rendered for choice of subjects during admission
- * Slow-learners are identified during class-room teaching & they are provided with guidance as well as study materials.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching is imparted through.

- * Interactive teaching
- * Audio Visual demonstrations are made by projectors.
- * Sufficient computers are provided to the departments of Science.
- * Well furnished class rooms with essential equipments are provided to Commerce & Chemistry Departments.
- * Field visit and Field Study by Departments like History & Botany.

2.3.9 How are library resources used to augment the teaching- learning process?

Library remains open to students from 9 AM to 5 PM everyday (except holidays)

- * The staff and students use the library for text books, reference books, encyclopedia, for refreshing knowledge.
- * Adequate number of books/magazines / journals/newspapers are available:
- * Reading-room facility is available
- * NET facility with Wi-Fi is provided
- * Parents are intimated about their wards attendance and performance in exams from time to time.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

- Yes.
- When college is closed as per the instruction of the Govt during natural calamities like cyclone, flood and general elections , extra classes are taken to compensate the deficiency during holidays .

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- There is provision of class inspection by Head of the Department/Principal for newly recruited staff during the probation period.
- The students are advised to put forth their grievances in case they feel the quality of a teaching is not satisfactory.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

- Many of the teachers have been recruited through SSB (Service Selection Board) a statutory body selecting candidates on merit only.
- Teachers are recruited by management on merit and open competition
- Guest lecturers are recruited on merit following due selection procedure selection with salary as per Govt, guidance's.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

At present the college does not have new programmers like Biotechnology, IT, Bioinformatics.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	11
HRD programmes	-
Orientation programmes	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / winter schools, workshops, etc.	-

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- Teaching learning methods/approaches
- Handling new curriculum
- Content/knowledge management
- Selection, development and use of enrichment materials
- Assessment
- Cross cutting issues
- Audio Visual Aids/multimedia
- OER'
- Teaching learning material development, selection and use

- c) Percentage of faculty
- * invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
 - * participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
 - * presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- At present teachers are availing grants from UGC towards Major & Minor Research Projects. They are also attending Refresher Courses conducted by University Academic Staff College.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

- Nil

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

YES,

- As per feedback proforma, teachers, whose performances are not up to satisfactory, are asked to improve there performances by communication through their confidential character roll (CCR).

2.5 Evaluation Process and reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- The students are acquainted with the process of evaluation by the staff members in terminal examinations and unit tests conducted by each departments.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

- The college adopts the reforms made by the University as and when required.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- The students are acquainted with the syllabus as well as evaluation process at the beginning of the Academic session by the concerned subject teachers. Changes in question patterns and evaluation processes, if any, are discussed by the staff council

and then with the students by the subject teachers.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

- The formative evaluation approach is adopted to assess overall personality of students through group discussion, assignments, seminar presentation and unit tests.
- Summative Evaluation of student is determined at the end of the session from different tests conducted by the college and the University.
- Impact of these process is visualized in the following fields :
 - Students appeared university examination confidently & without fear.
 - Students were able to prepare seminar papers.
 - Personality Development of the student were perceptible.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weight ages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

- The answer scripts are shown to the students to let them see their drawbacks and mistakes and suggestions are given to improve their performance.
- Result of class test & Annual examinations are displayed in the Notice Board and communicated to their guardians.

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

- Graduate attributes implied by the University are
 - i) Self Confidence
 - ii) Social Responsibility
 - iii) Sensibility
 - iv) Empathy
 - v) Innovation
 - vi) Sportsman ship & Leadership
- The college tries to enable the students to mould their personality by developing their talents and skill. All the faculty members of the institute are also aware of their responsibilities.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- On getting a complaint from the students the answer scripts are shown to the students at the college level.
- There is no provision of revaluation of answer scripts for the examination conducted by the University. However there is grievance mechanism at the University level for re-addition and re-checking of the marks awarded during the evaluation process.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

- Learning outcome has been spelt out in Vision & Mission statement of the College which has been reflected in college calendar & Web site.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

- Progress and performance of students are maintained by unit test, Half-yearly and Test Exam.
- The percentage of attendance is verified from time to time and communicated to their parents.
- The performance of the students is discussed in the class room with the students by the members of faculty.

RESULT ANALYSIS IN PERCENTAGE (%)

SUBJECT	2011	2012	2013	2014
ENGLISH	98%	96%	97%	96%
POL SCIENCE	98%	97%	93%	94%
HISTORY	97%	94%	94%	93%
ECONOMICS	93%	92%	93%	95%
PHILOSOPHY	96%	95%	97%	96%
EDUCATION	97%	98%	96%	97%
PSYCHOLOGY	96%	95%	98%	96%
SANSKRIT	99%	96%	98%	94%
PHYSICS	97%	98%	96%	93%
CHEMISTRY	98%	94%	93%	94%
MATHMATICS	95%	95%	96%	93%
BOTANY	97%	94%	97%	96%
ZOOLOGY	99%	93%	91%	90%
ACCOUNTANCY	97%	96%	94%	92%
MANAGEMENT	96%	95%	97%	98%

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- Teaching, learning and assessment strategies being structured by academic calendar issued by Deptt. Of Higher Education. Also the dates of exams are prescheduled .

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- Course being prescribed by University is updated periodically by Board of studies (Universities) for enhancement of social and economic relevance.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

- No such system exists however introspection is made on the basis of assessment on performance of students in exams. This helps in planning and overcoming the barriers.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

Through:

- Performance in Exam
- Extracurricular activities
- General behavior discipline
- Social Service

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

- * Individual teachers use assessment / evaluation outcomes by citing their impressions & observations on plan/progress registers issued to them.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

- * There is no provision of Utkal University to allow any affiliating undergraduate college as a research centre. However, all types of research activities are allowed in the college as per existing provision of the University.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The College has research Committee consisting of the following members.

- i) Dr Mrs S.Das , Rdr in Eco
- ii) Dr Mrs S.Nanda, Rdr Bot
- iii) Dr SK. Naimuddin, Lect Phy
- iv) Dr T.N.Samal (IQAC Co-ordinator)

The Research committee scrutinizes the research proposals submitted by the faculty members and recommends for submission to UGC both for major and minor research projects.

The committee has Research projects during xi plan period. The details of the Minor research projects are listed in the table under paragraph 3.2.7

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- § **autonomy to the principal investigator** – The college has given autonomy to the Principal to facilitate implementation of research projects.
- § **timely availability or release of resources** – As per recommendation of research committee the college makes all possible arrangements for release of funds available from different sources.
- § **adequate infrastructure and human resources** : - As the college is affiliated under Utkal University there is no such specific infrastructure for research works. However the college provides some space in each departments for minor and major research projects. Computer with internet facility and books and journals are available in each department.
- § **time-off, reduced teaching load, special leave etc. to teachers** :- There is provision of study leave for pursuing M.Phil/Ph.D courses as per guide line of the department of Higher Education, Govt of Odisha besides faculty improvement programme of UGC.
- § **support in terms of technology and information needs** : - Computer, Internet, LAN is available as per the resource of the college.
- § **facilitate timely auditing and submission of utilization certificate to the funding authorities** : - The college makes all possible arrangements for timely audit and submission of utilization certificate to appropriate authority.
- § **any other** : To promote research activities among the staff members the college encourages and provides different information for research activities. The retired teachers are also encouraged under UGC programme to do research works.
- The college encourages faculty members to undertake research as an essential component for fulfillment of their academic achievements as required for M.Phil & Ph.D degree.
 - The College also insists on publication of research articles as a part of their academic performances.
In formulating a research proposal autonomy is granted to Principal investigator and funds are released as and when received from UGC.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Every science Department is encouraged to hold seminars, field visits to nearby scientific Institute Viz. regional Science Centre, regional research Laboratories, etc. for exposure and get encouragement to be in tune with scientific temper. Every year annual exhibition is conducted to display & exhibit scientific temper among the students and the public.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in

individual/collaborative research activity, etc.

Being an undergraduate college there is no scope to guide students for research works but some of our faculty members are doing some research projects. One of our faculty members, Dr Ashok Kumar Dash Lect in History, is guiding some research scholars. One research scholar has been awarded PhD under his supervision. A number of research projects have been completed and submitted during the 12th plan period of U.G.C.

Details of the research activities are supplied below.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects						
Dr R.K.Mishra, Lect in Phy	08/2011 To 08/2013	Study of multiferroic properties of Pb1-xBax (Mn1/2 Nb1/2)O3 ceramics, with X=0	UGC	1,65,000/-	1,27,500/-	1,27,500/-
DrMrs Sukanti Mohapatra. Lect in English	08/2011 To 08/2013	Developing English spelling sense in beginners through spelling games and magic	UGC	66,000/-	40,500/-	40,500/-
Mr M.R.Saran, Lect in Phy	08/2012 To 08/2014	Theoretical studies on hydromagnetic flows in electrically conducting fluid	UGC	97,500/-	78,750/-	78,750/-
Dr B.K.Parija Lect in Phy	08/2011 To 08/2013	Studies on carbon nanotube – substituted only polyaniline composites spectral murfylosical mechanical and electricalpropoties	UGC	1,97,500/-	1,51,250/-	1,51,250/-
Dr A.K.Dash. Lect in History	08/2012 To 08/2014	Aggrian structure in coastal odisha	UGC	1,10,000/-	70,000/-	70,000/-

3.1.6 Give details of workshops/ training programmes/

sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- State levels workshops and seminars are conducted in this college as the college is serving the purpose of a nodal centre because of its central location and available adequate infrastructure. The state level Accounts Training for Principals, annual conventions of All Odisha Philosophy Association, Commerce Society, Teachers federation are held regularly in this college.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

- As the institute imparts only undergraduate courses, there is no scope for prioritized research area other than research projects belonging to a faculty member's own subjects.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

- * Since the college is located at close proximity with all the P.G Departments of Utkal University, the professors and research scholars of the University visit the Departments of this college to guide the research scholars.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

- * There is no provision for sabbatical leave in this college. Besides fellowship under U.G.C programmes, the state Govt grants full time study leave.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

- * Research finding are published in research journals for transmission of knowledge.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

- * The college does not have any subject earmarked for research. However, any project sponsored by UGC has its own heads of expenditure determined by the scholar and approved by UGC.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the

faculty that has availed the facility in the last four years?

- * There is no such provision in this college.

3.2.3 What are the financial provisions made available to support student research projects by students?

- * There is no scope of research for students as the college imparts education for undergraduate courses. However students submit project papers as partial fulfillment of their degrees. No financial support is provided for formulating such project reports (papers)

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

- * While taking up an inter-disciplinary projects, the Principal Investigator , consults faculty members of other departments, who guide and help by way of discussion and supply information supplementary to primary and secondary sources of research.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- * Equipments and instruments purchased for research projects are kept in the department and are utilized for research purposes. Equipments kept in the Departments are also utilized, if required during teaching besides research.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

- * KIIT University, Bhubaneswar Odisha has provided financial assistance for upgradation of Chemistry laboratory for research purpose.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

- * The college has not received any fund for research other than U.G.C and Utkal University cited in 3.1.5

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- * All the departments of science faculty are well equipped.
- Other departments from the faculty of Arts are provided with rooms.
- All the department of Science, Arts & Commerce are provided with computer with internet, printer, and scanner and in many departments there are projectors, public address system facilitating power point presentation.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- The college research committee recommends both minor and major research projects to appropriate authority for approval.
- With limited source and scope the college provides its infrastructure and equipments and library to research scholars.
- For academic excellence the staff members are encouraged for different research activities.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

- * KIIT University , Bhubaneswar Odisha, has provided financial assistance for upgradation of Chemistry laboratory for research purposes.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

This college is having access to the following Research Institutes for research

- i) Institute of Physics
- ii) Indian minerals and metal research Centre (formerly Regional Research Laboratory)
- iii) Institute of Mathematics
- iv) P.G department of Utkal University, Vani vihar which is located to its close proximity (within 1 Km distance)
- v) Regional Institute of Education(within 2 kms)

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

- * The library has reference books and journals which are helpful for research works. Odisha State Archives and Utkal University Library which are very close to this college provide all research journals and publications for researchers.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

- * KIIT University has collaborated for development and up-gradation of laboratories of Chemistry Departments with up-to-date equipments.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)
- Original research contributing to product improvement
- Research studies or surveys benefiting the community or improving the services
- Research inputs contributing to new initiatives and social development

- * No such research has been made.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

- * No

3.4.3 Give details of publications by the faculty and students:

- * Publication per faculty
- * Number of papers published by faculty and students in peer reviewed journals (national / international)
- * Number of publications listed in International Database (for Eg: Web of Science, Scopus, And Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

(Details in the Evaluation Reports of the Departments)

3.4.4 Provide details (if any) of

- * Research awards received by the faculty

- * **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**
- * **incentives given to faculty for receiving state, national and international recognitions for research contributions.**

PH.D awarded during last four years stated below:

Name	Subject	University	Year
Dr L.N.Mohapatra	English	Utkal	2010
Dr Mrs A.Sahoo	Pol Sc	North Odisha	2010
Dr Mrs S.Mohapatra	English	Utkal	2011
Dr SK Naimuddin	Physics	Utkal	2011
Dr J.K.Mohapatra	Commerce	F.M.University	2012
Dr Mrs Rajashree Mohanty	Economics	Utkal	2014
Dr K.M.Sahoo	Mathmatics	Utkal	2014
Dr B.K.Parija	Physics	F.M.University	2014

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- * Neither the college has any industrial network nor the curriculum prescribed by university lending any scope for the involvement of industrial network. This answer is given in 1.1.5. This is self explanatory.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- The members of Youth Red cross, NSS & NCC serve as consultants for various social programmes involving training and awareness workshops. One, Dr Namita Pattnaik, Lect in Economics, having varied experiences in Youth Red cross and Rovers & Rangers has been accepted as a resource person at the state and national level for such activities. Details of consultancy services provided by her (to be provided at the time of NAAC peer team visit)

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- * They are allowed to extend their consultancy service during duty leave and in some cases they are also allowed casual leave for this.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- * Awareness building programmes of the Government/ NGOs and local bodies are implemented on request free of cost.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

- * Nil

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- During the super cyclone (PHYLIN) the college took leadership in providing shelter and food for all with other requirements to cyclone hit victims for a period of one week.
- A sum of Rs **50,000/- (Fifty Thousand)** was collected from members of staff and donated to the Chief Ministers Relief Fund.
- During other natural calamities students voluntarily collect donations in cash and kind and distribute them among the affected people.
- On various occasions the students organize rallies for awareness programmes viz Road safety, environment pollution, enlighten the public on air and sound pollution etc. besides regular awareness programme for AIDS being organised . Martial Art training for women is organized.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- Various extension units comprising NCC, NSS, YRC, Rovers, Rangers, Students' Union and bodies build up a mechanism involving the students at large for the implementation of programmes initiated by the State towards social movements. They also engage the students and volunteers during natural calamities and such other social activities including CAR FESTIVAL promoting the role of citizenship.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- Feedback is received from guardians, Alumni , Students Union and Prof in charge of extension activities for better performance and quality of the institution.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major

extension and outreach programmes and their impact on the overall development of students.

- Various programmes undertaken by NCC/NSS/Rovers Rangers/YRC societies utilize the fund allocated at the annual budget as per guidelines of their affiliating / supervising bodies. Details of the budget allocation is given below.

	2011-12	2012-13	2013-14	2014-15
NCC	10,580/-	10,620/-	11,340/-	12,360/-
NSS	52,963/-	59,550/-	26,334/-	12,360/-
YRS	10,580/-	10,620/-	11,340/-	12,360/-
ROVERS & RANGERS	12,696/-	12,744/-	13,608/-	14,832/-

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

- The Professors in charge of different extension activities such as NSS, NCC & YRC invite applications for enrollment after a thorough counseling of the interested students.
- Appraisal of the future prospects in joining one of the extension units is thoroughly made by the Professor's In-charge.
- Students are also made aware of the fact that extension activities are the most appropriate medium for highlighting their inner potentialities and finer sensibility.
- All these units put stress on order, decorum, propriety, discipline, honesty, sincerity like values and the Professor In-charge never leaves this opportunities to have a complete control over the students.
- Broadening the horizon of knowledge and exposure to innumerable aspects of life are true major attraction of the students.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- The members of NCC, NSS, Youth Red cross, Rovers and Rangers serve as consultants for various social programmes involving training and awareness workshops.
- All professors in charge of extension activities along with the student participants conduct innumerable awareness programmes in and out the college campus. The under privileged and the vulnerable sections are made aware of the concept of First-Aid, sanitation, (wash your hand) Aids awareness, population control, immunization and road safety etc.
- Rallies are also conducted for the above purposes.
- Health camp is organized.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

*

To create awareness programmes among students about social justice, social responsibilities, the college organizes frequent programmes. Blood donation camp is organized by Youth Red Cross as social responsibility. Environment awareness programme is organized to create awareness among student for a healthy environment. A literacy drive is also made by volunteers of NSS unity in the slum area as a community work. Involvement of students in the extension activities creates awareness towards philanthropic and social works, save the environment from pollution and make them good citizens in future. A good understanding and commitment to society is created among the students. The knowledge they gain from the all the extension activities helps students for better future and self confidence. The students participating in Science exhibitions organized by the college gather much inspiration and motivation for further reading.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

*

The college with the collaboration of NGO's conducts community programmes such as Blood Donation camp, AIDS awareness, Health check up programme and Literacy drive in slum area. A workshop was organized on solid waste management for healthy environment. NSS unit conducts survey in slum area about malnutrition. Students with staff members visit the nearby blind school for interaction. An awareness programme is organized. NCC & NSS activities help for inspiring leadership building to work for social development along with studies.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

*

Odisha Environment Society with collaboration of college science society conducts seminar on environmental awareness. The college NCC unit performs **DARE DEVIL** show on republic day and independence day celebration of Govt. of Odisha. In collaboration with **Inner Wheel Club** our NSS unit organizes blood donation camp. With the help of AIDS Cell a unit under Department of Health, Govt. of Odisha, our students create AIDS awareness programme in different localities. The Commerce Department with the help of different consultancies makes the students aware of competitive exams, IT, Marketing, Accountancy and Salesmanship. The students of this college have contributed for sports activities of Utkal University. The students of neighboring colleges attend classes in this college for career counselling and entry into service coaching classes organized by this college.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community

development during the last four years.

- This college has received **PRAKRITIMITRA AWARD** for plantation of trees inside the college campus and recognition for creation of a **Dare Devil** team to display adventure activities.
- Rangers Rovers unit of the college received **RAJYA PURASKAR AWARD** from His Excellency the Governor of Odisha.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

* The research scholars of this college utilize research laboratories of Utkal University, Institute of Minerals & Materials Technology, Institute of Physics, The State Archives, State Museum, for research purpose.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

* The institute mention in 3.7.1 are of national importance which are accessible to the staff of the college but no MoUs has been signed.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

- The students of science and commerce departments make occasional visits to nearby Mancheswar Industrial Estate for firsthand knowledge.
- KIIT University has contributed for up-gradation of Chemistry laboratories with a contribution of 5 Lakh during the session 2012-13.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

- A meeting was organized for the address of Ramon Magsaysay awardee Sri Rajendra Singh (Waterman of India) as a part of awareness building programme for water conservation and environment protection.
- An accounts training was organized to acquaint the principals of all the colleges with resource persons from Finance department of government of odisha.
- Two meetings of All Odisha Non-Govt Teacher's Association were organized in this college to discuss strengthening of Higher Education in the state.
- The State Chief Commissioner of Rovers & Rangers Sri Kaliprasd Mishra was invited to inspire the students for Rovers & Rangers activities.
- Odisha Philosophy Association held its annual meeting in this college. Eminent scholars

of the state and from outside state attended this meeting.

- (vi) The Chairman of Council of Higher Secondary Education attended a seminar organized by commerce department for Entrepreneurship development.
- (vii) Honorary Secretary Odisha Red Cross Bhwan, Odisha Youth Red Cross officer and Deputy Secretary of state Secretariat visited this college on a Youth Red Cross activity.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a) Curriculum development/enrichment :

- * Dr L.N.Mohapatra Rdr in English was the member of Board of studies of University of Culture, Odisha, Bhubaneswar and he was the paper examiner of the same University.
- * Some of our faculty members are selected as members of Board of studies of Utkal University for preparation of courses they suggest modification and change in syllabi of the degree courses.
- * UGC sponsored remedial coaching classes especially for SC/ST/OBC, financially backward and minority students are held.

b) Internship/ On-the-job training

- * Counseling and guidance regarding different professional courses are provided to the students.

c) Summer placement

- * From time to time different companies visit our college for campus recruitment.

d) Faculty exchange and professional development

- * Though it is not regular, some faculty members of University and nearby institution are invited to different department for interaction.

e) Research

- * We have no collaboration with any institute but the research scholars availed facility from nearby institute.

f) Consultancy

- * As leader trainer of Rangers from Odisha State Unit of Bharat Scouts & Guides , Dr Namita Pattnaik , Lect in Economics of this college visited many states – Mizoram, Assam, Meghalaya, Karnataka, Andhra Pradesh, West Bengal to conduct training courses for adults teachers and lecturers from Rangers.

g) Extension

- * Every year the college organizes Blood Donation Camp , Health Awareness Camp and pollution awareness programme.

h) Publication

- * Dr Ashok Kumar Das, Lect in Hist. has published 14 nos of research papers and 6 nos of books entitled : -
 - a. Landmarks in Indian History-I
 - b. Landmarks in Indian History-II
 - c. History of the World
 - d. History of India
 - e. Bharat Itihasa(Oriya)
 - f. Prithivi Itihasa (Oriya)
- * Besides he has translated English version of study materials in History subject into Odia of IGNOU (Indira Gandhi National Open University). Dr Dash also acts as a counselor as well as an evaluator in IGNOU

- i) **Student Placement** : Several companies came to the campus for campus recruitment viz. Wipro, Zenpact, L&T, ACC
- j) **Twinning programmes**
 - * No twinning programme
- k) **Introduction of new courses** : Proposal has been made for opening PG classes and technical courses on self-financing scheme.
- l) **Student exchange**
 - * There is no such provision in the under graduate colleges of Utkal University.
- m) **Any other**
 - * The college is planning to launch Self Financing Courses in collaboration with Barister Ranjit Mohanty Institute.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

A proposal for opening of new courses on collaborative mode is pending with Government for approval.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- * Maintenance of study atmosphere involving effective teaching and learning by adequate infrastructure comprising requisite college building adequate members of teaching and Non-teaching staff, rich library, updated laboratories etc. are in the educational policy .
- * The Governing Body of the college decides plan, policy, estimate budget of infrastructure.
- * Construction committee, as the main counseling body, approves the expenditure on modernization of laboratories, remodeling of toilets, gardens, repairing and re-construction of buildings, redesigning the campus and all other construction works catering to the needs of the students in regard to successful execution of teaching learning process as per the syllabus.
- * A comprehensive policy towards infrastructure is being prepared in anticipation of UGC fund in 12th plan.

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities – classrooms, technology enabled**

learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

- b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

Details of facilities

- a. No of class room --- All the 15 departments are provided separate rooms besides there are 12 rooms for other classes.
- The college has a small library with reading facility.
 - The Commerce department has a small conference hall.
 - The college provides a security room for guards and watchman.
 - The college provides a room for a joint venture computer programme.
 - There is a canteen inside college campus.
 - There is a large cemented floor under the big banyan tree for students' refreshments.
 - The college has provided a room to Punjab National Bank for ATM purpose.
 - There are two rooms with toilets for Girls and Boys separately.
 - The college has a big staff common room having separate toilet for both the genders.
 - The college provides a small room for UGC Net work and IQAC.
 - All the departments are provided with computer, printer (with facility of Print, scan copy).
 - The college campus has Wi-Fi facility.
 - For power supply the college has installed a 40 kv Zen set and an Inverter.
 - The college also provides Hi-frequency public address system.
 - The examination section is under CCTV coverage.
 - There are three Audio-Visual system (T.V)
 - The Mathematics department has a computer laboratory.
 - LCD projectors available in Commerce, Physics, Botany and History departments.
 - The college has three big photo copier machines.
 - Laboratories (Separate for pass & Hons) for Botany, Zoology, Chemistry, Physics, Psychology, Education & Mathematics.
- b.
- The college has a small Botanical garden, Garden for medicinal plants and Rock Garden.
 - Extracurricular activities such as NSS, NCC, SCOUTS, ROVERS & RANGERS, and REDCROSS are available. Rooms have been allotted for these units.
 - Open Air pandal with roof top cover equipped with provision for sound and light connection exists for cultural activities, functions & Yoga/Health/Hygiene camps.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific

examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

- * There is an ongoing expansion of physical structure. College land has been exploited for optimum use by constructing 3 storeyed building. During the last 4 years more than 2 crores has been spent towards building construction. The proposal for construction of about 6000 sqft concrete roof in 2nd floor is under process. The class rooms are utilized from 7 Am in the morning to 5 o'clock in the evening. Extra classes are held on Sundays . Many of the PSUs /Govt & Non Govt organization hold their examination/recruitment tests on Sundays .

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- * Till date this situation has not arisen.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility –**
- **Recreational facilities, gymnasium, yoga center, etc. -**
- **Computer facility including access to internet in hostel -**
- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual equipments**
- **Available residential facility for the staff and occupancy Constant supply of safe drinking water**
- **Security**
- No residential facility for students. Only watchman and security guards are provided rooms.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- * Since a Govt dispensary is situated very close to the college campus health care and its related facilities are available from it.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- IQAC has been constituted from May-2014 . There are separate cells for career counseling & placement .
- Canteen, separate common room for Boys & Girls with drinking water facilities ,toilet and T.V for entertainment.
- As the Govt dispensary is very close to college the students availed the health care facility from it.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the

committee to render the library, student/user friendly?

- There is a library committee with Professors in-charge to look after the administration and development of the library.
- The committee meets at least once in a month to monitor the progress of the works of the Library .
- There is a small reading room attached to the Library.
- The library has been computerized .
- There is provision of computer, printer, copier and internet facility.

4.2.2 Provide details of the following:

- * **Total area of the library** :(in 223.2 Sq. Mts.)
- * **Total seating capacity** - 60
- * **Working hours:** 10 hrs (on working days, on holidays, before examination days, during examination days, during vacation) :
- * **Layout of the library**
 - Individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
 - Library as a source of enrichment of teachers knowledge.
 - Our library has a provision of reading room for staff members.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	Year -1		Year - 2		Year - 3		Year - 4	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	110	30000	106	29300	456	90000	65	18000
Reference Books	229	70000	196	69200	604	109651	168	31000
Journals/ Periodicals	22	16000	22	16000	22	16020	22	16090
e-resources								
Any other(specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * OPAC
- * Electronic Resource Management package for e-journals
- * Federated searching tools to search articles in multiple databases.
- No such tool
- * Library Website

There is no separate website for library

- * In-house/remote access to e-publications
- * Library automation
Automation process is going on.
- * Total number of computers for public access: Two
- * Total numbers of printers for public access: one
- * Internet band width/ speed 2mbps^ □ 10 mbps □ 1 gb □ (GB) :
- * Institutional Repository: No such tools
- * Content management system for e-learning : No such tools
- * Participation in Resource sharing networks/consortia (like Inflibnet): No such tools

4.2.5 Provide details on the following items:

- * Average number of walk-ins - 60
- * Average number of books issued/returned - 700
- * Ratio of library books to students enrolled - 12:01
- * Average number of books added during last three years : 500 per Year
- * Average number of login to opac (OPAC) - Nil
- * Average number of login to e-resources - Nil
- * Average number of e-resources downloaded/printed – 20 per month
- * Number of information literacy trainings organized – Yes once in every year
- * Details of “weeding out” of books and other materials – 803 as on 28.04.2014

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts - Yes
- * Reference - Yes
- * Reprography - Yes
- * ILL (Inter Library Loan Service) - No
- * Information deployment and notification (Information Deployment and Notification) -No
- * Download - Yes
- * Printing - Yes
- * Reading list/ Bibliography compilation - Yes
- * In-house/remote access to e-resources - x
- * User Orientation and awareness - Yes
- * Assistance in searching Databases - x
- * INFLIBNET/IUC facilities - x

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

- The library provides computer, printer ,copier and internet facility
- The library staff help the employees and students trace the books .
- In reading room the library staff provide required books and journals .
- The demand slips are received from students and books are supplied accordingly.
- Peace is maintained in the library.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- * No special facility

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

- * Students are asked to supply feedback on a prescribed Proforma. Workshops are held to orient the students for accession of books and catalogue and make them library user friendly.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system) - 40 nos
- Computer-student ratio - 1:30
- Stand alone facility - Nil
- LAN facility - Available
- Wi-Fi facility - Available
- Licensed software - Soft ware for computerisation of all departments /offices are loaded.
- Number of nodes/ computers with Internet facility - All
- Any other : All the office computers are interconnected through Area Networking which is controlled by a server installed in the Principals room.

DEPARTMENT & SPECIFICATION (HARDWARE & SOFTWARE)

Department of Psychology

HP Desktop Computer(Intel core processor/4GB DDR III RAM/500 GB HDD/DVDRW/Key Board/Optical Mouse/Windows 8 Professional/18.5" LED TFT/3 Years Warranty/UPS 600VA Make-Enrg(2 years warranty)

Department of Examination

HCL Desktop Computer(Intel core i7 processor/4GB DDR III RAM/500 GB HDD/DVD RW/Key Board/Optical Mouse/Windows 8 Professional/18.5" LED TFT/3 Years Warranty/UPS 600 VA, Make-Enrg(2 years warranty) , two nos

Department of Education

HP Desktop Computer (Intel core processor/2GB DDR III RAM/500 GB HDD/DVD RW/Key Board/Optical Mouse/Windows 7 Professional/18.5" LED TFT/3 Years Warranty/UPS 600 VA, Make-Enrg(2 years warranty)

Department of Mathematics

HP Desktop Computer (Intel core processor/6GB DDR III RAM/500 GB HDD/DVD RW/Key Board/Optical Mouse/Windows 7 Professional/18.5" LED TFT/3 Years Warranty/UPS 600 VA, Make-Enrg(2 years warranty)

Department of Commerce

HP Desktop Computer (Intel core processor/2GB DDR III RAM/500 GB HDD/DVD RW/Key Board/Optical Mouse/Windows 7 Professional/18.5" LED TFT/3 Years Warranty/UPS 600 VA, Make-Enrg(2 years warranty)

Department of Botany

HCL Desktop Computer (Intel core processor/2GB DDR III RAM/500 GB HDD/DVD RW/Key Board/Optical Mouse/ 1 Years Warranty)

Department of Zoology

HP Desktop Computer (Intel core processor/2GB DDR III RAM/500 GB HDD/DVD RW/Key Board/Optical Mouse/ 1 Years Warranty)

Department of Education

Dell Laptop (Intel core i5 Processor/2GB DDR III Ram/500 GB HDD/wifi/Bluetooth/DVD RW/15.6" wide screen/Windows 8 Operating System/1 Year Warranty)

Department of Psychology

HP Desktop Computer(Intel Dual Core Processor/2Gb DDR III Ram/500 GB HDD/DVD RW/Key Board/Optical Mouse/18.5" TFT LED Monitor /Windows 8 Operating System/with UPS 600 VA/Warranty 1 Year)

Department of History

Lenovo All In One Computer-Intel Core i5 Processor/2GB DDR III Ram/500 GB HDD/DVD RW/Key Board/Optical Mouse/20" wide screen TFT LED Monitor with 600 VA UPS (Warranty 3 Years)

HCL Desktop Computer (Intel Dual Core Processor/2GB DDR III RAM/500 GB HDD/DVD RW/Key Board/Optical Mouse/18.5" TFT LED Monitor with UPS 600 VA (Warranty 1 Year on site)

Department of Mathematics

Lenovo All In One Computer-Intel Core i3 Processor/4GB DDR III Ram/500 GB HDD/DVD RW/Key Board/Optical Mouse/20" wide screen TFT LED Monitor/Windows 8 Operating

System with 600 VA UPS(Warranty 3 Years), 12 nos

Department of Physics

HP Desktop Computer-Intel Dual Core Processor/4GB DDR III Ram/500 GB HDD/DVD RW/Key Board/Optical Mouse/18.5" TFT LED Monitor/windows 8 Operating System with 600 VA UPS (Warranty 1 year)

LCD Multimedia Projector, Make-Sony(3000 Ansi Lumens) with Tripod stand and screen (size-6' x 4')VGA cable/ ceiling mount kit

Department of Chemistry

HP Desktop Computer-Intel Dual Core Processor/4GB DDR III Ram/500 GB HDD/DVD RW/Key Board/Optical Mouse/18.5" TFT LED Monitor/windows 8 Operating System with 600 VA UPS (Warranty 1 year)

HP Laser Printer all in one 16 ppm (Print,Scan,Copy)(Warranty 1 Year)

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- All the department and office have been provided computer , printer, copier with internet facility.
- Wi-Fi facility is available inside the campus.
- There is no any facility for off-campus.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- A proposal for construction of A/C computer laboratory with 20 computers having Net and other facilities is pending for funding.
- There is a proposal for Hi-configuration server to connect all computers.
- There is a plan to up-grade the present BSNL internet Broadband system for speed internet access.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

2010-11	:	100,000/-
2011-12	:	50,000/-
2012-13	:	100,000/-
2013-14	:	50,000/-
2014-15	:	200,000/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- A computer savvy programme is launched for staff members to get acquainted with basic knowledge of hardware & soft ware viz. M.S office & Internet .
- A joint venture computer programme centre is working inside the college campus and it offers software courses to the students at a low cost .

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources,

independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- Many of the Departments are provided with with LCD projector for innovative teaching learning process.
- Audio visual mode of teaching, white board , flow-chart, overhead projector and laptop are available which render the role of facilitator for teacher in the process of teaching-learning e.g. *Whuthering Heights* being a novel can be down loaded in internet for reading purpose and the film can also be shown to the students for better understanding of the theme and plot and it works like a facilitator to the teacher in teaching-learning.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

* No.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

		2010-11	2011-12	2012-13	2013-14
a.	Building	11,50,00/-	7,00,000/-	10,00,000/-	3,00,000/-
b.	Furniture	1,40,000/-	1,00,000/-	50,000/-	2,40,000/-
c.	Equipment	2,20,000/-	2,45,000/-	2,45,180/-	3,45,500/-
d.	Computers	80,000/-	1,60,000/-	1,75,000/-	50,000/-
e.	Vehicles				
f.	Any other	3,01,98,810/-	81,45,503/-	81,47,921/-	1,03,531/-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- There are separate committees for construction, furniture & electronic goods which take care of maintenance .
- An electrician has been appointed on daily wages basis for maintenance of electrical goods and Zen-set.
- Some non-teaching staff members have been given charge to look after furniture , maintenance of building and cleaning of campus.
- The college has deployed private security services for maintenance of peace and safety in the college campus.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

- Electrical maintenance and cleaning of toilets are taken care of everyday.

- Checking up of Electrical and Electronics Equipments / instruments is being done by Demonstrators and Lab Attendants.
- Only defective instruments are repaired/ corrected as and when required.
- Maintenance of building and furniture is done annually.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

- A separate transformer is installed for the college by the Electricity Supply Authority.
- A Gen-set and Inverter have been installed for uninterrupted power supply .
- The college has two separate *Boring* with submersible pump set for 24 hours water supply.
- P.H.D water supply is also available.
- There are overall tanks for water supply

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

- College calendar is published every year and supplied to each student at the beginning of the session. The college calendar is a handbook of all information.
- College Calendar outlines the brief history of the college along with vision and mission.
- It provides information about admission procedure, course structure, examination rules, students union rules and regulations and college fee structure for the students.
- Different extracurricular activities such as NCC, NSS, YRC , Rovers & Rangers are reflected in the calendar.
- It also provides information about scholarships and different financial aids available to students.
- The college library rules and regulations can be available from the calendar.
- The calendar provides the staff position of both teaching and non teaching of the college.
- There is information about Governing Body of the college.
- The rules for students discipline are recorded in it.
- It contains the college e-mail and web-site address for better communication.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

- Scholarships / stipends are awarded by various polices of Govt of Odisha to various sections of the students . The college does not have separate provision for scholarships.

Details of scholarship /stipend disbursed to students sanctioned by Govt. of Odisha

Name of stipend/scholarship	2010-11 (no of students)	2011-12 (no of students)	2012-13 (no of students)	2013-14 (no of students)
SC,ST & MERIT SCHOLARSHIP	88	102	106	115

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

- Financial assistance depends upon number of various categories of students admitted during the academic session.

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections :

- Almost all SC/ST students are getting various scholarship from Govt of Odisha.
- Remedial coaching is provided
- There is also provision of senior merit scholarship
- **Students with physical disabilities**
- There is one partial physically disabled who does not need specific service .
- **Overseas students**
- No over -seas students is admitted .
-

Students to participate in various competitions/National and International

- The students are provided computer with NET facility
- Books and journals for different competitive exams are available in college library.
- Entry in services, Career counseling and skill development programme are held .

Medical assistance to students: health centre, health insurance etc.

- All the students are covered under group Insurance scheme .
- Health camps are organized for health- check
- There is provision from YRC fund at the time of injury sustained by any students.

Organizing coaching classes for competitive exams

- Entry in service and career counseling enable the students to face competitive exams.

Skill development (spoken English, computer literacy, etc.,)

- There is enough scope for making every student computer literate and spoken English as a subject is taught to student during class hours.

Support for “slow learners”

- They are taught in local language.

- Personal care is taken
- They are provided books on Odia language
- Doubt clearing and concept clarification classes are taken

Exposures of students to other institution of higher learning/ corporate/ business house etc.

- Inter active session with other professionals are organized.
- The students of physics departments visit Institute of Physics .
- The student of Botany department visit Regional Plant Research Centre and Botanical Garden.
- The Department of Chemistry makes arrangement for their student to visit IMMT.
- The students of History department visit State Archives, Museum and different historical sites inside Bhubaneswar.

Publication of student magazine

- Student magazine is published every year. It reflects the creative and literary talent of students.
- Wall magazines of different departments are also published.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- Innovative, creative entrepreneurial approaches are encouraged for skill development of students.
- The Department of commerce holds regular seminars / interactive session on entrepreneurship development.
- The commerce students are prepared for career oriented programme such as chartered accountants , income tax , marketing and HRM.
- Classes in entry into services are conducted to make the students prepare for different jobs.

Impact

- The students are admitted in different prestigious institutes for higher study .
- They are getting employment in public and private sectors.
- Professionalism has been developed among students.
- The students become conscious about their social responsibilities.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

*** Additional academic support, flexibility in examinations**

- Special coaching (Remedial), doubt clearing classes and guidance are provided.
- Class Tests are conducted prior to university examination from time to time.

*** Special dietary requirements, sports uniform and materials**

- College promotes sports and games as an integral academic input. A P.E.T is conducting sports and games throughout the year .

- Annual athletic meet is held every year to exhibit athletic spirit of the students.
- The students participate in inter college sports competitions.
- * **Any other**
- Competitions in Debate, Essay ,Quiz, Song, Paintings, *Jhoti*, are regular activities of every year through different bodies like students union, Youth Red cross, NCC etc.
- Annual college drama is staged by students. In some occasions record dance competition is conducted in which students both boys and girls participate.
- The winners are awarded prizes

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

- Special coaching is given to students for facing various competitions, examination under state , Central Governments & Recruitment Boards.
- The faculty members help their department students to face different competitive exams.
- Different competitive exams for Higher Education or jobs are conducted by the college. They increase confidence and moral courage in our students.
- An undergraduate college student is not eligible for UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defence, Civil Services, etc.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

- Counseling is provided to students at the time of admission regarding choice of subjects.
- Regular personal counseling is provided the students by their department teachers and proper care is being taken in this regard.
- College Career-counseling cell through workshop make the students prepared to interact with various professionals of different fields.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- The College has a placement cell. Dr J.K. Mohapatra is the coordinator of the placement cell.
- The cell is acting as a facilitator to the students for creating a competitive surrounding and enabling them to appear at different exams and interviews both off-line and on-line.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

- The Advisor, Students' Union, looks into the grievances of the students and if required the matter is placed before disciplinary committee.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

- There is an anti-sexual harassment cell consisting of the following members
 - a) Mrs Urmi Devi from the Department of Oriya
 - b) Mrs Baisli Singh Department of Psychology
 - c) Mrs Saswati Samant Department of Physics

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

- An anti ragging cell operates in the college consisting of the following members.
 - a) Dr Mrs S.Das, Reader in Economics
 - b) Dr H.N.Panigrahi, Reader in English
 - c) Dr L.N.Mohapatra, Reader in English
 - d) Dr Mrs A.Mohanty, Reader in Sanskrit
 - e) Mr P.K.Grahacharya, Lecturer in Philosophy
 - f) Dr M.K.Mohapatra, Lect in Chemistry

No case of ragging is reported during the last 4 years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- There is provision for financial assistance out of S.S.G/SAF scheme for poor students and in cases of accidents.
- The Governing Body relaxes the development and admission fees in case of very poor students.

5.1.14 Does the institution have a registered Alumni Association? If yes', what are its activities and major contributions for institutional, academic and infrastructure development?

- The college has formed an Alumni association, which meets at regular intervals. It helps in raising funds for infrastructure development of the college and in maintaining discipline among the students.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education

or employment (for the last four batches) highlight trends observed.

Student progression	%
UG to PG	30%
PG to M.Phil.	
PG to Ph.D.	
Employed	
• Campus selection	5%
• Other than campus recruitment	10%

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

* Result sheet & % - As in 2.6.2

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- Students are provided with information for higher education directly from the concerned institution/agencies through counseling or through colleges by counseling cell. The placement cell and coaching for entry into services facilitate the process of getting jobs by the students.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

- Special coaching is provided to the students in Honors classes by individual teachers at their leisure to overcome the risk of failure / drop out.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

List of Games

- i) Badminton-The college Badminton Team became Runners –up in the Inter college Tournament held in V.N.College Jajpur Road-2009
- ii) Table Tennis-Every year students participate in the Inter-CollegeTournament in Utkal University
- iii) Soft Ball-Soft-ball team became Runners-Up in Inter-College Tournament held at N.C.College Jajpur-2010

- iv) Basket Ball-CHAMPION IN INTERCOLLEGE TOURNMENT held in Utkal University Vani vihar in the year 2012 and 2013
- v) Foot Ball-Runners-up in Inter-college Tournament held at Ranpur College-2010
- vi) Cricket-CHAMPION IN INTER-COLLEGE TWO TIMES -2012,2013 IN S.C.B Medical College, Cuttack
- vii) Chess-CHAMPION INTER-COLLEGE 2011HELD IN M.S.Law College Cuttack
- viii) Boxing-CHAMPION INTER-COLLEGE AND20102011 HELD N.S.M.CITY COLLEGE,CUTTACK AND B.P COLLEGE OF SC AND EDN RESPECTIVELY
- ix) Volley Ball-
- x) Khokho

List of Sports events

- i) 100 meter race (Boys & Girls separately)
- ii) 200 meter race
- iii) 400 meter race
- iv) 800 meter race
- v) 1600 meter race
- vi) Discuss through
- vii) Long jump & High Jumps Triple Jump
- viii) Javelin & short put throw
- ix) Musical chair

Cultural Activities

- i) Essay competition – Odia, English, Hindi
- ii) Debate Competition Odia & English
- iii) Drawing competition
- iv) Vocal & Instrument
- v) Classical dance
- vi) Caricature
- vii) G.K. Competition

Extra curricular

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

- The students of this college have won various prizes in sports and games at University level competitions. (A detailed report of their activities is enclosed herewith)

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- The college administration, the Academic Council & IQAC received feedback from staff and students through interaction and feedback forms. The feedback reports are discussed and steps are taken accordingly.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- A college magazine is published annually. Students are the major contributors of the articles for the magazine. Wall-Magazine facility for students is available in many Departments.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and fund

- Student representatives to the different posts of the Student's Union are elected Annually.
- The constitution of the Students Union has been laid down.
- The elected representative of the students Union organize Inter-class cultural competition, Inter-class sports, Debate, Quiz, Jhoti, Songs, Music and celebrates Saraswati Puja, Ganesh Puja, Maharishi Jayanti, Annual College Drama. Prizes to the winners are distributed in the Annual function of the students Union. The Students' Union also extends co-operation in different socio-cultural services / activities.
- Counselling and providing feedback to the college administration working for the redressal of students grievances, inviting celebration from different fields are the other major activities of the Student Union.
- There is a provision in the Annual budget of the college for organizing different students activities of the students Union.
- The expenditure is made under the supervision of the professor I/c. Accordingly, the Annual budget is made by Students Union in consonance with college budget.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

- There is no provision for students' participation in academic and administrative body. However the elected students representatives like President, General Secretary, Athletic & Dramatic Secretary have a strong voice in the implementation of different welfare activities, programmes, meetings, construction & infrastructure development.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and Progression which the college would like to include.

- The Alumni association meets at regular intervals. The Principal office keeps in touch of the Alumni association. The former faculties of the Institute are invited to annual function and any other policy making decision.
- The college is proud of its Alumni.
- The contribution of the college to the society is in the form of rendering services, Physicians Educationist , Bureaucrats, Athletes, Artists and what not.
- The former faculty members are invited to different functions and celebrations .

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION

Integrating human values, ethics, morality to academic outlook and intellectual curiosity for the purpose of enabling the students to act as model citizens while facing the competition of life as well as the hazards of globalization is the vision of the college.

OUR MISSION :

- To inculcate the idea of intellectual curiosity for impressing on the tender mind that books are the genuine friends and the only resort for empowerment in knowledge, skills and competence.
- To achieve students' satisfaction in interactive participative and supportive teaching, feedback and evaluative system.
- To achieve national goal and update knowledge through teaching-learning activities.
- To provide adequate infra-structure, Good lab facilities with latest lab-equipments, computerization, adequate UGC standard books and journals.
- To promote competitions, exhibitions, sturdy tours and Inter college, inter departmental inter disciplinary seminars with adequate training of event management and study.
- To create provision for placement and entry in to services and to develop awareness further study , freed from the bondage of traditional orbit at pace with the employability.
- To inculcate in the student a sense of social responsibility , through extension activities like NCC , NSS , YOUTH Red Cross, Rovers and Rangers
- To develop aptitude and inclination in music, dance, gardening, Art and painting etc. among students as a part of extracurricular activities.
- To involve all stake-holders in the three tier system of students, parents, staff for better management of the institute and good result.
- To avoid the evils like ragging , sexual harassment , violence and inculcate among students patience, tolerance and forbearance (Gandhian ideas).

- Last but not the least – to respect women and to develop a sense of appreciation for native skills & language, age old heritage and values meant to promote a healthy living in society.

To transmit the vision mission as well as the objectives of the college among the employees, students, teachers and general public. The college has developed an effective transparent mechanization. It includes:

- College website for first hand information
- College calendar published and circulated among all at the beginning of each session
- In the welcome ceremony for freshers conducted at the outset of academic session
- Massive hoarding placed at the entrance of the college highlighting the vision, mission & objectives.
- Implementation of curriculum is ensured by individual teachers as well as by Head of the Department. They maintain lesson plans, Lesson notes and prepares reports individually and departmentally. The lesson plans, lesson notes and progress registers are countersigned by concerned HOD and submitted to the Principal at the end of each calendar month for review and assessment.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

Governing Body, the top management of the college whose Secretary is the Principal ensures :

- Transparency in students admission, appointment & relief of the members of staff, academic excellence in the institution, transparency in the administration, development in infrastructure equipments for laboratories, functioning of IQAC.
- It also ensures the implementation of Govt schemes for awareness through extracurricular activities organizing seminars, extra mural lectures, competitions among students, successful implementation of teaching learning process & social service camps.

Top management, Principal & ensures the implementation of quality in policy and plans through :

- Inspiring the students on the mission and vision in open meetings held at the college from time to time.

6.1.3 What is the involvement of the leadership in ensuring :

➤ the policy statements and action plans for fulfillment of the stated mission

- At the beginning of the academic session the principal ventilates the plans and programmes of the governing body to the staff members.
- The briefing of the vision and mission of the college are being made to staff and students.
- The Principal with consultation of Professor In-charge of different committee prepares plan for implementation of different programs.

➤ formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.

- Academic excellence being the top priority of the college, the academic calendar is prepared accordingly.

- The academic committee and IQAC monitor the academic activities of the college everyday.
- The examination committee also prepares its own action plan for the successful conduct of different exams (Universities, college, internal & practical) valuations.

➤ **Interaction with stakeholders**

- Meeting the parents and redressal of their grievances, receiving feedback from the alumni, principals meeting with the students during daily rounds are the major activities of interaction with stakeholders.

➤ **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**

- Basing on the need analysis with the staff members the college gets support from the Directorate of Higher education, Police, Local Administration and Judicial Personnel, Council of Higher Secondary Education, Odisha and the University it is affiliated to:
- Research input corroborates to the plan and policy for Academic Excellence.
- Stakeholders also play a major role in the attaining the objections of fulfilling the students hopes and aspiration in college.

➤ **Reinforcing the culture of excellence**

➤ **Champion organizational change**

- * Same as 6.1.2
- Members of Governing Body & officials from Higher Education Department are invited from time to time to get involved with the ongoing academic, extracurricular, cultural & social activities inside the college.
- Logistic support is rendered by the Governing Body and Govt. Officials for implementation of programmes & towards reinforcing the culture of excellence.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- * At the beginning of the session students are made conscious of the plans and policies of the college.
- * Meeting of the Governing Body's are held from time to time for review and analysis.
- * Nodal officer are appointed by the Department of Higher Education to monitor the Academic and Administrative activities.
- * Social audit is being undertaken by Accountant General Odisha to review the performance of the function of the college as well as implementations of the plans and policies.
- * Receipt/expenditure/transaction audited by CA (Approved by Dept. of Higher Education)
- * The third in the 3 tier system of Audit activity is the State Local Fund Audit which works for transparency not only in expenditure but also infrastructure development and academic excellence.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- All plans, policies and action plans followed are thoroughly discussed and the resolution is transmitted to the members of faculty for their successful implementation.
- The Principal and the Heads of the Department work for a conducive ambience for academic excellence such as : making provision for books, journals, study materials , maintaining discipline in campus and creating provision for study tour , work shop and seminar.

6.1.6 How does the college groom leadership at various levels?

- Grooming of leadership is being promoted for seminal idea of decentralization .
- Different committees under the supervision of the faculty members such as Academic discipline, Construction, Examination, Purchase, UGC,IQAC , Library etc. are formed for the successful functioning of the college.
- Student Election of the college Union is being conducted every year for enthusing the students towards an attitude of sacrifice, humility, leadership, dedication and actively involvement of the students problems . They are also inspired to actively participate in the sports and games and extension activity for inculcating in them leadership qualities.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- All Heads of Department play a major role in the operational autonomy in teaching learning process .
- * Innumerable committees are formed which engage the faculty members in the governance system. This process makes the administration completely decentralized and comparatively easier .
- * The departments have autonomy in adopting various exercises such as seminar, class-room discussion, symposium visual presentation by electronic means for effective and quality teaching.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

- * Yes :
- The Governing Body as approved by Higher education Department promotes participative management by inducting members (of GB) from all sections teaching, Non-teaching, public, minorities etc.
- * Representatives and office bearers of students Union, Cultural Societies & Bodies have a voice on conduct of certain activities connected with their well-being academic and leadership.
- Various committees are formed to undertake different responsibilities for smooth management of college activities making it a model of participative management.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

- * Quality policy is manifested in vision, mission & objectives enunciated by the college. It is developed through :

- Teaching
- Counseling
- Extra-curricular activities
- Sports
- Social Service
- Cultural Programmes
- Review is made from time to time in the executive bodies meetings of various organization such as students bodies, teachers bodies and governing body.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

- The college has a perspective plan for infra structure development.
- In the last couple of meetings during the sessions Governing Body invites suggestions from honorable members for inclusion of different development schemes for their implementation in the succeeding session.

Future Plan

Increase of Hons seat in Botany & Zoology

Opening of New subjects.

Hi-Speed Broad band connection

Separate Library building & Hostel

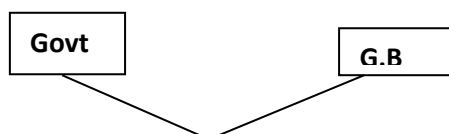
Opening of Post-Graduate courses and self financing courses.

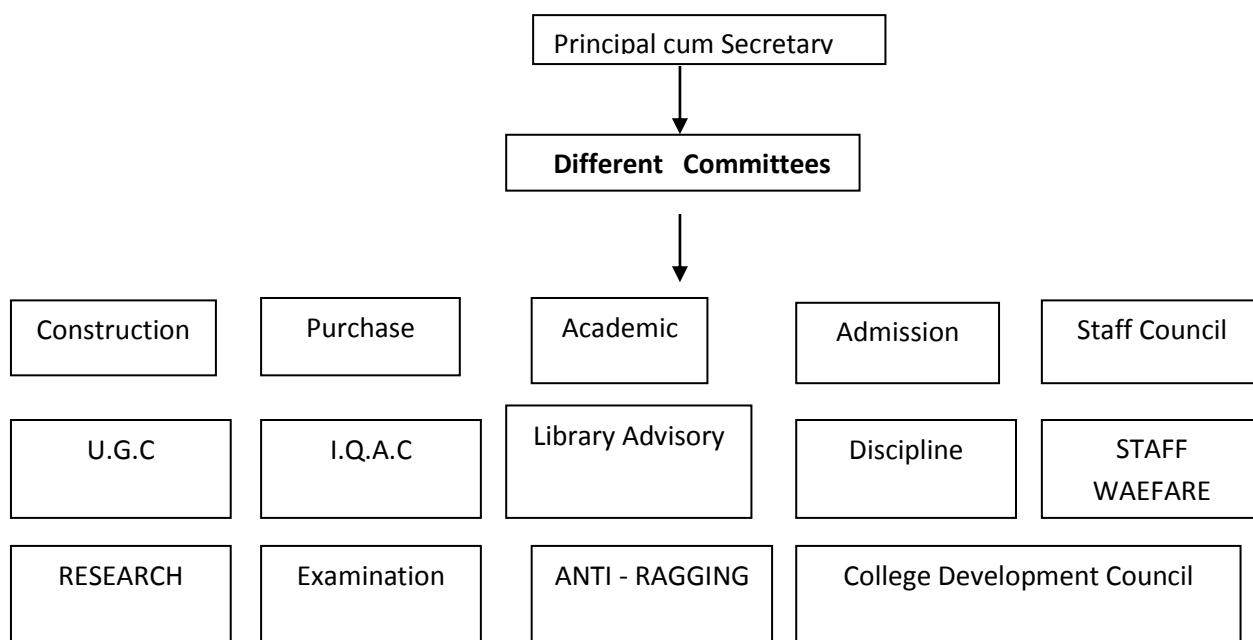
Smart Board in all Departments

More Library Books, Journals & Modern Lab equipments

6.2.3 Describe the internal organizational structure and decision making processes.

Internal organizational structure & decision making process is presented in the following diagram.





6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

➤ **Teaching & Learning**

- For the effective Teaching Learning process, interactive class room teaching with adequate books and study materials supported by overhead projector ,Laptop,computer and internet facilities is adopted .
- Lesson Plan and Progress Register are strictly maintained. Debates, projects, field work, presentation of papers, seminar, practical classes are the added features of this Teaching-Learning process.

➤ **Research & Development**

- The research committee recommends the Minor & Major Research projects for onward submission at UGC after a due scrutiny.
- Members of faculty are encouraged for doing M.Phil, Ph.D and presentation of papers at different levels.

➤ **Community engagement**

- College promotes community engagement with the co-operation staff and students through the Extension Units such as NSS,NCC, YRC , Rovers and Rangers.
- Awareness camps in respect of environment, immunization, health, adult education ,blood donation, mass literacy, road safety are commonly organized by our Extension Units.
- Health camp for the out reach is organized

➤ **Human resource management**

- For the empowerment of staff and students training programmes are conducted.
- Adequate administrative procedures such as Attendance Registers for staff members Time slot, Master Time Table , Progress register, Department Register, maintenance of leave account, self appraisal system are strictly followed for proper human resource management.
- The CCR of each employee is maintained on the basis of the performance report.

➤ **Industry interaction**

- Industry interaction is done through Commerce faculty and the job is assigned to the Placement Cell. The members of Commerce faculty interact with representatives of Corporate Bodies and all of them work as facilitators for campus recruitment of students.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- Feed back from students , guardians, teachers, alumni is available in the form of personal appearance, complaints over telephonic message, guardian meeting , alumni meeting and press.
- As and when required it is brought to the notice of G.B , Higher Education Department , Govt of Odisha.
- Review is made at every level for redressal.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- Governing Body takes into account the involvement of staff towards improvement of effectiveness and efficiency. It appreciates & congratulates the faculty members for their commendable performance.
- It also appoints guest lecturers according to the work-load if necessary

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Last year the management made the following resolutions.

- Construction of 2nd floor Academic building
- Appointment of lecturers as per work-load.
- Hike of Salary of management employee.
- Installation of water purifier in the Boys common room & Girls common room.
- Construction of college canteen.
- Renovation of college play ground.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

- * Status of autonomy shall be applied after NAAC accreditation.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- There is a grievance cell for students & another for employees.
- Normal grievances not involving finance are addressed by grievance cell.

- However grievances against terms and conditions of job are referred to Govt. in case of direct payment employees and to Governing Body in case of the management employees.
- Complaints raised by students and employees in all matters are solved by the principal. In difficult cases committees are formed to make proper scrutiny of the matter and the report is placed before the G.B by the Principal for decision.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

- * No

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

- Students' feedback on Institutional performance is received at different levels.
- Students Union appraises student problems to the Principal.
- * Reports on the inconvenience for engagement of classes are received by the Head of the Department.
- * Matters on Timing of classes, requirement of books, shortage in staff, laboratory inadequacy are immediately taken to consideration.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- Teachers are encouraged to do research work, attend seminars/conference/ orientation/ refreshers course.
- Officer In-charge NCC / NSS/Red-cross/Rovers & Rangers are encouraged to under go advanced courses both inside & outside the State.
- Asst. Librarian / Library attendants are encouraged for further studies such as B.Lib & M.Lib
- Accounts training are imparted to the Dealing assistants.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The college sponsors and sends names of teachers to Higher Education Department and University for various extra-curricular assignments as cited in 6.3.1

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- Performance appraisal on academic including multiple extracurricular/ co-curricular activities are taken in to account every year while maintaining the CCR

by college administration for promotion and career advancement. The CCR form contains a section on self-appraisal & remark.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- Consequent upon the assessment of self appraisal, the reports are sent to the appropriate authority for action.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

- There is an employees' welfare fund financed by college management. It contributes to the needy employees as and when they are seriously ailing.
- The college contributes its share towards the EPF Scheme in case of Management employees
- Most of the employees are under GIS coverage.
- College authority extends co-operation in being the guarantor in case the employee desires to avail loan on account of loss caused due to natural calamity/personal requirement.
- All the members of staff are availing themselves of these facilities.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

- Location of the college, Salary component, Infrastructure and good environment attract its employee to join this college.
- The direct payment employee prefers this college for better study atmosphere and co-operative atmosphere.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- Annual budget of the college funded by management is prepared scrupulously taking into account all priority factors mostly pertaining to students' welfare.
- The purchase committee as well as the construction committee look into urgent needs & ensure rational distribution of funds among infrastructure, purchase of books to library, procurement of materials and laboratory aid etc.
- The Accounts section strictly follows account rules during transaction.
- Suitable and relevant entries are made accordingly in stock registers.
- The College employs Chartered Accountant audit and complies to Local Fund special as well as Accountant General Audit.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide

the details on compliance.

- The college Internal Audit is done by the Chartered Accountant engaged by the Director Local fund Audit Govt. Of Odisha.
- The External Audit is carried out by Local Fund Audit Govt of Odisha and Accountant General regularly.
- The External Audit has been completed for the Financial Year 2011-12 .
- There were no major objections raised by the Auditors. Minor objections were sorted out.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

- * 'Fees and fines' from students are the major source of income.
- * Interest from the TDR is another source of income.
- * UGC allocation of fund for college development work.
- * Grant-in-Aid staff receives 100% Salary from Govt.
- * The cost towards the Salary component of Management, Block Grant and Contractual is borne by college management and Government.
- * Direct payment in the form of Salary for Grant-in Aid employees from Govt of Odisha.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- * No additional funding is availed till date.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

- * Yes, the IQAC was established from the session 2014-15.
- * The cell has started some plans and programmes for the improvement of quality education.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

- * IQAC is in initial stage . The decision taken in the IQAC meeting was approved by the college authority.

* The IQAC is implementing the decisions phase by phase.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

* Yes, There are two external members.

1. Dr Madan Mohan Sahu, Educationist

2. Mr Santanu Kumar Pradhan, Industrialist

* They have attended the 1st meeting of the IQAC and put their valuable suggestions for quality education.

d. How do students and alumni contribute to the effective functioning of the IQAC?

* The alumni is trying to receive feed back from students and alumni.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

* The IQAC developing its mechanism to communicate students and parents the day to day affairs.

* Taking all the stakeholders into account the IQAC will execute all its plans and programmes in near future.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

* The integrated framework for quality assurance of Academic and administrative activity shall be implemented shortly. However the institution has its own old mechanism for the same while introducing the followings:

* Lesson plan, Progress Register are properly maintained, Attendance Register of staff & Time slot are also introduced. Academic Bursar looks after the engagement of classes.

* Remedial coaching & Career counseling classes are engaged by the member of the staffs.

* Various advisory committees are formed to ensure proper academic and administrative functioning.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

* The process of training shall be undertaken soon.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve

the institutional activities?

- Academic Committee undertakes the responsibility of day to day progress in course, calculates students attendance .
- From time to time it makes the reviews on progress of the course and the committee appraises the Principal for appropriate action .
- This continuous survey work enhances the student attendance and helps in timely completion of the course.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- Both internal and external quality assurance mechanisms are aligned
- College comes under direct control from Department of Higher Education whose officials control , review & inspect the College from time to time
- * A team of consultants appointed by Govt. visit , co-ordinate & suggest for quality improvement.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- * Review of teaching is made by HODs & members of the respective departments on the basis of feedback from students and performance of students in the examinations
- * The Academic Committee also interacts with the students directly & makes the review of teaching (if required).
- * Learning of the students is ascertained out of their performance in examination, seminars & in classrooms discussions.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- * The performance of the students is communicated to the students and parents
- * The college has developed a new mechanism SMS system to communicate .
- * Very shortly the college website is going to be used for the above purpose.

➤ **Any other relevant information regarding Governance Leadership and Management which the college would like to include.**

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

- * There is no institutional mechanism for Green Audit. However the NSS and NCC Unit of the college take care of the greenery of the campus .
- * Forest department , Govt of Odisha has awarded “Prakriti Mitra “ award for green gardens of the college.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- * Energy conservation
- * Use of renewable energy
- * Water harvesting
- * Check dam construction
- * Efforts for Carbon neutrality
- * Plantation
- * Every year plantation is undertaken during rainy season by the college NSS,NCC & with collaboration with Rotary Club (Inner Wheel)
- * Hazardous waste management
- * e-waste management
- * Efforts have been made for construction of deep pits for disposal of hazardous wastage from science laboratories.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The following achievements have been made during the last four years :

- * All the college buildings have been renovated.
- * The laboratories are updated .
- * All the departments are provided with separate room with computer and internet facility.
- * A **Conference Hall** with facilities of **Public Address System** for commerce department has been provided.
- * Open Penndel / Basket Ball Ground/ Play Ground /Canteen have been constructed.
- * A 40 KV Gen Set has been installed .
- * e-admission (SAMS) Lab system have been introduced.
- * The Salary of the management staff has been considerably hiked.
- * Students indiscipline has been avoided by cancelling student union election where there is an imminent disruption of life and property.

7.3 Best Practices

- * Transcendental Meditation (Collective mediation) followed by discourses on Indian society culture on Sunday as an extra-curricular programme is one of the best practices is one of the best practices of the College.
- * This is a voluntary and optional program, where students of NSS/NCC and others participate under the guidance of Dr M.M.Sahu Ex-Principal, who initiated the programme. The programme is in force even after the retirement of Dr M.M.Sahu who carries on the programme voluntary on every Sunday.
- * This college has been founded after the name of Maharishi Mahesh Yogi who was the founder of Transcendental Meditation. The college initially introduced T.M as an essential component besides regular curriculum of the University. The college practised T.M for a period of years but gradually the practice was done away due to transfer policy of staff of the Government.
- * The T.M was again put on practice as an optimal activity from the year 2010 with the joining of Dr M.M.Sahu, as the Principal who has revived the practice as an optimal activity.

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

4. Format for Presentation of Best Practice - 1

1. Title of the Practice: Maharishi Dare Devil Team on bikes

2. Goal

- i) To create awareness among the youth about road safety and traffic rules
- ii) to create awareness to eradicate social evils
- iii) to help local administration during emergency and natural calamity
- iv) to inculcate a spirit of adventure among the youth

3. The Context

* The congestion of traffic due to rapid increase of vehicles on road has caused innumerable hazards for the public. It has restricted free movement of the public in general and students in particular. The number of road accidents is increasing day by day causing challenges for road safety. The measures taken by police and effects of advertisement issued in this regard are not effective to touch ground level and to common men.

3. The Practice

* This is a practice of a group of boys and girls(college students) separately riding a motor cycle exhibiting skills of aerodynamic balancing, endurance, maneuvering ability in formation of vertical climbing of an aircraft, *Sukhoi* formation, diamond formation, arrowhead formation and bomb burst formation. There are 27 girls and 57 boys. The girls recently demonstrated a formation of *Bharat Mata* on wheels as an icon to spread the message of empowerment of women.

4. Evidence of Success

This has attracted the attention of authorities as it is a rare event management constituted by students. (Generally a dare devil practice is managed by professional groups like army or police). Appreciation has been accorded by prizes and medals from different organizations.

- i) EDUFEST 2012 award
- ii) Recognition and certificate by Commissionerate of Police, Bhubaneswar
- iii) Most promising Youth award by RTO and Commissionerate of Police
- iv) “*Dushahasika Krida Sammana*” (*Adventurous Sports and Games*) award given by “*Doordarshi*”, an organization promoting sports and games
- v) NCC Air wing officer, Flying Officer, M.R. Saran awarded best dare devil master prize by “*Doordarshi*”.

6. Problems Encountered and Resources Required

As it is an educational institute, its sustenance involves time and fund constraints. The practice involves continuous practice and up gradation with innovation of ideas. The practice also involves risk and hazards, for which great care is taken for safety of the students. At present the students volunteer to spare their own motor cycles and spend fuel expenses because of high motivation and instillation of a sacrificing spirit for a common cause. The practice requires Institutional support of at least two motorcycles and a recurring contingent recurring grant of about one lakh per year.

7. Notes (Optional)

The formation and operation of a dare Devil group in this college has attracted the attention of students of neighboring college, the public and local authorities. It has created a great demand for student intake in this college and there is a demand for creation of such a group in other neighboring colleges.

8. Contact Details

Name of the Principal: Prof. Basant Kumar Sahoo.

(web site for this group: maharishidaredevil.com)

Name of Institution : Maharishi College City: Bhubaneswar

Pin Code: 751007

Accredited

Status: x

Work Phone :

Website: maharishidaredevil.com

E mail : mihir.saran@gmail.com

Mobile: 09437230053

4. Format for Presentation of Best Practice - 2

1. Title of the Practice

Transcendental Meditation (TM)

2. Goal

The goal of the practice is to explore the latent potentiality of an individual and to stabilize his / her thinking, restore peace and tranquility for mental equilibrium through meditation. It is a panacea to the restless world, desperately chasing after materialistic pursuit at the cost of peaceful co-existence, mutual harmony and spiritual bliss. The college has been inspired by this great ideology to ensure the blooming of the latent and ingrained potentiality of a student, as a tree out of a seed, given a suitable atmosphere. Upholding the natural law in a conclusive ambiance leads to the natural growth towards the pursuit of wisdom and spirit of growth of an individual.

3. The Context

The aim is to enable the person to know himself so thoroughly that he becomes master of the forces that create and sustain him so that he might himself rule over their performance. The individual becomes such a perfect expression of devotion, knowledge and integration and so perfectly skilled and action that all the invincible laws of nature begin to work for him. The individual achieves results without effort and begins to rule over nature itself and succeed in governing the tread of time.

Once the practice of the Transcendental Meditation technique has become properly established in the life of individual he/she is to achieve the status of a *siddha*. The thrilling experiences within the individual are too fine profound and utterly satisfying that outshine all pleasure of life. The daily practice makes the person so dynamic, clear headed and balanced that all the joys of life flock to him on asked.

4. The Practice

During 1980s, when college started with this practice, it was compulsory for all the students. A long bell was given at 03.00P.M. when the students were made to meditate on their seats inside the class rooms along with the teacher. The students meditated silently for half an hour till another long bell rang at 03.30 P.M. ending this process and to resume class room teaching.

5. Evidence of Success.

The students practicing with Transcendental Meditation have been immensely benefited in terms of character building, personality development and an inward awakening for spiritual development. Some of the students practising TM have become leaders of the community. Many of the students of yesterdays are to day's teaching and non teaching staff of this college. Their sense of morality, sincerity and truthfulness bear testimony to the evidence of success.

6. Problems Encountered and Resources Required

This practice of TM in class rooms could not be retained as a mandatory practice after the college came under grants in aid system of Govt. of Odisha and the teachers were transferred.

7. Notes (Optional)

As it was not possible to carry on compulsory mode the practice was converted to a optional one and practised on Sunday only for an hour with interested students.

8. Contact Details

Name of the Principal: Prof.Basant Kumar Sahoo.

Name of Institution: Maharishi College Of Natural Law

City:Bhubaneswar Pin Code: 751007

Accredited

Status: -

Mobile:09437230053

3. Evaluation Report of the Department

1. **Name of the Department –** **ENGLISH**
2. **Year of Establishment** - Intermediate-1982, & +3 1988
3. **Names of Programmes / Courses offered (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) –** UG
4. **Names of Interdisciplinary courses and the departments/units involved –** NA
5. **Annual/semester/choice based credit system(programme wise) -** ANNUAL
6. **Participation of the department in the courses offered by other departments - In** Science & Commerce
7. **Courses in collaboration with other universities,industries,foreign institututions, etc. –** NA
8. **Details of courses/ programmes discontinued (if any) with reasons -** NA
9. **Number of Teaching posts** - NA

	Sanctioned	Filled
Professors		
Associate Professors	02	02
Asst. Professors	04	04

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Dr H.N.Panigrahi	M.A, Ph. D	Reader	Linguistic	34	NIL
Dr L.N.Mohapatra	M.A, Ph. D	Reader	Linguistic	34	NIL
Mrs R.Moharana	M.A	Lecturer	American Lit	23	NIL
Dr.Mrs S.Mohapatra	M.A, Ph. D	Lecturer	Linguistic	21	NIL
Mr S.Kar	M.A	Lecturer	American Lit	21	NIL
Mrs M.Patnaik	M.A	Lecturer	Linguistic	21	NIL

11. **List of senior visiting faculty :** NIL
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty** NIL
13. **Student – Teacher Ratio (Programme wise)HONS:** 8:1 , Compulsory : 150:1
14. **Number of academic support staff (technical) and administrative staff:** NA
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhil/PG.–** As inPoint No. 10

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received –** Nil

17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received –** Nil

18. **Research Centre / facility recognized by the University -** NA

19. **Publication :**

* Publication per faculty – **Dr Sukanti Mohapatra, Lect in English**

PUBLICATIONS:

1. Rock pebbles 2. Sansodhan Ganga 3. Souvenir (S.S.Womens College, National Seminar)

* Number of papers published in peer reviewed journals (national / international) by faculty and students – two (national)

* Number of publications listed in International Database (For Eg; Web of Science, Scopus, Humanities International Complite, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : NIL

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* H – index

20. **Areas of consultancy and income generated –** NA

21. **Faculty as members in**

a) National committees b) International Committees c) Editorial Boards - NIL

22. **Student projects:**

- a) Percentage of students who have done in-house projects including inter departmental/ programme – NIL
- b) Percentage of students placed for projects in organizations outside the institution ie, in Research laboratories/Industry/ Other Agencies – 10%

23. **Awards / Recognitions received by faculty and students – NIL**24. **List of eminent academicians and scientists / visitors to the department –**

- a) Dr. Mihir Roy, Ex Reader b) Dr Mahendra Kumar Mohanty, Ex Reader & Principal
- c) Dr Santi Mishra, Ex Reader

25. **Seminars/Conferences/Workshops organized & the source of funding**

- a) National - Nil
- b) International - Nil

26. **Student profile programme/course wise: Session 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
UG, ENGLISH- HONS	13	13	3	10	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
UG, ENGLISH- HONS	100%	NIL	NIL

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? NIL**

29. **Student progression**

Student progression	Against % enrolled
UG to PG	40%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	NIL
• Campus selection	30%
• Other than campus recruitment	
Entrepreneurship / Self – employment	20%

30. **Details of Infrastructural facilities**(a) **Library** – Yes(b) **Internet facilities for Staff & Students** - Yes(c) **Class rooms with ICT facility** - No(d) **laboratories** - NA31. **Number of students receiving financial assistance from college, university, government or other agencies - NIL**

32. Details on student enrichment programmes(special lectures / workshops / seminar) with external experts – Special Classes are done by experts.

33. Teaching methods adopted to improve student learning - Special Class for week students.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities – Our students participated in different extra curricular activities.

SWOC Analysis**STRENGTH**

- English is a Global Language meant for communication across the world
- English is only language for employability in the context of Globalisation.
- Some of the teachers of the Department have specialization in linguistic and teaching of English in India.
- Some have specialisation in American English.
- High quality teaching by experienced teachers who have some more than 20 years .
- Communicative English is an important component of teaching in the college.

- **WEAKNESS**

- Most of the students are from Odia medium .Their basic foundation in English is not strong and their exposure to English is limited.
- They are not so well equipped with surfing in Internet.
- There is no separate room for Seminar Library.
- There is no separate full time librarian meant for Seminar library.
- Post Doctoral Scholarship for teachers on study leave is not admissible
- There is no adequate books in English Literature.

- **OPPORTUNITIES**

- Unlimited opportunity for employment in private sectors & public sectors for students with proficiency in English communication.
- In tourism and Corporate sectors such students are always preferred.
- Such students are much in demand in Electronic-Media & Press.
- Students of English Literature are always in demand for translation projects undertaken by various organisations.

- **CHALLENGES**

- To compensate the deficiency by bridge course is the biggest challenge.
- Students are to be motivated for English Hons as most of them are interested for social science.
- Odia being the first language among most of the students it is a challenge to develop their communicative skill to the need of globalisation.
- Language Lab is to be developed with proper aid and machinery.
- Students with English Honors are to be inspired to opt for literature in their post graduate study.

3. Evaluation Report of the Department

1. **Name of the Department –** ODIA
Year of Establishment - Intermediate 1982 , +3 ODIA (Hons) - 2013
2. **Names of Programmes / Courses offered** (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) – UG
3. **Names of Interdisciplinary courses and the departments/units involved** – NA
4. **Annual/semester/choice based credit system(programme wise)** - ANNUAL
5. **Participation of the department in the courses offered by other departments** -
 Arts, Science & Commerce
6. **Courses in collaboration with other universities,industries,foreign institututions, etc.** – NA
7. **Details of courses/ programmes discontinued (if any) with reasons** - NA
8. **Number of Teaching posts** - NA

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	03	03

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Smt S.Pani	M.A	Lecturer	Modern Poetry	27 Yrs	NIL
Mr S.S.Chudamani	M.A	Lecturer	Modern Poetry	24 Yrs	NIL
Dr U.Devi	M.A, Ph.D	Lecturer	Language	23 Yrs	NIL

11. **List of senior visiting faculty :** NIL
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty :** NIL
13. **Student – Teacher Ratio (Programme wise) Hons :** 16:1
14. **Number of academic support staff (technical) and administrative staff:** NA
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhil/PG. – As in Point.No. 10**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received –** 01
17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received – Nil**

18. **Research Centre / facility recognized by the University -** NA
19. **Publication :** NIL
- * Publication per faculty –
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students – NIL
 - * Number of publications listed in International Database (For Eg; Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) NIL
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * H – index
20. **Areas of consultancy and income generated –** NA
21. **Faculty as members in**
- a) National committees b) International Committees c) Editorial Boards - NA
22. **Student projects :**
- a) Percentage of students who have done in-house projects including inter departmental/ programme – NIL
 - b) Percentage of students placed for projects in organizations outside the institution ie, in Research laboratories/Industry/ Other Agencies – NIL
23. **Awards / Recognitions received by faculty and students –** NIL
24. **List of eminent academicians and scientists / visitors to the department –** NIL
25. **Seminars/Conferences/Workshops organized & the source of funding**

- a) National - Nil b) International - Nil

26. **Student profile programme/course wise: Session 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
U.G Odia Hons	25	14	08	6	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
U.G Odia Hons	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? NIL

29. **Student progression**

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	NIL
• Campus selection	NIL
• Other than campus recruitment	
Entrepreneurship / Self – employment	20%

30. **Details of Infrastructural facilities**

- (a) Library – No
- (b) Internet facilities for Staff & Students - No
- (c) Class rooms with ICT facility - No

31. **Number of students receiving financial assistance from college, university, government or other agencies -** NIL

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts – NO

33. Teaching methods adopted to improve student learning - NIL
34. Participation in Institutional Social Responsibility (ISR) and Extension activities – Our students participated in NSS camps organized by the institution.

35. **Swoc Analysis**

Strength

- There is an affluence of study materials besides course materials as it is the Mother tongue cum State Language.
- College Library is rich in Odia Literature Journals, magazines and students easily participate in workshops, seminars and public talks. As far as mother tongue is concerned, success rate in respect of such students is very high.
- The strong points about the department are intensive teacher-student interaction, continuous evaluation of the students and empirically based research on various problems of the subject.

WEAKNESS

- Odia is a regional language. Therefore it is not enough to cater to the needs of higher studies. Books written in English for Degree courses are not translated in Odia as Odia translated books have a limited circulation.

OPPORTUNITIES

- Odia being the mother tongue and state language, has a greater scope of employment in underdeveloped Odias of Odisha.
- There is scope of multimedia services in Odisha
- In some parts of Tribal dominated Odisha, Tribes have their native languages but no scripts.

Odia script is being introduced for such Tribal languages.

- **CHALLENGES**

- Knowledge in Odia is not enough. Odia as a medium of communication may not be helpful to students in general while facing competition under globalization.
- Jobs (where Odia is indispensable) are restricted to Odisha alone.

3. Evaluation Report of the Department of History

1. **Name of the Department –** HISTORY
2. **Year of Establishment** - 1982 Intermediate, +3 (Pass) 1988 & (Hons) 1993
3. **Names of Programmes / Courses offered** (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) – UG with Hons.
4. **Names of Interdisciplinary courses and the departments/units involved** – NA
5. **Annual/semester/choice based credit system(programme wise)** - ANNUAL
6. **Participation of the department in the courses offered by other departments** - The Department is associated with teaching Society & Culture-paper in Science,Arts and Commerce etc.
7. **Courses in collaboration with other universities,industries,foreign institutions, etc.** – NA
8. **Details of courses/ programmes discontinued (if any) with reasons** - NA
9. **Number of Teaching posts** - NA

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	03	03

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc,)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Dr T.N.Samal	M.A,Ph.D	Lecturer	Modern	31Yrs	Nil
Mr B.B.Sahoo	M.A, M.Phil	Lecturer	Ancient	26 Yrs	Nil
Dr A.K.Dash	M.A.,Phil,Ph.D	Lecturer	Ancient	21 Yrs	01

11. **List of senior visiting faculty** 1.Prof Ashok Kumart Pattnaik, Utkal University
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty:** NA
13. **Student –Teacher Ratio(Programme wise)**16:01(Honors) 10:1(Elective) ISC- 128:1
14. **Number of academic support staff (technical) and administrative staff:**
sanctioned and filled = NA

15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhil/PG.** – As in Point No. 10
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received –** Nil
17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received –** Nil
18. **Research Centre / facility recognized by the University -** NA
19. **Publication :**
 - * Publication per faculty –1.Dr T.N.Samal, 2. Dr A.K.Dash
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students – Nil
 - * Number of publications listed in International Database (For Eg; Web of Science,Scopus, Humanities International Complite, Dare Database – International Social Sciences Directory, EBSCO host, etc.) - Nil
 - * Monographs - Nil
 - * Chapter in Books - Nil
 - * Books Edited - Nil
 - * Books with ISBN/ISSN numbers with details of publishers : 1. History of the world
2. History of India, 3. Prithivi Itihas 4. Bharat Itihas 5. Landmarks in Indian History
 - * Citation Index : Nil
 - * SNIP - Nil
 - * SJR - Nil
 - * Impact factor - Nil
 - * H – index - Nil
20. **Areas of consultancy and income generated –** NA
21. **Faculty as members in**
 - a) **National committees b) International Committees c) Editorial Boards -** NA

22. **Student projects :**

- a) Percentage of students who have done in-house projects including inter departmental/ programme – 30%
- b) Percentage of students placed for projects in organizations outside the institution ie, in Research laboratories/Industry/ Other Agencies – NIL

23. **Awards / Recognitions received by faculty and students** – Samskruti Jyoti by Dr. A.K.Dash , Lec in Hist.

24. **List of eminent academicians and scientists / visitors to the department** – Nil

25. **Seminars/Conferences/Workshops organized & the source of funding**

- a) National - Nil
- b) International - Nil

26. **Student profile programme/course wise: Session 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
U.G- HISTORY-HONS	15	15	05	10	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
Hons	100%	NIL	NIL
Elective	100%	NIL	NIL
ISC - Arts	100%	NIL	NIL
ISC - Science	100%	NIL	NIL
ISC - Commerce	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET,GATE,Civil services, Defense services, etc. ? NIL

29. **Student progression**

Student progression	Against % enrolled
UG to PG	10%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	NIL
• Campus selection	
• Other than campus recruitment	10%
Entrepreneurship / Self – employment	40%

30. **Details of Infrastructural facilities**

(a) **Library** – Nearly one hundred and fifty number of prescribed books and one hundred reference books and one hundred reference books of different branches of History are available in dept. Seminar library and augmented every year with newer editions and title.

(b) **Internet facilities for Staff & Students** - Yes

(c) **Class rooms with ICT facility** - No

(d) **Laboratories** - N.A

31. **Number of students receiving financial assistance from college, university, government or other agencies - Nil**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts – Doubt clearing classes & Seminar

33. Teaching methods adopted to improve student learning - Class room teaching with power point presentation, seminars , Group discussions and personal interaction, Unit test & Special Care to slow learners.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities – Our students participate in NSS & NCC camps organized by the institution and other extra curricular activities.

35. - **Swoc Analysis****STRENGTH**

- History is an important branch of social science. It is relevant for the society because it throws light on many aspects of human life . The knowledge of past makes the society as a whole conscious about the present and make preparation for the future. The lessons from the past provide necessary knowledge. Man always aspires to make the present more progressive than the past. In fact History is a saga of a long journey from the past through the present towards the unseen future. A nation without a sense

of History has no future. Under this perspective, the Department of History was opened in this institution in the academic session 1988-89

- The Department has very good faculty members . Two out of three have Ph.D degrees and different publications to their merit. Another member has M.Phil qualification . A sense of cooperation and understanding exists among the faculty members.
- Due to dedication , sincerity and punctuality, our students brought laurels to the department. We are extremely caring to our students need. In our department we have computers with internet connection and a projector for power point presentations. For our honours students we have seminar books. The most vital strength of the department is student teacher cooperation. The department takes feedback from the students on different matters.

WEAKNESS

- Almost all the students are drawn from educational institutions where medium of instruction is regional language. Due to lack of good books in regional languages the students could not expand their horizons by reading good and qualitative books available in English book. The course structure designed and prescribed by the Utkal University is outdated for which students lack interest in the subject.

CHALLENGES

- History in the present scenario has become obsolete and outdated. In view of the changed situation History should be made attractive and interesting for the new generation. The course design needs a radical change according to the need of the hour. The manner of writing History ought to be altered. Students will take greater interest to read the subject more enthusiastically if there will be an introduction of practical knowledge concerning History. For this there is always a financial constraint and limitation.

3. Evaluation Report of the Department

1. **Name of the Department – ECONOMICS**
2. **Year of Establishment – Intermediate -1982, Degree- 1988**
3. **Names of Programmes / Courses offered (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) – UG**
4. **Names of Interdisciplinary courses and the departments/units involved – NA**
5. **Annual/semester/choice based credit system(programme wise) - ANNUAL**
6. **Participation of the department in the courses offered by other departments - Commerce**
7. **Courses in collaboration with other universities,industries,foreign institutions, etc. – NA**
8. **Details of courses/ programmes discontinued (if any) with reasons - NA**
9. **Number of Teaching posts – NA**

	Sanctioned	Filled
Professors		
Associate Professors	01	01
Asst. Professors	02	02

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc,)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Dr S.Das	M.A, PhD	Reader	Money Banking & International Trade	35 Yrs	01
Dr R.Mohanty	M.A, PhD	Lecture	Money Banking & International Trade	15 Yrs	Nil
Dr N.Patnaik	M.A, PhD	lecture	Mathematical & Econometric	22 Yrs	Nil

11. **List of senior visiting faculty :1. Prof. K.B.Dash 2. Prof G.S.Das 3. Prof Basudev Sahoo**
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty NIL**
13. **Student – Teacher Ratio (Programme wise) 16:01**
14. **Number of academic support staff (technical) and administrative staff: NA**
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhil/PG. – As Point No. 10**

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received – Nil**
17. **Departmental projects funded by DST – FIST; UGC,DBT,ICSSR, etc. and total grants received – Nil**
18. **Research Centre / facility recognized by the University - NA**
19. **Publication:**

- * Publication per faculty – **Dr. Sarojini Das, Reader Economics**
- * Number of papers published in peer reviewed journals (national / international) by faculty and students – Prospect of European Under Free Market Regime in European Union, Argentina-April-2002
- * Number of publications listed in International Database (For Eg; Web of Science,Scopus, Humanities International Complite, Dare Database – International Social Sciences Directory, EBSCO host, etc.)

Research Papers:

1. Spatial Spread of Cement Manufacturing in India, Serthen Economist-Dec-1984
2. Urban Growth & Crises in India, Vision – Voll-VI (3-4)-1987
3. Structural Changes in the Cement Industry of India, Indian Economics Journal- Vol-334 (2) –Oct-1987
4. Price mechanism in a partial contest – Indian Journal of Economics, Vol-LX-IX(274)-1989
5. Child labour Problem in India , Planning Forum Report -1997
6. Growth of Human Capital In India, Meethal Pub, Environmental & Regional Dynamic-200

- * Books with ISBN/ISSN numbers with details of publishers : **An Exposition to Economics. Mittal Publishing House , New Delhi-1992**

Dr. Rajashree Mohanty

Publications :

1. Development ,Displacement & Governance: Case Study-2011(Public Administration review ISSN-2249-3360)
2. Development ,Displacement an Economic overview (Yojana-2011)
3. Impact of Development Projects on the displace tribal : A case study of a development project in Eastern India-(Odisha Review –Sept-2011 - ISSN0970-8669)
4. Special Economic Zone : Industrial Progress Paper (Presented in State Level Seminar)
5. Role of Banki in Development of tourism

Dr Namita Pattnaik, Lecturer in Economics

- Publications:**
1. An introduction to Rovering & Rangering in Colleges – 2001
 2. PRATHMIKA CHIKICHHA (Odiya)
 3. Article on Land, Forest & tribal Development in Orissa-2005
 4. Script in Oriya **First Aid** published by St. John Ambulance-1994
 5. Souvenir of Indira Rager Team – 87-88, 1988-89,1992-93
 6. Health Services in Public Sector (A case study of Capital Hospital Bhubaneswar-1992, Paper presented in National seminar, Utkal University.)

7. Regional Disparities of Health Services in Orissa (Paper presented to the 30th Annual Regional Science Conference 7th-9th May-88, A & A.Eco. Deptt, Utkal University, Vanivihar)
8. Economics of tourism in Orissa, A Micro Level Study Paper presented in Indian Institute of Travel & Tourism Management , Bhubaneswar, 28 Dec 2005
9. Land Forest & Tribal Development in Orissa (Paper presented on the workshop “ National Resources & Economics Development” 23 jan 06 A & Econ. Deptt, Vanivihar.
10. Paper presented in the UGC sponsor national Seminar at Nayagarh (A) college, Nayagarh, Jan 19th & 20th , 2011, Role of women in Water Management

20. **Areas of consultancy and income generated – NA**

21. **Faculty as members in**

a) National committees b) International Committees c) Editorial Boards - NA

22. **Student projects :**

a) Percentage of students who have done in-house projects including inter departmental/ programme – 20%

b) Percentage of students placed for projects in organizations outside the institution ie, in Research laboratories/Industry/ Other Agencies – NIL

23. **Awards / Recognitions received by faculty and students – 02%**

24. **List of eminent academicians and scientists / visitors to the department – As in No. 11**

25. **Seminars/Conferences/Workshops organized & the source of funding**

a) National - Nil

b) International -Nil

26. **Student profile programme/course wise: Session 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
U.G Economic Hons	20	13	8	5	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
U.G	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? 10

29. **Student progression**

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	
• Campus selection	20 %
• Other than campus recruitment	40%
Entrepreneurship / Self employment	20%

30. **Details of Infrastructural facilities**

- (a) Library – Yes
- (b) Internet facilities for Staff & Students - Yes
- (c) Class rooms with ICT facility - No

31. **Number of students receiving financial assistance from college, university, government or other agencies - Nil**

32. **Details on student enrichment programmes(special lectures / workshops / seminar) with external experts** – Special lecture and seminars are held with timely interval.

33. **Teaching methods adopted to improve student learning** - Special coaching and class room teaching.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** – Our students participated in NSS camps organized by the institution. - Yes

Swoc Analysis

Strength:

- Economics a popular subject. It is about choice and decision making. It forms the basis for all types of financial study and students get to understand the dynamics of various concepts of the subject. Not only as a subject is it of immense importance in the present day scenario, but it also helps the students to have a better understanding of day to day life.
- Economics is valuable not only for the topics it covers but also for its method of analysis. It constructs models, analyses arguments and tests empirical predictions against available evidence. Economics graduates develop their general literacy,

communication, and numerical skills as well as skills of abstraction. Critical thinking, skills of discrimination, flexibility and organizational ability are also enhanced.

- Economics is at the heart of all decision making. Individual business and government all are faced with the task of making choices in situations where resources are scarce. As a result it is applicable in a wide range of fields including finance, business, administration, law and most aspects of everyday life. It is involved in all policy debates and current issues.

WEAKNESS

- A poor infrastructural facility is one of the major concerns of the department. The paucity of funds often acts as a hindrance towards encouraging students to participate in seminars and competition. We look forward to opening PG and MBA classes with a specialized faculty so that students participation in the academic activities of the department will be more .

OPPORTUNITIES

- In the undergraduate level our students develop wide range of skills to pick up diverse careers. They not only learn the theory part of the subject but develop the skill of numerical analysis and analytical problem solving. This enhances their vocational options and widens their choice. **Where do our graduates go** – Banks, Finance, share Brokers, Accounting Firms, Law Firms, Statistical Departments, Hospital Administration, Commercial Centres , Local and Central Planning Authorities, research and so many other fields. The options are very large. As a subject it is also an integral part of Commerce stream.

CHALLENGES

- The Economics department manages Honors, Pass and Commerce classes. Elective classes are also much sought after by the students of this college. Our aim is to enrich the students of Economics with basic skills as well as prepare them for higher analytical study and careers.

3. Evaluation Report of the Department

1. **Name of the Department –** **POLITICAL SCIENCE**
2. **Year of Establishment** - 1982 , UG-1988
3. **Names of Programmes / Courses offered** (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) – UG
4. **Names of Interdisciplinary courses and the departments/units involved** – NA
5. **Annual/semester/choice based credit system(programme wise)** - ANNUAL
6. **Participation of the department in the courses offered by other departments** -NIL
7. **Courses in collaboration with other universities,industries,foreign institutions, etc.** – NA
8. **Details of courses/ programmes discontinued (if any) with reasons** - NA
9. **Number of Teaching posts** - NA

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc,)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
DrAnnapurnaSahu	MA, M.Phil, Ph.D, DDE	Lecturer	International Law	30 Yrs	Nil
Dr Julli Mishra	MA, Ph.D	Lecture	Political Sociology	22 Yrs	Nil
Mrs M.M.Sahu On Deployment	M.A	Reader	International Law	30	Nil

11. **List of senior visiting faculty:** NIL
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty:** NIL
13. **Student – Teacher Ratio (Programme wise) Hons :** 16:1
14. **Number of academic support staff (technical) and administrative staff:** NA
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhill/PG.– As in PointNo. 10**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received –** 01

17. **Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received –** Nil
18. **Research Centre / facility recognized by the University -** NA
19. **Publication:** NIL
- * Publication per faculty –
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students – NIL
 - * Number of publications listed in International Database (For Eg; Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) NIL
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * H – index
20. **Areas of consultancy and income generated –** NA
21. **Faculty as members in**
- a) National committees b) International Committees c) Editorial Boards - NA
22. **Student projects :**
- a) Percentage of students who have done in-house projects including inter departmental/ programme – 40%
- b) Percentage of students placed for projects in organizations outside the institution ie, in Research laboratories/Industry/ Other Agencies – NIL
23. **Awards / Recognitions received by faculty and students –** NIL
24. **List of eminent academicians and scientists / visitors to the department –** NIL
25. **Seminars/Conferences/Workshops organized & the source of funding**
- a) National - Nil
 - b) International - Nil

26. **Student profile programme/course wise: Session 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
U.G Pol.Sc Hons	25	16	14	02	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
U.G Pol.Sc Hons	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NIL

29. **Student progression**

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	
• Campus selection	20 %
• Other than campus recruitment	30%
Entrepreneurship / Self – employment	NA

30. **Details of Infrastructural facilities**

- (a) Library – Yes
 (b) Internet facilities for Staff & Students - Yes
 (c) Class rooms with ICT facility - No

31. **Number of students receiving financial assistance from college, university, government or other agencies -** NIL

32. **Details on student enrichment programmes(special lectures / workshops / seminar) with external experts** – Special lecture are done by experts.

33. **Teaching methods adopted to improve student learning** - Special coaching and class room teaching.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** – Our students participated in NSS camps organized by the institution.

Swoc Analysis

- The Department of Political Science started functioning at Maharishi College of Natural Law in June 1982. From that period the department has been privileged of being served by eminent scholars like *Dr. Ashok Kumar Pradhan, Dr. Jyotsna mayee Pattnaik, Dr. Swarnamayee Tripathy, Dr. Annapurna Sahu and Dr. Julie Mishra* and has proved itself as one of the leading departments of the college.
- The department runs a three year under graduate course leading to a graduate degree. With a strength of 48 students enrolled in Honours and more than 100 students in elective courses, the department aims at building an academic community of students and teachers devoted to an open, critical and analytical study of the discipline on an inter-disciplinary approach. With two faculty members the department organizes regular departmental seminars, remedial classes, student-teacher interactions etc..

STRENGTH

- The strong points about the department are intensive teacher-student interaction, continuous evaluation of the students and empirically based research on various problems of the subject.

WEAKNESS

- But there are some drawbacks faced by the department while discharging the duties. The major lacuna is that majority of the students opt for learning in the regional language. For which the standard of communication is gradually decreasing. Besides, insufficiency of books in the library, non-availability of reading room and poor participation of the students in the seminars and workshops act as hindrances in the progress of the department.

OPPORTUNITIES

- The department of political science seeks to provide students with a learning experience that will equip them to face the challenges of an increasingly complex job market and prepare them to become active and engaged citizens at the local and national levels. Besides organizing regular seminars and workshops it also aims at developing the communication skills (both oral and written) of the students and help them to develop their leadership qualities.

CHALLENGES

- Faculty members are actively engaged in teaching and research. However, concrete references to the real world and to practical issues of politics as well as policy formulation, monitoring and assessment constitute an important part of the lectures. The medium of instruction is both English and Odia. Hence, necessary steps need to be taken to develop the students there English communication skills.

3. Evaluation Report of the Department

1. **Name of the Department – PSYCHOLOGY**
2. **Year of Establishment – Intermediate- 1982 , (+3) 1988**
3. **Names of Programmes / Courses offered (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) – UG**
4. **Names of Interdisciplinary courses and the departments/units involved – Nil**
5. **Annual/semester/choice based credit system(programme wise) - ANNUAL**
6. **Participation of the department in the courses offered by other departments - Nil**
(NB : possibilities are there, but practice is not adopted by the college)
7. **Courses in collaboration with other universities,industries,foreign institututions, etc. – NA**
8. **Details of courses/ programmes discontinued (if any) with reasons - NA**
9. **Number of Teaching posts – Asst Prof (Two)**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	2	2

10. **Faculty profile with name, qualification, designation, specialization ,(D.Sc/D.Litt/ Ph.D./ M.Phil. etc,)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Smt. Baishali Singha	M.A , M.Phil	Lecturer	(i) Applied Educational and Life SpanPsy (ii) Cognitive Psy	14 Yrs	Nil
Mr R.K.Parhi	M.A	Lecturer	Phy Psy & Comparative Psy	22 Yrs	Nil

11. **List of senior visiting faculty – NIL**
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty – NIL**
13. **Student Teacher Ratio: (Programme wise) Hons 24:1**
14. **Number of academic support staff (technical) and administrative staff: sanctioned and filled = 1 (Demn Non-Technical)**
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhill/PG. – As in PointNo.10**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received – Nil**
17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received – Nil**
18. **Research Centre / facility recognized by the University - NA**
19. **Publication :**
* Publication per faculty – Mrs B.Singha

- * No of research paper published – Two (i) “Metalinguistic Awareness in schooled and Unschooled Children “
 - * Social Science International (Vol-II , Jan’ 95) (ii) Analysis of cognitive and Speech-related Processing Differences in good and Poor readers : A Longitudinal study ‘
 - * The Conscious Unconscious ---- Orissan response to Developmental Psychology (Volume – VIII , Oct . 2013) (ISBN-81-88897-11-6)
20. **Areas of consultancy and income generated** – Honorary counseling services done by the faculty and students. Social services done as a part of social responsibility.
21. **Faculty as members in**
- a) National committees b) International Committees c) Editorial Boards - NA
22. **Student projects :**
- a) **Percentage of students who have done in-house projects including inter departmental/ programme –** 90%
- b) **Percentage of students placed for projects in orgationzations outside the institution ie, in Research laboratories/Industry/ Other Agencies –** NIL
23. **Awards / Recognitions received by faculty and students –** Mrs Baishali Singha , Lect in Psychology.
- **SCHOLARSHIPS**
 - * Merit Scholarship in HS, * National scholarship in +3 * UGC scholarship in M.A
 - **PRIZES & GOLD MEDALS**
 - * Rotary cash award in class X
 - *Ravenshaw College Gold Medal (Highest marks in Arts, Science & Commerce) in +2 level
 - *Merit Award of (OPA) in +3 level
 - *‘OSANY’ Cash award in +3 . (Best Graduate of the University)
 - * Mayurbhanj gold Medal in +3 level
 - *Bhagya Laxmi Memorial gold Medal in +3 level (Best Graduate among lady candiadates)
 - *Laxminarayan Sahoo Memorial Gold Medal (Best Arts graduate).
 - *Smt Nishamani Devi Memorial Gold Medal (Best Graduate among lady candiadates)
 - *University Gold Medal of 1990 in M.A
24. **List of eminent academicians and scientists / visitors to the department –NIL**
25. **Seminars/Conferences/Workshops organized & the source of funding**

- a) National - Nil
b) International - Nil

26. **Student profile programme/course wise: 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
U.G Psychology Hons	16	16	06	10	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from aboard
U.G Psychology Hons	100 %	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? - NIL

29. **Student progression**

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	
• Campus selection	20 %
• Other than campus recruitment	30%
Entrepreneurship / Self – employment	NA

30. **Details of Infrastructural facilities**

(a) Library – Yes

(b) Internet facilities for Staff & Students - Yes

(c) Class rooms with ICT facility - No

(d) laboratories - Laboratory facility for both pass and Hons. Students. Apparatus are available as per requirements of syllabus.

31. **Number of students receiving financial assistance from college, university, government or other agencies** - About 20 students are getting scholarship from state Govt.

32. **Details on student enrichment programmes(special lectures / workshops / seminar) with external experts** – Special lectures are done by experts.
33. **Teaching methods adopted to improve student learning** - Special coaching and class room teaching, Group Discussions, implementation of IEP methods and Audio visual class room are adopted to improve student learning process.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities**
– Our students participated in NSS camps organized by the institution.
- Three of our Dept.(NCC AIRWING) students also participated in 2014 Republic Day parade and were awarded by the chief guest.
35. **SWOC Analysis**

STRENGTH

- The Department of Psychology , MCNL, strives to foster student learning and achievements by promoting comprehensive education in theoretical principles and research methodology applied to scientific study of behavior and mental processes and preparing the students to excel in their careers and contribute to society.
- The Dept. Comprises of 2 lecturers , 1 Demonstrator and 1 Lab attendant
- The Dept consists of I laboratory 1 seminar Library, Computer facility for faculty and students and all types of equipments required for testing and measurement.
- The department organizes regular seminars to enrich and enhance the academic abilities of the students.
- The department publishes a wall magazine to nourish the creative talents of the students. Planning has also been made to publish a journal comprising of the abstracts of the projects conducted by the final year Hons students and supervised by the faculties.
- The faculty also supervise the students to conduct individual projects and field studies to encourage and improve empirical research activities and abilities of the students.
- Students are encouraged to go for field tours to sharpen their observational and reporting abilities and carry out their social responsibilities to some extent.
- Student also participated in various sports and extracurricular activities in the institution and outside at state and national levels and received many awards too.

WEAKNESSES

- Lack of space
- More no. of teaching faculty required.
- More interaction between faculty and students required to encourage attendance and other developmental activities of the students and the department.
- Improvement in written and spoken English required.
- Frequent students counseling required.

OPPORTUNITIES

- Now a days, the role of Psychology is acknowledged in almost all areas of human life. So, given a better environment and facilities, the department of Psychology will work for the betterment of students and the institution as a whole.
- Also Psychology can serve as an interdisciplinary course for various related subjects like Education, Philosophy, Economics, Commerce , Zoology etc.
- It prepares the UG students for advance studies and creates career opportunities.

CHALLENGES

- The main challenge of the department of Psychology, MCNL, is to emphasize on educational excellence and promote research activities through critical scholarly inquiry and creativity , exceptional teaching and mentoring. Thereby we can provide the students, a rich academic experience, preparing them to excel in their career and their contribution to society so that our department will serve as a nationally recognized premier institute of higher education.
- To do so, the department faculty will continually re-examine and refine the curriculum and make adjustment , when ever appropriate, based upon assessments and reviews.

Thus we are striving to overcome our weaknesses and meet the challenges, define the future of Psychology as an applied discipline.

3. Evaluation Report of the Department

1. **Name of the Department –** PHILOSOPHY
2. **Year of Establishment –** Logic 1982 (+2) , Philosophy 1988 (+3)
3. **Names of Programmes / Courses offered (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) –** UG
4. **Names of Interdisciplinary courses and the departments/units involved –** Nil
5. **Annual/semester/choice based credit system(programme wise) -** NA
6. **Participation of the department in the courses offered by other departments -** YES
7. **Courses in collaboration with other universities,industries,foreign institututions,etc. –** Nil
8. **Details of courses/ programmes discontinued (if any) with reasons -** NA
(a) **Number of Teaching posts -** Two

	Sanctioned	Filled
Professors		
Associate Professors	01	01
Asst. Professors	01	01

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc/D.Litt/Ph.D./ M.Phil. etc,)**

Name	Qualific ation	Design.	Specializatio n	No. of Yrs of Experi -ence	No. of Ph.D Students guided for the last 4 years
Mrs. B. Mishra	MA , M.Phil	Reader	Political Philosophy	32	NIL
Sri P. K.Grahacharya	MA , M.Phil	Lect	Political Philosophy	27	NIL

11. **List of senior visiting faculty -** 1) Dr Ramesh Ch Panigrahi, Prof Philosophy, Utkal University. 2) Dr R.C.Das, Prof Philosophy, Utkal University. 3) Dr Deepa Padhi, Retired Reader, R.D.Womens College, Bhubaneswar.
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty –** NIL
13. **Student – Teacher Ratio (Programme wise)** 16:1 (U.G Hons)
14. **Number of academic support staff (technical) and administrative staff: -**N.A
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhil/PG. –**As in Point- 10
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received –** Nil

17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received – Nil**

18. **Research Centre / facility recognized by the University - NA**

19. **Publication :**

a) Publication per faculty – Mrs B.Mishra

1) Uses of Electricity – Competition Success Review

2) “Adhyasa” in AOPA

3) Concept of Liberty in post modernistic view. – Indian Express

4) Many more Odia Articles in Odisha Daily and National.

b) Number of paper published in peer reviewed journals (national/international) by faculty and students.

As above

* Number of Publications listed in international Database 9for e.g.: Web of Science, Scopus, Humanities international complete, Dare Database – International Social Science Directory, EBSCO host etc)

* Monographs

* Chapter Edited

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* H-index

20. **Areas of Consultancy and income generated. Nil**
Bank, IDBI, Smals Scale Industries, SHG

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards - NA

22. **Student projects :**

a) **Percentage of students who have done in-house projects including inter departmental/ programme – 20%**

b) **Percentage of students placed for projects in organizations outside the institution ie, in Research laboratories/Industry/ Other Agencies – 10%**

23. Awards / Recognitions received by faculty and students –**A. Academic**

1. B.P.Mishra received Associateship from Indian institute of Advanced Study Shimla for 3 years.
2. B.P.Mishra received Grand From American Studies Research Centre Hyderabad.
3. P.K.Grahacharya received gold medal in MA examination

A. Socio cultural**B.P .Mishra Reader in Philosophy.**

- a. Received Best N.S.S.P.O award twice in university level.
- b. Received State Level Best PO Award.
- c. Rajib Gandhi Award for Best PO State Level.
- d. Rajib Gandhi National Level award for Best Prativa Puraskar.
- e. Srikhetra Shree Puraskar for Multiple activities.
- f. Sebashree puraskar for Super Cyclone.
- g. Received State Level Basant Biswal Award for Best Ranger Leader in 2012.
- h. Received Governor Service Star award for Best Ranger Leader in 2013.

24. List of eminent academicians and scientists / visitors to the department –

1. Dr. Pafulla Kumar Mohapatra – Utkal.
2. Dr. Bijaya Nanda Kar - Utkal
3. Dr. Tapti Maitra - Utkal
4. Dr. Tandra Patnaik – Utkal
5. Dr. Aditya Kumar Mohanty - Utkal

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National - Nil
- b) Intetrnational -Nil

26. **Student profile programme/course wise: Session 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
U.G Philosophy Hons	16	16	4	12	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from aboard
U.G Philosophy(Hons)	100 %	NIL	NIL

28. **How many students have cleared national and state competitive examinations such as NET, SLET,GATE,Civil services, Defense services, etc. ? -**

- 1.Qualified NET – ONE
- 2.Two students qualified odisha Civil Service.
3. One selected in defence service.

29. **Student progression**

Student progression	Against % enrolled
UG to PG	70%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	
• Campus selection	10 %
• Other than campus recruitment	5%
Enterpreneurship / Self – employment	15%

30. **Details of Infrastructural facilities**

- (a) Library – Yes
- (b) Internet facilities for Staff & Students - Yes
- (c) Class rooms with ICT facility - No
- (d) laboratories - NA

31. **Number of students receiving financial assistance from college, university, government or other agencies - All SC / ST students receiving scholarship from Govt.**

32. **Details on student enrichment programmes(special lectures / workshops / seminar) with external experts** – Special lecture are done by experts.
33. **Teaching methods adopted to improve student learning** - Special coaching and class room teaching, Group Discussions, Audio visual class room are adopted to improve student learning process.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities**
a) One of our N.S.S volunteer went to RDC Delhi in 2014 and a female volunteer of out department attended the same last year.

b) Two volunteers from out department represented state level RD Parade for which Utkal University received best troop award.

c) Some volunteer from our department received recognition from various fields of state level Red cross Activities / Competition.

35. Swoc Analysis

STRENGTH

- Our Department is blessed with highly talented teachers, who impart better teaching to students for which our graduate students are able to establish themselves in state and national levels .
- Our faculty is deputed for appropriate and need based training, conferences, Seminars and Workshops in both State and National Levels.

WEAKNESSES

- Lack of adequate infrastructure facility which may be revived by sufficient UGC Funds, lack of Audio/ Video Facility in the class Room teaching, lack of Computer training to all, lack of hostel facilities for both boys and girls.

OPPORTUNITIES

- Reinforcing application oriented programme.
- Creating long range plan for maintaining a high level education among students.
- As the college is situated in the heart of the city with good infrastructure facility and able academicians who attract the good students, and the college can produce the best batch of Philosophy graduates in India.

CHALLENGES

- To ensure 100% result and at least 50% pass outs placed in the merit list of Utkal University. To enable the students to be capable in all spheres of life and infuse integrated philosophical vision blending oriental and occidental truth.

3. Evaluation Report of the Department

1. **Name of the Department – Education**
2. **Year of Establishment – Intermediate – 1982, +3 Hons - 1988**
3. **Names of Programmes / Courses offered (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) – UG**
4. **Names of Interdisciplinary courses and the departments/units involved – NA**
5. **Annual/semester/choice based credit system(programme wise) - ANNUAL**
6. **Participation of the department in the courses offered by other departments -**
7. **Courses in collaboration with other universities,industries,foreign institutuions, etc. – NA**
8. **Details of courses/ programmes discontinued (if any) with reasons - NA**
9. **Number of Teaching posts – NA**

	Sanctioned	Filled
Professors		
Associate Professors	01	01
Asst. Professors		

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc,)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Dr.J.M.Nayak	M.A, Ph. D	Reader	Research Technology in Education	30 Yrs	Nil

11. **List of senior visiting faculty : NIL**
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty :**
13. **Student – Teacher Ratio (Programme wise) 48:1**
14. **Number of academic support staff (technical) and administrative staff: sanctioned and filled : One Demonstrator**
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhil/PG. – As mentioned in Point No. 10**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received – 01**
17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received – Nil**

18. **Research Centre / facility recognized by the University - NA**
19. **Publication :** **NIL**
 - * Publication per faculty –
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students – two (national)
 - * Number of publications listed in International Database (For Eg; Web of Science, Scopus, Humanities International Complite, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * H – index
20. **Areas of consultancy and income generated – NA**
21. **Faculty as members in**
 - a) **National committees** b) **International Committees** c) **Editorial Boards - NA**
22. **Student projects:**
 - a) Percentage of students who have done in-house projects including inter departmental/ programme – 30%
 - b) Percentage of students placed for projects in orgationzations outside the institution ie, in Research laboratories/Industry/ Other Agencies – NIL
23. **Awards / Recognitions received by faculty and students – NIL**
24. **List of eminent academicians and scientists / visitors to the department – NIL**
25. **Seminars/Conferences/Workshops organized & the source of funding**
 - a) National - Nil
 - b) Intetrnational -Nil

26. **Student profile programme/course wise: Session -2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
UG- Education Hons	50	15	10	5	Result yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
UG- Education Hons	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

29. **Student progression**

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	
• Campus selection	NIL
• Other than campus recruitment	30%
Entrepreneurship / Self – employment	NA

30. **Details of Infrastructural facilities**

- (a) Library – Yes
- (b) Internet facilities for Staff & Students - Yes
- (c) Class rooms with ICT facility - No

31. **Number of students receiving financial assistance from college, university, government or other agencies** - About 4 students are getting scholarship from state Govt.

32. Details on student enrichment programmes(special lectures / workshops / seminar) with external experts – Special lecture are done by experts.

33. Teaching methods adopted to improve student learning - Special coaching and class room teaching.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities – Our students participated in NSS camps organized by the institution.

35:- **Swoc Analysis**

STRENGTH

- There is a demand for this subject as it helps in getting ready employment after students pass out from the college.
- Scope for doing practicals (Class room Teaching)
- Success rate in this subject is higher than any other subject.
- The Department is provided with a separate room for computer with Net, Inverter and LED TV and projector power-point presentation.

WEAKNESS

- There is a shortage of adequate faculty member.
- Separate room for practical is not provided.

OPPORTUNITIES

- There is a great demand for teachers of Education in different categories of schools in the city.
- There is a lot of scope for interaction and collaboration with the different institutions in the city.

• **CHALLENGES**

- There is a demand from the stake holders to integrate B.ed courses in to the college which is not yet fulfilled .
- Shortage of Faculty members is a major constraint in the smooth running of the Department.

3. Evaluation Report of the Department

1. **Name of the Department –** SANSKRIT
2. **Year of Establishment –** Intermediate -1982, +3 1988
3. **Names of Programmes / Courses offered (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) –** UG
4. **Names of Interdisciplinary courses and the departments/units involved –** NA
5. **Annual/semester/choice based credit system(programme wise) -** ANNUAL
6. **Participation of the department in the courses offered by other departments -** NO
7. **Courses in collaboration with other universities,industries,foreign institutions, etc. –** NO
8. **Details of courses/ programmes discontinued (if any) with reasons -** NA
9. **Number of Teaching posts –** NA

	Sanctioned	Filled
Professors		
Associate Professors	01	01
Asst. Professors	01	01

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc,)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Dr Mrs A. Mohanty	M.A, M.Phil, Ph.D	Reader	Litreture	32 Yrs	Nil
Mrs M. Mohapatra	M.A, Ph.D	Lecturer	Purana & Etihasa	24 Yrs	Nil

11. **List of senior visiting faculty :** NIL
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty :** NA
13. **Student – Teacher Ratio (Programme wise)** 24:01
14. **Number of academic support staff (technical) and administrative staff:** sanctioned and filled = 01
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhill/PGAs in** PointNo10
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received –** 01

17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received – NO**

18. **Research Centre / facility recognized by the University - NO**

19. **Publication :**

* Publication per faculty – **Mrs Anusuya Mohanty**

Executive Editor, Book- “Women in Ethics Erotics & Aesthetics”

* Number of papers published in peer reviewed journals (national / international) by faculty and students – two (national)

* Number of publications listed in International Database (For Eg; Web of Science,Scopus, Humanities International Complite, Dare Database – International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* H – index

20. **Areas of consultancy and income generated – NA**

21. **Faculty as members in**

a) National committees b) International Committees c) Editorial Boards - Editorial Board

22. **Student projects :**

a) Percentage of students who have done in-house projects including inter departmental/ programme – NIL

b) Percentage of students placed for projects in orgationzations outside the institution ie, in Research laboratories/Industry/ Other Agencies – NIL

23. **Awards / Recognitions received by faculty and students – 1. Anusuya Mohanty conducted a National .Semnar in the year 2006**

2. Mrs Mamata Mohapatra received Gold Medal in MA Exam

24. **List of eminent academicians and scientists / visitors to the department – NIL**

25. **Seminars/Conferences/Workshops organized & the source of funding**

a) National - Nil

b) International - Nil

26. **Student profile programme/course wise: session 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
U.G Sanskrit-(Hons)	24	9	3	6	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
U.G Sanskrit-Hons	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

29. **Student progression**

Student progression	Against % enrolled	
UG to PG	50%	
PG to M.Phil.	NA	
PG to Ph.D	NA	
Ph.D to Post-Doctoral	NA	
Employed		
• Campus selection	20 %	30%
• Other than campus recruitment		
Enterpreneurship / Self – employment	NA	

30. **Details of Infrastructural facilities**

(a) Library – Yes

(b) Internet facilities for Staff & Students - Yes

(c) Class rooms with ICT facility - Yes

31. **Number of students receiving financial assistance from college, university, government or other agencies - NIL**

32. Details on student enrichment programmes(special lectures / workshops / seminar) with external experts – Special lecture are /Seminars are organised every month through out the year.

33. Teaching methods adopted to improve student learning - Extra coaching to better students to make them more better. Remedial classes for poor students so as to achieve 100% 1st class.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities –
Our students participated in NSS camps organized by the institution.

35- Swoc Analysis

STRENGTH

- Sanskrit is a subject which is acclaimed worldwide and our teachers are rich in knowledge. They impart better teaching to the student for which our graduate students are able to establish themselves in state.
- The subject covers a lot of moral values and ethics which help the students in their character building.

WEAKNESS

- This department lacks infrastructure facility due to the paucity of funds which is an obstacle in the way of encouraging students' participation in seminars/ workshops and competitions. The students lack computer training and other required facilities.

OPPORTUNITIES

- Our undergraduates may develop their skills to pick up diverse careers.
- They can be good translators.
- Our Devnagari script is most suitable for computer developed skills.
- They have better chances to visit foreign countries as language experts.
- In our state they have a lot of opportunities for being classical experts in educational institutions. They are skilled for presentation of our ancient and valuable manuscripts (*TALAPATRA POTH*)

CHALLENGES

- Our aim is to enrich the students of Sanskrit with basic skills to cope with all the challenges of the language. The department tries to prepare them for higher analytical study and to make them capable in every sphere of life with all round prosperity and development.

3. Evaluation Report of the Department

1. **Name of the Department –** PHYSICS
2. **Year of Establishment** - Intermediate 1982 +3Hons- 1989
3. **Names of Programmes / Courses offered** (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) – UG
4. **Names of Interdisciplinary courses and the departments/units involved –** NA
5. **Annual/semester/choice based credit system(programme wise) -** ANNUAL
6. **Participation of the department in the courses offered by other departments - .** PHY,MATH,BIO
7. **Courses in collaboration with other universities,industries,foreign institututions, etc. –** NA
8. **Details of courses/ programmes discontinued (if any) with reasons -** NA
9. **Number of Teaching posts** -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	07	07

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc/D.Litt/ Ph.D./ M.Phil. etc,)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Mrs B.P.Choudhury	Msc,M.Phil	Lecturer	Spectroscopy	28 Yrs	Nil
Mrs S.Samant	Msc, M.Phil	Lecturer	Electronics	24 Yrs	Nil
Dr R.K.Mishra	Msc, Ph.D	Lecturer	Electronics	22 Yrs	One
DrS.K.Naimuddin	Msc, Ph.D	Lecturer	Electronics	22 Yrs	Nil
Mr B.swain	Msc	Lecturer	Plasma	21 Yrs	Nil
Mr M.R.Saran	Msc, M.Phil	Lecturer	Spectroscopy	21 Yrs	Nil
Dr B.K.Parija	Msc, Ph.D	Lecturer	Plasma	21 Yrs	Nil

11. **List of senior visiting faculty** 1. Mr S.Dash, 2. Mr. S.Tarenia, 3. Mr A.Satapathy
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty** 35%, 35%
13. **Student – Teacher Ratio (Programme wise)** 12:1 Pass-40:1
14. **Number of academic support staff (technical) and administrative staff:** sanctioned and filled 7+3 = 10

15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhil/PG.-As in Point No. 10**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received – Nil**
17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received –UGC-3nos MRP (Minor Research Projects)**
18. **Research Centre / facility recognized by the University - NA**
19. **Publication :**
 - * Publication per faculty – 4
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students – National – **8**, International-**20**
 - * Number of publications listed in International Database (For Eg; Web of Science,Scopus, Humanities International Complite, Dare Database – International Social Sciences Directory, EBSCO host, etc.) ; 20
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index : About 150 citations of the published papers.
 - * SNIP
 - * SJR
 - * Impact factor : Nine publications with impact factor more than two
 - * H – index
20. **Areas of consultancy and income generated – NA**
21. **Faculty as members in**
 - a) National committees b) International Committees c) Editorial Boards - NA**
22. **Student projects :**
 - a) Percentage of students who have done in-house projects including inter departmental/ programme – 90%
 - b) Percentage of students placed for projects in organizations outside the institution ie, in Research laboratories/Industry/ Other Agencies – NIL
23. **Awards / Recognitions received by faculty and students – Indian National Science Academy Summer Research Fellowships awarded two times.**

24. **List of eminent academicians and scientists / visitors to the department –**

- 1). Prof S.N.Behera, Director institute of Physics, Bhubaneswar
- 2) Prof S.N.Tarasia – Director PS Planetarium, Bhubaneswar
- 3) Prof N.Barik – Prof Utkal University, Vani Vihar, Bhubaneswar
- 4) Prof Debakanta Mishra – Revenshaw College, Cuttack

25. **Seminars/Conferences/Workshops organized & the source of funding**

- a) National – Nil
- b) International -Nil

26. **Student profile programme/course wise: Session 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
UG Physics(Hons)	400	31	21	10	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from aboard
U.G – PHYSICS HONS	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? 10%

29. **Student progression**

Student progression	Against % enrolled
UG to PG	15%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	
• Campus selection	40 %
• Other than campus recruitment	40%
Entrepreneurship / Self – employment	20%

30. Details of Infrastructural facilities

(a) Library – Nearly one hundred and fifty number of prescribed books and one hundred reference books of different branches of Physics & Material Science along with some national journals are available in dept. Seminar library and augmented every year with newer editions and title.

(b) Internet facilities for Staff & Students - No

(c) Class rooms with ICT facility - No

(d) Laboratories - Laboratory facility for both pass and Hons. Students. Apparatus are available as per requirements of syllabus.

31. Number of students receiving financial assistance from college, university, government or other agencies - 50%

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts – Special lecture are delivered by subject experts and regular seminar on current research in Physics are arranged .

33. Teaching methods adopted to improve student learning - Special coaching and classes room teaching.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities – Our students participated in NSS camps organized by the institution.

- Three of our Dept.(NCC AIRWING) students also participated in 2014 Republic Day parade and awarded by the chief guest.

35. SWOC**Strength:**

The Department of Physics has a team of brilliant and highly experienced faculty members. Most of them are having M.Phil or Ph.D. degrees. Faculties are actively involved in research in both theoretical and experimental physics and they have a good number of international and national publications in their name. The average teaching experience of the teachers in the department is more than 20 years and some of them have API score (as per UGC Regulations) more than 300. The department focuses in student-centered teaching. Regular seminars are arranged by the department and students are guided by mentors who deliver talks on the current research topics through power point presentation. Apart from the College Library, the department has its own library that provides books to the students for their reference. The Department possesses four laboratories, equipped with many experimental setups in Measurement techniques, Mechanics, Optics, spectroscopy, thermodynamics and Electronics. Highly experienced demonstrators assist the students to carry out the experiments. Recently the department has acquired high temperature furnace for solid state synthesis from the MRP sanctioned by UGC. The department emphasizes on the integral

development of students through intense interactions of faculties with students and taking regular feedback from students.

Weakness:

The effort to provide quality teaching is often constrained by the lack of adequate infrastructure, limitations of space for developing research laboratories and insufficient number of regular faculty members. Faculties are overburdened with taking classes resulting in paucity of time for their research work. Salary structure is not rationalized among staff members because of the Govt's policy.

Opportunities:

The department provides an excellent platform for the students who are keen to pursue post graduation in Physics and Electronics. Since the college is located in the close vicinity of four prestigious National institutions like Institute of Physics (IOP), Institute of Minerals and Materials Technology (IMMT), National Institute of Science Education and Research (NISER) and Indian institute of Technology (IIT), the Department of Physics has locational advantage for strengthening teaching-research linkages.

Challenges:

Sustaining quality education, keeping pace with rapid progress in the research in different branches of Physics and generation of resources through funding from different research projects are the main challenges for the department,

3. Evaluation Report of the Department

1. **Name of the Department** – CHEMISTRY
2. **Year of Establishment** – Intermediate-1982. Degree - 1989
3. **Names of Programmes / Courses offered** (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) – UG
4. **Names of Interdisciplinary courses and the departments/units involved** – NA
5. **Annual/semester/choice based credit system(programme wise)** - ANNUAL
6. **Participation of the department in the courses offered by other departments** - PHY,MATH,BIO
7. **Courses in collaboration with other universities,industries,foreign institutions, etc.** – NA
8. **Details of courses/ programmes discontinued (if any) with reasons** - NA
9. **Number of Teaching posts** - NA

10.	11. Sanctioned	12. Filled
13. Professors	14.	15.
16. Associate Professors	17. 01	18. 01
19. Asst. Professors	20. 03	21. 03

10. Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Mr P.C.Pradhan	M.Sc,M.Phil	Reader	Physical	28 Yrs	Nil
Mr P.K.Swain	M.sc	Lecture	Organic	27 Yrs	Nil
Mrs R.P.Devi	M.Sc, B.Ed, LLB	Lecture	Inorganic	23 Yrs	Nil
DrM.K.Mohapatra	M.Sc,Ph.D, LLB,NELTS(CIEFL) MBA	Lecturer	Organic	22 Yrs	Nil

11. **List of senior visiting faculty** : 1. Prof P.L.Nayak,
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty** 30%, 30%
13. **Student – Teacher Ratio (Programme wise)** Hons-24:1 Pass - 16:1
14. **Number of academic support staff (technical) and administrative staff:** sanctioned and filled 4+5 = 9
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhill/PG.– As in Point No. 10**

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received – Nil**
17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received – Nil**
18. **Research Centre / facility recognized by the University - NA**
19. **Publication :**
 - * Publication per faculty – Mr P.K.Swain
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students – two (national)
 - * Number of publications listed in International Database (For Eg; Web of Science,Scopus, Humanities International Complite, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * H – index
20. **Areas of consultancy and income generated – NA**
21. **Faculty as members in**
 - a) National committees b) International Committees c) Editorial Boards - NA**
22. **Student projects :**
 - a) Percentage of students who have done in-house projects including inter departmental/ programme – 60%
 - b) Percentage of students placed for projects in orgationzations outside the institution ie, in Research laboratories/Industry/ Other Agencies – NIL
23. **Awards / Recognitions received by faculty and students – NIL**
24. **List of eminent academicians and scientists / visitors to the department – 1). Prof P.L. Nayak – Polymer , 2) Josada Behera – Inorganic**

25. **Seminars/Conferences/Workshops organized & the source of funding**

- a) National - Nil
b) International - Nil

26. **Student profile programme/course wise: Session 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
U.G CHEMISTRY-HONS	300	32	18	14	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
U.G CHEMISTRY-HONS	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

29. **Student progression**

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	20 %
• Campus selection	30%
• Other than campus recruitment	
Entrepreneurship / Self – employment	NA

30. **Details of Infrastructural facilities**

(a) Library – Yes

(b) Internet facilities for Staff & Students - Yes

(c) Class rooms with ICT facility - No

(d) laboratories - Laboratory facility for both pass and Hons. Students. Apparatus are available as per requirements of syllabus.

31. **Number of students receiving financial assistance from college, university, government or other agencies** - About 20 students are getting scholarship from state Govt.
32. Details on student enrichment programmes(special lectures / workshops / seminar) with external experts – Special lecture are done by experts.
33. Teaching methods adopted to improve student learning - Special coaching and class room teaching.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities – Our students participated in NSS camps organized by the institution.
35. **Swoc Analysis**

STRENGTH

- Chemistry is a strategically important discipline.
- Seminars on the current research topics are arranged at regular intervals
- High quality teaching by experienced teachers.
- Well equipped Laboratories for Hons. Students.
- Our graduate students are placed at various companies and industries across India.

WEAKNESS

- Not enough _ financial support for development of basic knowledge of students.
- Not enough networking, in terms of inter state mobility.
- Lack of adequate infrastructure facility.
- Lack of adequate teaching staff and discrepancy in pay structure of teaching staff due to Govt policy.
- Seminar library has no reading room facility.

OPPORTUNITIES

- Enhancing the efficient utilization of funding.
- Creating a long range plan for maintaining high level education among under graduate students.
- Reinforcing application oriented programme.

- Since the college is located in the heart of the city, Bhubaneswar, where national institutions like IMMT, NISER & IIT are established, students of Chemistry Department have enough scope for research work.

CHALLENGES

- Imparting quality education , keeping pace with rapid progress in research in different branches of Chemistry and generation of recourses through funding for different research projects are the challenges of the Chemistry Department.

3. Evaluation Report of the Department

11. **Name of the Department – MATHEMATICS**
12. **Year of Establishment – Intermediate – 1982 +3 1989**
13. **Names of Programmes / Courses offered (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) – UG**
14. **Names of Interdisciplinary courses and the departments/units involved – NA**
15. **Annual/semester/choice based credit system(programme wise) - ANNUAL**
16. **Participation of the department in the courses offered by other departments - PHYChem,BIO**
17. **Courses in collaboration with other universities,industries,foreign institututions, etc. – NA**
18. **Details of courses/ programmes discontinued (if any) with reasons - NA**
19. **Number of Teaching posts - NA**

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	03	03

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc,)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Dr Bijoylaxmi Panda	M.Sc,Ph.D	Lecturer	Operation Research& Numerical Analysis	30 Yrs	Nil
Dr K.M.Sahoo	M.sc, M.Phil,Ph.D	Lecturer	Complex Analysis & Optimisation Theory	22 Yrs	Nil
Dr Ellipse	M.Sc, Mphil,Ph.D	Lecture	Optimization Theory&Numerical Analysis	21 Yrs	Nil

11. **List of senior visiting faculty - NIL**
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty – NIL**
13. **Student – Teacher Ratio (Programme wise) Hons 32:1**
14. **Number of academic support staff (technical) and administrative staff: NIL**
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhill/PG. – As in Point No. 10**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received – Nil**

17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received – Nil**

18. **Research Centre / facility recognized by the University - NA**

19. **Publication :**

* Publication per faculty –Dr Mrs K.M.Sahoo & Dr Elipse

* Number of papers published in peer reviewed journals (national / international) by faculty and students – 4 papers published in National journals by Dr Mrs K.M.Sahoo & 8 papers published in National and 4 papers published in International journalism by Dr Elipse

* Number of publications listed in International Database (For Eg; Web of Science, Scopus, Humanities International Complite, Dare Database – International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* H – index

20. **Areas of consultancy and income generated – NIL**

21. **Faculty as members in**

a) National committees b) International Committees c) Editorial Boards - NA

22. **Student projects :**

a) Percentage of students who have done in-house projects including inter departmental/ programme – 20%

b) Percentage of students placed for projects in organizations outside the institution ie, in Research laboratories/Industry/ Other Agencies – 1%

23. **Awards / Recognitions received by faculty and students** – Two student recognized for securing positions in University examination – 2014.
24. **List of eminent academicians and scientists / visitors to the department** – NIL
25. **Seminars/Conferences/Workshops organized & the source of funding**
- a) National - Nil
- b) International - Nil

26. **Student profile programme/course wise: Session 2013 - 14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
UG Math (Hons)	32	30	23	7	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
UG Mathematics	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

29. **Student progression**

Student progression	Against % enrolled
UG to PG	8-10%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed <ul style="list-style-type: none"> Campus selection Other than campus recruitment 	20%
Entrepreneurship / Self – employment	NA

30. Details of Infrastructural facilities

(a) **Library** – Nearly 200 hundred numbers of prescribed books and one hundred reference books and one hundred reference books of Mathematics are available in dept. Seminar library and augmented every year with new editions and title.

(b) **Internet facilities for Staff & Students** - Yes

(c) **Class rooms with ICT facility** - No

(d) **laboratories** - Laboratory facility for both pass and Hons. Students. A computer Laboratory is available for the practical works for students & staff.

31. Number of students receiving financial assistance from college, university, government or other agencies - NIL**32. Details on student enrichment programmes(special lectures / workshops / seminar) with external experts** – Seminars are organised regularly by the Dept Students and Teacher prepare paper & read them in the sessions by the experts. Also doubt clearing classes are organised , Instant Test & Evaluation are organised.**33. Teaching methods adopted to improve student learning** - Special coaching and class room teaching.**34. Participation in Institutional Social Responsibility (ISR) and Extension activities** – Our students participated in NSS camps organized by the institution.**35. Swoc Analysis****STRENGTH**

- Though students with average standards are taken in, the faculties encourage them to develop self confidence and devote more time to study and practice problems.

Taking the help of reference books, advanced studies and research findings available through internet, our students do well in the University exam. They go for P.G courses and shine .

WEAKNESSES

- Our weakness is that we have not achieved desired results.
- Our ambition is to see our students exhibiting excellence in the national and international spheres still remains unfulfilled . Perhaps we are lacking in acquiring and disseminating the required quantum of knowledge.

OPPORTUNITIES

- Opportunities are available in the form of funds from national organizations like the U.G.C .
- Projects , Seminars, Workshops are funded by the U.G.C.
- We are trying our best to trap this opportunity to equip our students to come out with flying colours.

CHALLENGES

After globalization and privatization new challenges have been posed before us and our students face tough competition. The best always survives. To achieve excellence in order to survive and shine, classroom teaching and internet database on relevant areas provide enough opportunity to grow.

3. Evaluation Report of the Department

1. **Name of the Department –** BOTANY
2. **Year of Establishment** Intermediate-1982 +3 1989
3. **Names of Programmes / Courses offered** (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) – UG
4. **Names of Interdisciplinary courses and the departments/units involved –** P S & E S Biotechnology, Environmental Science, M.E Biology, Biochemistry, Microbiology
5. **Annual/semester/choice based credit system(programme wise) -** ANNUAL
6. **Participation of the department in the courses offered by other departments-** PHY,MATH,CHE
7. **Courses in collaboration with other universities,industries,foreign institutions, etc. –** Collaborated with OUAT, Orissa, RPRC,Bhubaneswar, IMMT, SYNERGY GROUP OF INSTITUTE
8. **Details of courses/ programmes discontinued (if any) with reasons -** NA
9. **Number of Teaching posts -** NA

	Sanctioned	Filled
Professors	NA	NA
Associate Professors	01	01
Asst. Professors	02	02

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc,)**

Name	Qualification	Designation	Specialization	No. Of Yrs of Experience	No. Of Ph.D Students guided for the last 4 years
Dr (Mrs) S.Nanda	M.Sc.Ph.D	Sr Reader	PlantPsychology, Cytogenetics & Bio Chemistry	34 Yrs	Nil
Dr Pritishree Nayak	M.Sc, Ph.D	Lecturer	Environmental Studies	27 Yrs	Nil
DrB.Samantasinghar	M.Sc, Ph.D	Lecturer	Physiology, Biochemistry	24 Yrs	Nil
Mrs Anita Dash	M.Sc	Lecturer	Industrial Microbiology	6 Yrs	Nil

11. **List of senior visiting faculty** 1.S.P.Rath, 2. Dr. M.Brahma, 3. Dr P.K.Chand, 4. Dr R.K.Mishra 5. Prof H.K.Patra
12. **Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty** 55%
13. **Student – Teacher Ratio (Programme wise)** HONS 1:24

14. **Number of academic support staff (technical) and administrative staff:**
sanctioned and filled $3+3 = 6$
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhil/PG.** – As in Point No. 10
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received** – Nil
17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received** – Nil
18. **Research Centre / facility recognized by the University** – OUAT, RPRC
19. **Publication :**
 - * Publication per faculty – Mr / Mrs Dr S.Nanda- 07 nos,
Dr B.Samanta Sighar – 03 Nos, Dr P.Nayak - 07
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students – two (national)
 - * Number of publications listed in International Database (For Eg; Web of Science,Scopus, Humanities International Complite, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * H – index
20. **Areas of consultancy and income generated** – NA
21. **Faculty as members in**
 - a) National committees b) International Committees c) Editorial Boards - 01

22. Student projects :

- a) Percentage of students who have done in-house projects including inter departmental/ programme – 90%
- b) Percentage of students placed for projects in organizations outside the institution ie, in Research laboratories/Industry/ Other Agencies – NIL

23. Awards / Recognitions received by faculty and students – NIL**24. List of eminent academicians and scientists / visitors to the department – 1).** Dr Hemanta Kumar Patra, Dr S.P.Adhikary, V.C. F.M. University, Dr K.B.Satapathy, Prof s.P.Rath (Ex Vice Chancellor), Prof R.C.Mohanty, Prof B.B. Mishra.**25. Seminars/Conferences/Workshops organized & the source of funding**

- a) National - Nil
- b) International -Nil

26. Student profile programme/course wise: Session 2013 - 14

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
Botany Hons	500	23	7	16	Yet to be declared
Pass	250	48	40	08	Yet to be declared

*M = Male *F = Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
UG Bot(Hons)	100%	NIL	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET,GATE,Civil services, Defense services, etc. ?**29. Student progression**

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	20 %
• Campus selection	30%
• Other than campus recruitment	
Entrepreneurship / Self – employment	NA

30. Details of Infrastructural facilities

(a) Library – Yes

(b) Internet facilities for Staff & Students - Yes

(c) Class rooms with ICT facility - No

(d) laboratories - Laboratory facility for both pass and Hons. Students. Apparatus are available as per requirements of syllabus.

31. Number of students receiving financial assistance from college, university, government or other agencies - About 20 students are getting scholarship from state Govt.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts – Special lecture are done by experts (External) & by the students and staff of Dept.

33. Teaching methods adopted to improve student learning - Special coaching and class room teaching.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities – Our students participated in NSS camps organized by the institution.

- Three of our Dept.(NCC AIRWING) students also participated in 2014 Republic Day parade and awarded by the chief guest participated in **Dare Devil show** in 2014 Independence Day

35. Swoc Analysis**STRENGTH**

- Competent and well qualified faculties with healthy co-ordination among themselves.
- Well equipped Lab facilities with modern amenities
- Well established seminar Library with books of renowned authors
- A Book Bank along with magazines, i.e. exclusive contributions of faculty members of Bot. Deptt.
- Issue of the seminar books to the Hons students regularly
- Regular publication of wall magazine
- Competent and Well-qualified technical staffs.
- A Botanical Garden with rare plant species.

- Unity among students.
- Students of Botany Department top the University Examination.
- Besides studies, the students are excellent in extra-curricular activities such as Dance, Drama. Music & painting etc.

- **WEAKNESSES**

- Inadequate staff.
- Inadequate space for laboratory
- Inadequate area available for Botanical Garden.
- Preference for Medical/Paramedical / Homeopathy/Unani & Other Vocational courses drives away the front rankers
- Students opting for general degree courses are comparatively less meritorious. This requires hard labour for their academic development.

- **OPPORTUNITIES**

- The students are encouraged & motivated to develop a wide range of skills & knowledge in various field of Botany for higher studies.
- Regular conduct of seminars by the students & inviting resource persons from outside.
- Annual field trips to different places & various universities by both the staff and students for better exposure of the students.
- Students also focus on Civil/ Administrative services / forest services etc.

- **CHALLENGES**

- Keeping students under direct guidance, teacher motivate students to go for higher studies in diverse field such as PG in Botany, Bio technology, Micro biology, Bio Chemistry, Bio Technology, Environmental Biology & Seed Technology etc.

3. Evaluation Report of the Department

1. **Name of the Department –** ZOOLOGY
2. **Year of Establishment –** Intermediate – 1982, +3 1989
3. **Names of Programmes / Courses offered (UG,PG, M.Phil., Ph.D. Integrated Masters, Integrated Ph.D, etc) –** UG
4. **Names of Interdisciplinary courses and the departments/units involved –** NA
5. **Annual/semester/choice based credit system(programme wise) -** ANNUAL
6. **Participation of the department in the courses offered by other departments - .** PHY,MATH,CHE
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**
– NA
8. **Details of courses/ programmes discontinued (if any) with reasons -** NA
9. **Number of Teaching posts –**

	ed	
Professors		
Associate Professors		
Asst. Professors	04	04

10. **Faculty profile with name, qualification, designation, specialization,(D.Sc/D.Litt/Ph.D./ M.Phil. etc,)**

Name	Qualification	Designation	Specialization	No. of Yrs of Experience	No. of Ph.D Students guided for the last 4 years
Mr P.Acharya	M.Sc , M.Phil	Lecturer	Cyto – genetics	22 yrs	Nil
Dr(Mrs)S Dash	M.Sc M.Phil Ph D	Lecturer	Developmental Biology	23 Yrs	Nil
Dr Mrs D.Sahoo	M.Sc, B.Ed, PhD	Lecturer	Biochemistry	24	Nil
Mrs A.Panda	M.Sc. M.Phil	Lecturer	Fishery Biology	21	Nil

11. **List of senior visiting faculty :**

1. 2011- Dr Jaykrushna Panigrahi, reader, Sri Jayadev College of Science, Bhubaneswar
2. 2012- Dr Manoj Mohanty, retd. Principal, Paraddip college
3. 2013- dr. Ranjit Kar, M.D.PDCR. CIPC , Ex-Senior Register, TMH, Mumbai, NIMS, Hyderabad Now at Panda Curie Cancer Hospital, Cuttack.

12. **Percentage of lecture delivered and practical classes handled (programme wise) by . temporary faculty :** UG - 20%, & Practical Classes Nil.

13. **Student – Teacher Ratio (Programme wise) Hons** 35:01

14. **Number of academic support staff (technical) and administrative staff:**
sanctioned and . filled = 3
15. **Qualification of teaching faculty with DSc/D.Litt/Ph.D/ MPhil/PG–As in PointNo. 10**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received –** Nil
17. **Departmental projects funded by DST – FIST ; UGC,DBT,ICSSR, etc. and total grants received –** Nil
18. **Research Centre / facility recognized by the University -** NA
19. **Publication : Mrs. Supriya Dash**

Research Papers Published

Bacteriological assessment of water of river Kharasrota.

Dash Supriya; Patra Ajay Kumar; Adhikari Subhendu

The Bulletin Of Biological Sciences

ISSN 0971: 8126, Year-2008, Vol-6; Issue-1st; pp 69-74.

Publisher: National Environmental Science Academy.

Spatial and temporal planktonic analysis of river Kharasrota, Orissa

Dash Supriya; Patra Ajay Kumar; Adhikari Subhendu

Indian Journal Of Environmental Protection;

ISSN 0253-7141; Year-2012; Vol-32, Issue-5th; pp 415-423

Publisher: Kalpana Corporation.

Primary productivity of Kharasrota river (India).

Dash Supriya; Patra Ajay Kumar; Adhikari Subhendu

Journal of Ecophysiology & Occupational Health;

ISSN 0974-0805; Year-2011; Vol-11; Issue 3-4; pp 219-225

Publisher: Academy Of Environmental Biology.

Chapter of Book

Heavy metals accumulation in water, sediment, fish and prawn in Kharasrota River, India.

Dash, Supriya., Adhikari, Subhendu., Patra, A.K., and Panda, U.C. (2012).

Advances in Environmental Research;

(ISBN: 978-1-62081-469-7); Volume 26; pp.1-14.

Ed. Justin A. Daniels, Nova Science Publishers, New York.

* Publication per faculty – Mr / Mrs

* Number of papers published in peer reviewed journals (national / international) by faculty and students – two (national)

* Number of publications listed in International Database (For Eg; Web of Science, Scopus, Humanities International Complite, Dare Database – International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* H – index

20. **Areas of consultancy and income generated –** NA21. **Faculty as members in**a) **National committees** b) **International Committees** c) **Editorial Boards** - NA22. **Student projects :**

a) Percentage of students who have done in-house projects including inter departmental/ programme – 50%

b) Percentage of students placed for projects in organizations outside the institution ie, in Research laboratories/Industry/ Other Agencies – NIL

23. **Awards / Recognitions received by faculty and students –** NIL24. **List of eminent academicians and scientists / visitors to the department –**25. **Seminars/Conferences/Workshops organized & the source of funding**

a) National - Nil

b) International -Nil

26. **Student profile programme/course wise: Session 2013 - 14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
U.G Zoology Hons	35	22	8	14	Yet to be declared

*M = Male *F = Female

27. **Diversity of students**

Name of the course	% of students from the same state	% of students from other States	% of students from abroad
U.G Zoology Hons	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? NIL

29. **Student progression**

Student progression	Against % enrolled
UG to PG	25%
PG to M.Phil.	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed	
• Campus selection	20 %
• Other than campus recruitment	30%
Entrepreneurship / Self – employment	NA

30. **Details of Infrastructural facilities**

(a) **Library** – The departmental has a seminar library with 400 books in addition to college library.

(b) **Internet facilities for Staff & Students** - No

(c) **Class rooms with ICT facility** - One room

(d) **laboratories** - 2 Nos of well equipped laboratories

31. **Number of students receiving financial assistance from college, university, government or other agencies** - One National scholarship from Govt.

32. **Details on student enrichment programmes(special lectures / workshops / seminar) with external experts** – Special lecture are done by experts.

33. **Teaching methods adopted to improve student learning** - Power point presentation is adopted.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** – Our students participated in NSS camps organized by the institution.

- Three of our Dept.(NCC AIRWING) students also participated in 2014 Republic Day parade and awarded by the chief guest.

35. **Swoc Analysis****STRENGTH**

- Zoology as a subject provides a basis for Biological Education. It lays the foundation not only for traditional branches like Morphology, Physiology, Cyto-genetics, Ecology etc., but also for advanced branches like Biotechnology, Bioinformatics, Molecular Biology, Immunology, Genetic Engineering etc. The applied branches like Fishery, Poultry etc. serve food problem, Pearl culture, Sericulture, Apiculture help to establish small industries. After all basic knowledge of Zoology is required for pre-professional studies like Medicine, Veterinary, forestry etc.

WEAKNESSES

- Laboratory is not spacious
- Less number of staff.
- Lack of modern laboratory facility
- Students opting for general degree courses are comparatively less meritorious requiring a lot of hard labour for their academic development.

OPPORTUNITY

- The department has been imparting Zoology Pass and Honours teaching since 1989. The department of Zoology equips the students to acquire detailed knowledge about the biological world i.e about the hereditary factors, environment, evolution, etc and the students are aware about the modern trends of development in the biological field. Our objective is to furnish the students with the investigative means necessary to understand the larger challenges that provide meaning to the biological world.

CHALLENGES

- Keeping Students under direct guidance.
- Taking Students to do field work and field visit.
- To make the students skilled to face the competition.

3.Evaluative Report of the Departments

1. Name of the department. **COMMERCE**
2. Year of Establishment **1993**
3. Names of programmes/Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D etc.) **U.G.(B.COM PASS & HONS)**
4. Names of Interdisciplinary courses and the departments / units involved; **English, Economics, History, Biology**
5. Annual/ semester/choice based credit system (programme wise) **Annual**
6. Participation of the department in the courses offered by other department.NA
7. Courses in collaboration with other Universities, industries, foreign institutions etc.- NA
8. Details of courses / programmes discontinued (if any) with reasons. **xx**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	x x x	x x x
Associate Professors	01	01
Asst. Professors	03	03

- 10.Faculty profile with name , qualification , designation , specialization , (D.Sc , D. Lit, Ph. D , M. Phil etc.,)

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. Of Ph. D students guided for the last 4 years
Basanta Kumar Sahoo	M.Com;M.Phil	READER (PRINCIPAL)	Finance	35years	XXX
Dr Jnanendu Kumar Mohapatra	M.Com;M.Phil, LL.B, DCA, Ph.D	LECTURER	Higher Company Gp	29 years +	XXX
Dr Lokanath Parida	M.Com, Ph.D	LECTURER	Company Accounts	25 Years +	XXX
Anil Kumar Ray	M.Com; M.Phil, LL.B	LECTURER	Accounts & Finance	21 Years +	XXX

11. List of Senior visiting faculty

I. Dr. F.C.Sahoo H.O.D, Commerce & Principal, K.B.College, Barang

12. Percentage of Lectures delivered and practical classes handled (Programme wise)10%
B.Com(Hons)

13. Student-Teacher Ratio (Programme wise) Hons- 72:1 General- 96:1

14. Number of academic support staff (technical) and administrative staff ;
sanctioned and filled – NIL

15. Qualifications of teaching faculty with D.Sc/D. Litt /Ph. D/M. Phil/ PG
(Ph.D-02, M.Phil-03)

Basanta Kumar Sahoo M.Phil

Dr Jnanendu Kumar Mohapatra M.Phil, Ph.D

Dr Lokanath Parida Ph.D

Anil Kumar Ray M.Phil,

16. Number of faculty with ongoing projects from

17. a) National NIL

b) International funding agencies and grants received NIL

18. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc.
and total grants received. NIL

19. Research Centre / facility recognized by the University. NIL

20. a) Publication per Faculty NIL

* Number of papers published in peer reviewed journals (national / international) by faculty and students

* Number of publication listed in International Database (for Eg ; Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host etc.

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN / ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* impact factor

* h-index

20 Areas of consultancy and income generated NIL

21. Faculty as members in

a) National Committees NIL

b) International Committees NIL

c) Editorial Boards etc..... NIL

22. Student Projects

a) Percentage of students who have done in- house projects including inter departmental / programme

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories / Industry / other agencies

23. Awards / Recognitions received by faculty and students

24. List of eminent academicians and scientists / visitors to the department

Mr Kirpal Singh- SIDBI
 Prof R.K.Bal- Utkal University
 Prof K.B.Das- Utkal University
 Prof B.Chhatoi-Chairman,CHSE, Odisha

25. Seminars / Conferences / Workshops organized & the course of funding

- a) National nil
 b) International nil
 c)

26. Student profile programme / Course Wise : session 2013-14

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
+3 Accountancy Hons	600	64	50	14	Yet to be declared
+3 Management Hons	500	32	20	12	Yet to be declared

*M-Male * F- Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of Students from other state	% of students from abroad
+3 Commerce	100%	NIL	NIL

28. How many students have cleared national and state competitive Examinations such as NET, SLET, GATE, civil services, Defense services etc.?

29. Student progression

Student Progression	Against % enrolled
UG to PG	30%
PG to M. Phil	
PG to Ph .D	
Ph. D to Post – Doctoral	
Employed	10%
-Campus Selection	30%
-Other than campus recruitment	
Entrepreneurship / Self - employment	20%

30. Details of Infrastructural facilities

- a) Library YES
 b) Internet facilities for staff & students NO
 c) Class rooms with ICT facility 01
 d) Laboratories. N.A

31. Number of students receiving financial assistance from college, university, government or other agencies

32. Details on student enrichment programmes 9 special lectures / workshops / seminar) with external experts.

33. Teaching methods adopted to improve student learning

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

35. SWOC

STRENGTH

- I. Continuous good academic record as compared to others.
- II. M.Phil and Doctoral Degree holders as faculty members.
- III. Trained faculty members in Soft Skills development.
- IV. Mental and physical involvement of faculty members to achieve the desired result.
- V. Good academic discipline and monitoring systems.
- VI. Providing Knowledge in Creativity & Innovation apart from the curriculum.
- VII. Providing opportunities for application of learning, society and management.
- VIII. Preparing dedicated & poor students for employment and higher studies.
- IX. Giving the students a satisfactory degree of proficiency in business skills.
- X. Attracting and educating students in Commerce, Management & Professions.
- XI. Dependable 2-way communicative teaching- learning for mutual benefit.
- XII. Preparing the final products of the Department to expand in Economic crises with trained brains of updated skills.
- XIII. Rapport with Industrial and business houses for collaborative Education, Training and Employability.
- XIV. Providing knowledge of technology including computers, IT & ITES.
- XV. Educating learners in different functional areas.
- XVI. Developing the aptitude and qualities for business related activities and encouraging the spirit of entrepreneurship to enter into their business career.
- XVII. State-of-the-art Infrastructure
- XVIII. Accessibility to Internet i.e. Information Network

WEAKNESS

- i) The Department cannot expand number of courses.
- ii) Shortage of support staff.
- iii) Deficient computer/ IT /ITES faculty
- iv) Disproportionate student teacher ratio – students strength high , teacher strength low
- v) Disproportionate student teacher ratio student strength high Teacher strength low.
- vi) Autocratic attitude of stake holders and authorities sometimes affect and teaching system.
- vii) Encouragement of ‘rote learning’ and focus on “good marks” rather than perfect knowledge and skills about commerce related activities.

- viii) Economic, Infrastructural, Socio cultural, Political & legal factors affect our department as a will to develop is marred by various types of interventions and negativities.
- ix) The BPL policy adopted also affects both admission and attendance as, under BPL, sitting at home shall fetch weekly ration.
- x) An age old mindset still prevails that Commerce education is not compatible with state and central administration services.
- xi) To some students commerce as a subject is not conducive for competitive examinations: Hence it does not attract meritorious students.
- xii) Most of the teaching in the class is done through lecture method, which covers only the theoretical aspects.
- xiii) Entry into orientation and refreshers courses is cumbersome.
- xiv) The present curriculum is mostly based on theoretical applications and has no nexus with Industry and life.
- xv) Discrepancies and differences in salary structure.

Opportunity:

- i) Ongoing industrialization in Odisha and the neighboring states facilitates employment opportunities especially for commerce students.
- ii) Centers of Higher Education such as P.G/Management/Computer Application are located in and around Bhubaneswar.
- iii) Good training facility.
- iv) Growing inclination to opt for commerce stream.
- v) Rising awareness among people about job opportunities for Commerce students.

Challenges

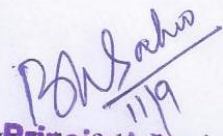
- i) Mushrooming of institutions offering same courses.
- ii) Other colleges with falls assurance of good result lure the students.
- iii) Our department has been trying best to convince the students to pursue professional courses like CA, CS, ICWA, MBA etc.
- iv) Right kind of skills, practical knowledge and exposure to outside business world needed.
- v) To realize the mismatch between the product and the demand, there is need to cope up with the era of Liberalization, Privatization and Globalization.
- vi) Need of communication skills, IT knowledge and global scenarios etc.
- vii) Emphasis on Practical Skills for presentation, communication, analysis, problem solving and listening.
- viii) Introduction of project work, commerce laboratories, organization of seminars, workshops and taking up of field work activities.
- ix) The examination system needs to be changed
- x) Entrepreneurial values and attitude among the students to be cultivated to motivate them to be enterprising, creative, risk bearing, taking initiative and being induced to take up their own venture, instead of looking only for wage employment opportunities.

6. Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.


Signature of the Head of the Institution
Principal
Maharishi College of Natural Law
Bhubaneswar

Place:

Bhubaneswar

Dt. 11.10.2014

ANNEXURE – 1

(Enclose the Certificate of recognition u/s 2 (f) and 12(B) of the UGC Act)

Rev No - MCNL 525/10-5-1

Ph 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in
F. No. 8-212/2011 (CPP-I/C)

The Registrar,
Utkal University,
Vani Vihar,
Bhubaneswar - 751 004,
Orissa.

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

ज्ञान-विज्ञान विमुक्तये
SPEED POST

April, 2011
4 MAY 2011

Sub: - Recognition of College under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

I am directed to refer to the letter No. CDC-410/54858/2010 dated 06.12.2010 received from the Director, College Development College on the above subject and to say that it is noted that the following college is **aided** and **permanently** affiliated to **Utkal University**. I am further to say that the name of the following college has been included in the list of colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head 'Non-Government Colleges teaching upto Bachelor's Degree':-

Name of the College	Year of Establishment	Remarks
Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar - 751 007, Dist. Khurda, (Orissa).	1988	The college is eligible to receive Central assistance in terms of the Rules framed under Section 12 (B) of the UGC Act, 1956.

The documents submitted in respect of the above College have been accepted by the University Grants Commission.

Yours faithfully,
(Uma Bali)
Under Secretary

Copy to:-

1. The Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar - 751 007, D. Khurda, (Orissa).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhavan, New Delhi - 110 001.
3. The Secretary, Higher Education Department, Govt. of Orissa, Orissa Secretariat, Bhubaneswar - 751 001, (Orissa).
4. Joint Secretary, UGC, Eastern Regional Office (ERO), LB-8, Sector-III, Salt Lake, Kolkata - 700 098, (West Bengal).
5. Publication Officer (Website-UGC), New Delhi.
6. Section Officer (F.D.-III Section), U.G.C., New Delhi
7. All Sections, U.G.C., New Delhi
8. Guard file.

ANNEXURE – 2 (a) (Enclose the recognition/approval letter)

1784
09-07-04

12
12
9/7/04

OFFICE OF THE REGIONAL DIRECTOR OF EDUCATION, BHUBANESWAR

No. 24158 /RDE., Date 7/7/04

OFFICE ORDER

In exercise of power conferred under sub-section 6 of section 6 of the O.E. Act. 1969, the Committee constituted in the Government Notification No.15641/HE, Dt.01.05.2004 after careful consideration has been pleased to grant Permanent Recognition from the academic session **2003-04** Degree Classes to the under named institution with the details mentioned therein.

1. Name of the Institution **Maharshi College of Natural Law, Sahid Nagar, Bhubaneswar**

2. Address **Block: B.M.C., Dist: Khurda**

Stream	Compulsory Subject with seats	Optional Subject with seats
+3 Arts-128.	English, MIL(O)-128.	Pol.Sc., Psy., Eng., Eco., Edn., Hist., Sans.-128 seats, Hons in Pol.Sc., Psy., Eng., Eco., Edn., Hist.-16 seats.
+3 Sc.-128.	English, MIL(O)-128.	PCM-64, CBZ-64, Hons in Phy., Chem., Maths. Bot. & Zool-16 seats.
+3 Comm-128.	All subjects-128.	

Sd/- B.P. Das, Hons in Accountancy
Regional Director of Education, I/c
Bhubaneswar & Prescribed Authority **Management -32 seats**

Memo No. 24159 Dt. 7.7.04

Copy forwarded to the Secretary, Governing Body of the **Maharshi College of Natural Law, Sahid Nagar, Bhubaneswar, Khurda** for information & necessary action.

Memo No. _____ Dt. _____ Deputy Director 7/7/2004

Copy forwarded to the Registrar, Utkal/ ~~Utkal~~ **Utkal** University for information & necessary action.

Memo No. _____ Dt. _____ Deputy Director

Copy submitted to the Commissioner-cum-Secretary to Govt., Department of Higher Education, Orissa, Bhubaneswar for information & necessary action.

Memo No. _____ Dt. _____ Deputy Director

Copy submitted to the Director Higher Education, Orissa, Bhubaneswar for information & necessary action.

Memo No. _____ Dt. _____ Deputy Director

Copy to Guard File/ Section - II

Deputy Director

ANNEXURE – 2 (b) (Enclose the recognition/approval letter)

UTKAL UNIVERSITY
VANI VIHAR : BHUBANESWAR

Notification No.aff. 116(P)/ 17/166 /2006, Dated. 17.3.2006

It is notified for information of all concerned that the Syndicate dated. 25.2.06 has been pleased to grant permanent affiliation at 3 year Bachelor's Degree in Arts/Science/Commerce stage with number of seats and subjects mentioned below to Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar in the district of Khurda from the session 2005-06..

Subjects:-

+3 Arts = 128 seats.
English, M.I.L.(Q), Pol.Science, Psychology, English, Economics, Education, History, Sanskrit, Philosophy, Oriya = 128 seats each.
Honours in Pol-Sc., Psych.ogy, English, Economics, Education, History = 16 seats each.
Philosophy, Sanskrit

+3 Science (,Pass) = 128 seats (PCM-64, CBZ-64).
Honours in Physics, Chemistry, Mathematics, Botany & Zoology= 16 seats each.

+3 Commerce (Pass):- 128 seats in all subjects.
Honours in Accountancy & Management = 32 seats each.

By Order.
REGISTRAR. 16/3/06

Memo No.aff.116(P)/ 17/167 /2006, Dated. 17.3.06

Copy to :-

1. The Principal, Maharishi College of Natural Law, Saheed Nagar, Bhubaneswar - 751007 for information and necessary action (By Regd.Post);
2. The Joint Secretary to Government of Orissa., Education Deptt., Bhubaneswar;
3. The Director, Higher Education, Orissa, Bhubaneswar;
4. The Controller of Examinations, Utkal University for information.

REGISTRAR. 16/3/06

Memo No. aff.116 (P)/ 17/168. /2006, Dated. 17.3.06

Copy to:-

1. The Section Officers of all the Examination Sections, C.D.C.Unit/Dev.I/Public Compliance and Syndicate Unit, Utkal University;
2. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi- 110002.;
3. Guard file.

REGISTRAR. 16/3/06

ANNEXURE – 3 a. (Audit Report)

tearark Secty
Go through the Report
and prepare compliance
report immediately.
PWS
1/10/14

OFFICE OF THE DISTRICT AUDIT OFFICER,
 LOCAL FUND AUDIT, BHUBANESWAR

No...3100.....LFA, BBSR, Date...28.07.2014

Copy forwarded to the Principal, Maharishi College of Natural Law, Bhubaneswar for favour of information and necessary action. He is requested to furnish compliance report in triplicate in broadsheets along with a copy of the resolution of the Board approving the replies therein within two months from the date of receipt of this Audit Report.

[Signature]
 District Audit Officer,
 Local Fund Audit, Bhubaneswar

Memo No.....LFA, BBSR, Date.....

Copy forwarded to the Regional Director, Higher Education Department, Unit- II, Bhubaneswar/ Secretary, Higher Education Department Govt. of Odisha, Bhubaneswar for favour of information and necessary action.

S. H. R.
 District Audit Officer,
 Local Fund Audit, Bhubaneswar

PWS
 Principal
 Maharishi College of Natural Law
 Bhubaneswar

ANNEXURE – 3 b. (Audit Report)

AUDIT REPORT 07-07-2014						
1	Grants					
(i)	Govt. Grants					
	Recurring	46,47,345.00	2,48,80,277.00	2,95,27,622.00	2,88,59,077.00	6,68,545.00
	Non-recurring	-	1,20,000.00	1,20,000.00	1,20,000.00	-
(ii)	U G C. Grants	-	-	-	-	-
(iii)	Grants from other bodies	-	6,650.00	6,650.00	5,250.00	1,400.00
2	Other than Grants					
(i)	Different Scholarships	-	56,400.00	56,400.00	45,580.00	10,820.00
(ii)	GPF advance of staff	-	27,52,915.00	27,52,915.00	27,52,914.00	1.00
(iii)	Exam Expenses (Council & University)	-	13,24,082.00	13,24,082.00	13,11,269.00	12,813.00
3	Internal Sources					
(i)	Fees & Fine					
	Depositable	-	1,87,232.00	1,82,732.00	187,232.00	-
(ii)	Students Fund	-	90,41,378.00	90,41,378.00	8965,804.00	75,574.00
(iii)	Others	-	26,13,012.44	2613,012.44	3053,105.00	(4,40,092.56)
	Total	46,47,345.00	4,09,81,946.44	4,56,29,291.44	4,53,00,231.00	3,29,060.44
	Cash & Bank Balance	55,01,714.22	-	55,01,714.22	-	55,01,714.22
	Fixed Deposit	1,96,38,236.00	-	1,96,38,236.00	-	1,96,38,236.00
	Grand Total	29787295.22	40981946.44	70769241.66	45300231.00	25469010.66

Note-5

Abstract Receipt & Expenditure Account for 2010-11

Sl. No	Head of Account	Opening Balance	Receipt	Total	Expenditure	Closing Balance
1	Grants					
(i)	Govt. Grants	668,545.00	40,251,642.00	40,920,187.00	3,61,69,714.00	4,750,473.00
(ii)	U G C. Grants	-	-	-	-	-
(iii)	Grants from other bodies	1,400.00	15,750.00	17,150.00	17,150.00	-
2	Other than Grants					
(i)	Different Scholarships	10,820.00	25,870.00	36,690.00	32,030.00	4,660.00
(ii)	GPF advance of staff	1.00	1,625,494.00	1,625,495.00	1,365,000.00	2,60,495.00
(iii)	Exam. Expenses (Council & University)	12,813.00	1,117,217.00	1,130,030.00	1,150,132.00	(20,102.00)
(iv)	Outside Exam. Income	-	59,050.00	59,050.00	59,050.00	-
(v)	Rent Collection	-	21,105.00	21,105.00	-	21,105.00
(vi)	Donation	-	1,01,000.00	1,01,000.00	-	1,01,000.00
3	Internal Sources					

ANNEXURE – 3 c. (Audit Report)

AUDIT REPORT
07-07-2014

(i)	Fees & Fine	-	1,77,544.00	1,77,544.00	577,232.00	(399,688.00)
(ii)	Students Fund	75,574.00	9,739,038.00	9,814,612.00	9,367,269.00	447,343.00
(iii)	Others	(440,092.56)	11,049,809.00	10,609,716.44	10,895,771.00	(286,054.56)
	Total	3,29,060.44	64,183,519.00	64,512,579.44	59,633,348.00	4,879,231.44
	Cash & Bank Balance	5,501,714.22				
	Fixed Deposit	19,638,236.00	26,983.00	5,501,714.22		
	Grand Total	25,469,010.66	64,453,350.00	89,922,360.66	59,633,348.00	30,289,012.66

Note-6

Abstract Receipt & Expenditure Account for 2011-12

Sl. No	Head of Account	Opening Balance	Receipt	Total	Expenditure	Closing Balance
1	Grants					
(i)	Govt. Grants	4,750,473.00	30,905,426.00	35,655,899.00	33,516,523.00	2,139,376.00
(ii)	U G C Grants	-	3,340,000.00	3,340,000.00	1,192,200.00	2,147,800.00
(iii)	Grants from other bodies	-	-	-	-	-
2	Other than Grants					
(i)	Different Scholarships	4,660.00	173,985.00	178,645.00	158,145.00	20,500.00
(ii)	GPF advance of staff	260,495.00	2,110,870.00	2,371,365.00	2,295,295.00	76,070.00
(iii)	Exam. Expenses (Council & University)	(20,102.00)	1,064,293.00	1,044,191.00	1,104,882.00	(60,691.00)
(iv)	Outside Exam. Income	-	24,450.00	24,450.00	-	24,450.00
(v)	Rent Collection	21,105.00	63,978.00	85,083.00	-	85,083.00
(vi)	Donation	101,000.00	-	101,000.00	-	101,000.00
3	Internal Sources					
(i)	Fees & Fine	(399,688.00)	181,860.00	(217,828.00)	181,860.00	(399,688.00)
(ii)	Students Fund	447,343.00	10,312,970.00	10,760,313.00	5,501,712.00	5,258,601.00
(iii)	Others	(286,054.56)	14,089,086.00	13,803,031.44	19,394,846.00	(5,591,814.56)
	Total	4,879,231.44	62,266,918.00	67,146,149.44	63,345,463.00	3,800,686.44
	Cash & Bank Balance	5,501,714.22				
	Fixed Deposit	19,908,067.00	3,203,801.00	5,501,714.22		
	Grand Total	30,289,012.66	65,470,719.00	95,759,731.66	75,768,711.00	19,991,020.66

Principal
Maharishi College of Natural Law
Bhubaneswar



OUR AGE-OLD BANYAN TREE : THE ICON OF GROWTH AND PROSPERITY

