

**MAHARISHI COLLEGE OF NATURAL LAW,  
SAHEED NAGAR, BHUBANESWAR, 751007**

**TENDER NOTICE FOR COMPUTER & LAPTOP**

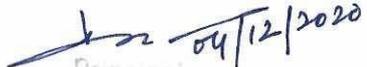
Notice No-EST-IDP-1355/2 / 682

Date 4.12.20

Sealed Tenders are invited from intending Manufactures/Firms/Suppliers/ Authorized Dealers having PAN & GST registration No for supply of Computer & Laptop and those should reach the undersigned within three weeks from the date of advertisement (**Separate Tender & Documents must be submitted for different items**) .The items shall be purchased from IDP Funds under Odisha Higher Education Programme for Excellence & Equity (OHEPEE) Govt. of Odisha . The details of the requirement with specification, **terms and conditions are given below for the above Tender call notice as per the finance and procurement guidelines of OHEPEE, Govt. of Odisha.**The undersigned reserves the right to reject/cancel any or all the quotations without specifying any reasons there of.

**Details list of items given below**

Sl.No.	Services/Goods to be procured	Specification
1	COMPUTER (Desktop)	COMPUTER WITH ORIGINAL MICROSOFT LICENSE 10 <sup>th</sup> GENERATION INTEL CORE I3 PROCESSOR/WINDOW 10 Home office, Home & Students 2020. 4GB RAM, 1 TB HDD/ Wired Key Board & Mouse <b>24" LED Monitor</b> UPS Total security Antivirus 3 years <b>(of all reputed Brands)</b>
2	Laptop	10 <sup>th</sup> GENERATION INTEL CORE I3 PROCESSOR/WINDOW 10 Home office, Home & Students 2020. 8GB RAM, 1 TB HDD Total security Antivirus 3 years <b>(of all reputed Brands)</b>

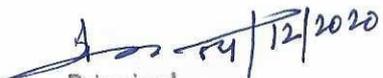
  
Principal  
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Bhubaneswar

## Terms and conditions

1. **Mode of Submission:** Proposals complete in all respect should be submitted to the inviting authority through Speed Post/Registered Post only. Delivery in person will not be accepted. Each envelope should bear the name of the firm/Supplier along with the tender Number.
2. Each page of the tender paper has to be signed and stamped by the firm/Supplier.
3. **Earnest Money Deposit (EMD):** EMD (also known as Bid Security) is to be submitted by the bidder along with the bid in shape of either account payee or demand draft in favor of Principal, Maharishi College of Natural Law, Bhubaneswar, payable in any of the nationalized Bank at Bhubaneswar.
4. The amount of EMD to be submitted by the bidder shall be 5% of the estimated value of procurement.
5. The Bid securities/EMD is to be returned to the unsuccessful bidders after expiry of the final bid validity period or within 7 working days from the date of issue of the work order whichever is earlier without any interest and the EMD of the successful bidders shall be returned without any interest after deposit of Performance Security which is 5% of bid value. It can also be adjusted against part of Performance Security.
6. **Documents to be submitted along with bid proposals**

The bidders have to furnish the following documents (as per relevance and estimated value) along with the proposal:

- **Separate Tenders & Documents must be submitted for different items.**
- **Filled in Annexure-I & Annexure-II**
- GST Registration Certificate
- Authorization certificate from the manufacturer
- PAN Card of the firm
- Audited Financial Statement of preceding 3 financial years
- Income Tax return of preceding 3 financial years

  
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## ANNEXURE-I

### DETAILS OF THE TENDERER

Sl No	Particular	
1	Name of the Firm/Agency	
2	Registered office Address & Complete Postal address	
3	Telephone Number & E-Mail Id	
4	Name of Authorized Signatory(In Block Letters)	
5	Contact No.of authorized signatory	
6	Type of Firm (Proprietary/Partnership/Pvt.Ltd/ Public Ltd.)	
7	Date of Establishment and Experience in business (In number of years)	
8	G.S.T. Registration Number	
9	PAN Number	
10	ESI Registration Number	
11	EP.F Registration Number(if any)	
12	Details of Earnest Money Deposit i.e Draft No, Date and Bank Name	

**Date:-**

**Place:-**

**SIGNATURE WITH SEAL OF THE TENDERER**

**ANNEXURE-II**

**SELF DECLARATION FOR NOT BLACK LISTED**

To,

The Principal  
Maharishi College of Natural Law  
Saheed Nagar  
Bhubaneswar  
751007

Ref: Tender No \_\_\_\_\_ dated \_\_\_\_\_.

Sir,

I/We \_\_\_\_\_ here by confirm that our  
firm has not been banned or blacklisted by any Government organization/Financial  
Institution/Court/Public Sector Unit/Central Government.

Date:-

Place:-

**SIGNATURE WITH SEAL  
OF THE TENDERER**